

Workshop Meeting Activity

January 12, 2015

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve December 15, 2014 Legislative Meeting Minutes.	Comm. Jones	Comm. Lisanti
Approve January 5, 2015 Emergency Meeting Minutes.	VP Doeblor	Comm. Jones
Motion to donate \$100.00 to Pittsburgh Pet Detectives.	Comm. Lisanti	Comm. Jones
Motion to table to donate \$100.00 to Pittsburgh Pet Detectives until next week.	VP Doeblor	Comm. Jones
Adjournment	Comm. Jones	VP Doeblor

TOWNSHIP OF ALEPPO
WORKSHOP MEETING MINUTES
JANUARY 12, 2015

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioners George Jones and Anthony Lisanti, Solicitor Christopher Lovato and Manager Gwen Patterson. Commissioner Joanne Schollaert was not in attendance.

MINUTES:

Commissioner Jones made a motion to approve the December 15, 2014 Legislative Meeting minutes. Commissioner Lisanti seconded the motion. The motion passed unanimously.

Vice-President Doebler made a motion to approve the January 5, 2015 Emergency Meeting minutes. Commissioner Jones seconded the motion. The motion passed unanimously.

DISCUSSION OF WASTE MANAGEMENT SCHEDULE:

Commissioner Jones stated that he received his corrected schedule today, he also stated that there was in bold letters that this is a corrected copy. Manager Patterson explained that the original recycling schedule was mailed with the wrong pick-up dates highlighted. Waste Management reissued and mailed corrected copies to all of the residents that received the first mailing. The corrected copy is also on the Aleppo Township Website, and President Gartner distributed the corrected copies to the Masonic Village customers.

DISCUSSION OF MUNICIPAL ENGINEER RFP:

Manager Patterson gave an update that the RFP was completed. Commissioner Lisanti reviewed and approved it. The RFP was submitted to 5 engineering firms: Gateway, HRG, Glenn Engineering, Shoup, and NIRA. NIRA had called several times requesting the RFP. All 5 agencies have said that they are reviewing the RFP and will get back to Manager Patterson on whether or not they are interested. Manager Patterson put a deadline of January 26, 2015 for their response to have the information ready for the February Workshop Meeting. Commissioner Jones asked if we have a proposed procedure for the interviews. Commissioner Lisanti explained that the interviews will depend on the submittals. Commissioner Jones will recommend that the Commissioner of Public Works review the applications initially because he has a lot of experience with this. Commissioner Jones is willing to help.

DISCUSSION OF UPDATE TO ROAD STUDY:

Commissioner Lisanti explained that there was a group that got together and developed a road study. He had a report that Manager Patterson put together as a result of the study. He stated that from the study they have determined that there is little required to be done in the next few years. The work that the Commissioners approved to be done in 2014 and 2015 was quite

significant on the major roads. The criteria is all defined in the report. In the next 5 years there are a few roads that require to be paved, or tarred and chipped. Manager Patterson explained the criteria and the key on the road study. The general repair budget should be about \$25,000 per year for general road maintenance. Tar and chip Hill Road and School Street in 2-3 years at \$40,000 which will need to be budgeted. The group of roads in the Ridge, Sewickley Ridge Drive, Circle, and Court would be done in about 5 years and the estimated cost is \$500,000. The goal is to budget and set aside that money so that in 5 years there will be enough money to pave that group of roads. Commissioner Jones reviewed the budget that has been discussed and there should be enough money allocated for paving the roads. Commissioner Jones believes the roads discussed with Public Works are in more disrepair than waiting until 2019 to repair. VP Doebler agreed. Commissioner Lisanti believes the roads are in good shape until they are repaired. VP Doebler stated that as long as Tom Jarvie is satisfied, he is happy with the decisions. Commissioner Jones asked whether the number projections were compared with the KLH Study. Commissioner Lisanti believes the numbers are fine.

DISCUSSION OF APPOINTMENTS TO BOARDS AND COMMISSIONS:

President Gartner asked how many openings will there be. Manager Patterson answered that there will be four openings. There will be 1 seat on the Authority and she received verbal feedback that Bryan O'Neill will be unable to continue. There is 1 renewal on the Planning Commission, Tom Arbogast. He has submitted a letter stating that he is interested in renewing. Manager Patterson recommended that he be reappointed. There is an opening on the Zoning Hearing Board, Ron Barber, who Manager Patterson believes is interested in reappointment. There is also the Vacancy Chair position and Sally Shipley has not responded to as of yet. Manager Patterson will contact these people again this week to get a yes or no for reappointment. Commissioner Jones asked if this was an annual renewal. Manager Patterson answered that the Zoning is a three year term, Planning & Commission is a 4 year term, the Water Authority is a 5 year term, and the Vacancy is a 1 year term. Commissioner Lisanti will discuss the Authority opening at the meeting tomorrow. Commissioner Jones suggested that Vice President Doebler broadcast the openings on the web page that the Township is looking for interested people.

DISCUSSION OF SOUTH MCCOY PLACE ROAD NAME CHANGE:

Manager Patterson presented a packet with a sample letter to send to the residents of both McCoy and South McCoy to explain the reasons why we want to change the name. Manager Patterson showed this letter to Solicitor Stone and he said legally it is okay to send. Once the Board approves the letter, she will send it out. Vice President Doebler requested one change, and otherwise the letter was approved to send. Commissioner Jones asked if the home owners are responsible for notifying their name change. Manager Patterson will notify the County, 911, and the postal service. She will recommend that they put in a change of address card for their mail. She stated that this will not be a seamless process, however, it should not be that difficult. Commissioner Jones recommended putting a list in the letter for the residents to remember to change their street address with important companies to notify.

DISCUSSION OF ETHICS TRAINING OPPORTUNITY:

Manager Patterson explained that the COG is willing to coordinate State Ethics training through Matt Smith's office for the region. The session is from 6-9 pm on a suggested date. Commissioner Jones asked who all is involved. Manager Patterson explained that any elected officials from our COG region. The State Ethics Commission trainers come in, not COG.

Commissioner Jones stated for Manager Patterson to tell them they are interested. Vice President Doeblner said that he would be willing to go. The 3rd or 4th week in February are fine.

UNFINISHED BUSINESS:

President Gartner stated that there used to be a brochure presented by Aleppo Township describing the Township, the activities, and the police department. He believes it would be a good idea to create a brochure about the Township including the history of the Township. The Township could ask for volunteers with history and input. Commissioner Jones will contact the Sewickley Heights History Center for any information regarding the Township. Commissioner Jones asked what the purpose of the brochure would be. President Gartner believes it is a good resource to promote the Township.

Commissioner Lisanti stated that nothing has been done about the Sewickley tap fee, which can be deferred for a while. He also reported that the sewage flow has continued to remain under 3 million per month which is good for the financial state of the sewer system. Commissioner Jones asked if there is any information on the amount of flow through the Osbourne interconnect. Commissioner Lisanti said there is not. Commissioner Jones needs the information so that this can be negotiated every February. This was not negotiated last year. Commissioner Lisanti will get the information from Bankson.

Commissioner Lisanti suggested that a donation be made to one of the causes listed in the Obituary for the resident that passed away from the accident on January 3, 2015.

Commissioner Lisanti made a motion to donate \$100.00 to Pittsburgh Pet Detectives. Commissioner Jones seconded.

Charlotte Pierce believes that it is a bad precedent because it is public money. She believes that people can write cards, individually, however, not use public money. Vice President Doeblner suggested seeking public opinion whether positive or negative and vote on this next week. Commissioner Jones agreed. Commissioner Lisanti stated that if this is opposed he will donate the \$100.00 personally.

Vice President Doeblner made a motion to table the donation of \$100.00 to Pittsburgh Pet Detectives until next week. Commissioner Jones seconded. Commissioner Jones asked Solicitor Lovato if there would be any legal concern. Solicitor Lovato does not think so, he will look into it for next week. The motion passed unanimously.

Commissioner Jones stated that he has investigated and spoken with two people regarding the bond issue and the potential bond refinancing, along with other issues. He spoke with Solicitor Stone regarding this issue. He got a proposal from Lynch & Lynch Attorneys At Law. Commissioner Jones has information that PFM does this across the country. He recommends that they work with a similar agency who will develop a specific numbers strategy and put it out to the market for bid instead of to one underwriter. He recommends we engage Lynch & Lynch Attorneys At Law for \$1,200.00. They would be willing to come to a meeting to explain all of the details. This will be put on the Agenda for next week.

NEW BUSINESS:

Vice President Doebler questioned the safety of the electrical boxes along the roads. There are a couple of boxes that do not look safe. Commissioner Jones stated that Judy Haluka's letter suggests that there are four locations that are a safety issue. He believes that Aleppo Township and Sewickley Heights Manor should contact Duquesne Light and tell them to install safety poles by the light boxes that pose a safety issue. Manager Patterson will write the letter, President Gartner will sign and have Solicitor Stone review.

CITIZEN PARTICIPATION:

Lannie Gartner suggested asking for volunteers to help with the history of Aleppo Township.

ADJOURNMENT:

Commissioner Jones made a motion to adjourn the meeting. Vice President Doebler seconded. The motion passed unanimously. The meeting was adjourned at 7:45pm.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary