

Workshop Meeting Activity

November 10, 2014

| <u>TITLE</u> | <u>MOTION</u> | <u>SECOND</u> |
|--|---------------|-------------------|
| Approve October 20, 2014 Legislative Meeting Minutes. | VP Doebler | Comm. Jones |
| Motion to approve subdivision of Weber's Corner Plan of Lots submitted by Earl & Judith Seiler. | Comm. Jones | VP Doebler |
| Motion to adopt policy regarding Sewer Debt Service collections between the Township and the Authority. | Comm. Lisanti | Comm. Jones |
| Motion to rescind the previous vote to approve accepting the offer of a \$50,000 payment from Sewickley in regard to the overpayment in excess of \$100,000. | Comm. Jones | Comm. Lisanti |
| Motion to reject Sewickley's \$50,000 offer and to send letter demanding \$100,000 with supporting document.(Motion failed) | Comm. Jones | Comm. Lisanti |
| Motion to accept Sewickley's \$50,000 offer in regard to the overpayment. | VP Doebler | President Gartner |
| Adjournment | VP Doebler | Comm. Schollaert |

TOWNSHIP OF ALEPPO
WORKSHOP MEETING MINUTES
NOVEMBER 10, 2014

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioners Joanne Schollaert, George Jones, Anthony Lisanti, Solicitor Christopher Lovato, Manager Gwen Patterson, and Secretary Kimberly A. Koskey.

MINUTES:

Commissioner Doebler made a motion to approve the October 20, 2014 Legislative Meeting minutes. President Gartner seconded. The motion passed unanimously.

2015 BUDGET:

President Gartner opens discussion to review the 2015 Budget. Commissioner Jones explains that he and Manager Gwen Patterson have been going over the 2015 Budget for about a month, he notes that everyone had received a memo that any comments were due last Monday, November 3, 2014. The two-person committee reviewed the budget, asked some questions, the questions were answered, he believes the committee did an admirable job. He believes the only issue that has to be dealt with this year, long term, are the roads. He believes that the projections for the costs for maintaining the roads should be upgraded which they will also discuss this evening. President Gartner asked which budget will the new water line come out of. Commissioner Lisanti answered that this will come from the Authority, and that this will also be discussed later. Manager Patterson explained that this will be on the agenda to adopt in December 2014 because it has to be adopted by ordinance and that was not in place in time to be advertised for November 2014. The Real Estate Tax ordinance and the Budget ordinance will be ready in time to be voted on at the December 15 meeting.

EL GRANDE CHANGE ORDER:

Manager Patterson said the packet contains letters from Mitall Engineering and a change order from El Grande. El Grande is subtracting some inlets that are in good shape and do not need to be replaced and they are proposing to reduce one layer of paving and put more base material down due to heavy trucks on Overlook. Mitall is recommending this

change. The increase in the contract is only \$2,463.00. Commissioner Lisanti agrees with this stabilizing of the road. President Gartner asks if there is a rush on this decision. Manager Patterson explains that this can be voted on next week, the work is still in progress. Commissioner Jones asks how is the work progressing. Manager Patterson explains that a lot of the inlet and prep work is done, however, there is not a lot of paving done yet due to the low temperatures. She is hopeful that with the higher temperatures next week they will be able to get most of the paving completed. Commissioner Jones asks if there are any concerns. Manager Patterson replies yes, that it is taking this long and that they are running into cold weather. Commissioner Lisanti's concern is that the asphalt plants will be closing soon.

WEBER'S CORNER PLAN OF LOTS SUBDIVISION & CONDITONAL USE APPLICATION FROM EARL & JUDITH SEILER:

President Gartner made a motion to approve Weber's Corner Plan of Lots subdivision plan submitted by Earl & Judith Seiler. Manager Patterson explains that there was a timing issue with the county review and that we have since received the county review letter and this is ready to be approved. President Gartner agrees that this should be passed tonight. Commissioner Jones moved to approve motion, and Commissioner Doebler seconded the motion. The motion passed unanimously.

SEWER DEBT COLLECTION POLICY:

President Gartner read the motion to adopt the policy that all Sewer Debt Service payments collected by the Aleppo Township Authority will be transmitted to the Township in full on a monthly basis to be held in the Township's Sewer Bond Payment Account to be used for the repayment of the debt or for sewer capital uses as defined in the debt ordinance. Commissioner Lisanti agrees that this has been reviewed and this means that when the Authority receives the money it will be passed on. The excess money will go into the debt service account. He would like a quarterly read out distributed to the Authority Commissioner Jones clarifies that he and Manager Patterson have gone over this, there will be one bank account with two line items. One will show the debt service and the other will show the overage, but they will both be restricted into the same fund.

Commissioner Lisanti added that he thought there would be a motion with respect to the excess bond proceeds staying with the Township, but the proceeds would likewise be available for the Authority to spend on capital expenditures in accordance with the bond covenants. Manager Patterson agreed. He also wants to be sure that this is handled in a formal way, that the Authority will make a motion to spend certain money, they will then pass it on to the Commissioner for Public Works, he will then present it to the Commissioners for final approval, and it will be drawn on from the bond proceeds. He would like that to be part of the same motion or amend the motion. Manager Patterson asks if the motion is good with the addition that the sewer bond proceeds held at Wells Fargo will also be held in the Township account to be used for sewer capital expenses in accordance with the bond regulations. Commissioner Lisanti agrees and explains the

Authority will request the expenditure of that fund which will then be approved by the Township.

Commissioner Lisanti questioned dealing with Wells Fargo. Manager Patterson explained that the money is in a separate bank as a paying agent. There has to be a written request. He would like to meet with Wells Fargo and talk about how they are handling the account.

Commissioner Lisanti requested motion to be approved. Commissioner Jones seconded the motion. President Gartner requests a roll call vote on this motion. The motion passed unanimously.

Commissioner Lisanti expresses his concerns on the low interest being received on the \$400,000 in the account. Commissioner Jones agreed. He believes this is the same as the discussion for the fund balances that we are maintaining and investigating investing in a higher interest rate. Manager Patterson will get him the contact information.

ROAD STUDY:

Commissioner Lisanti explains that we have a road study done June 2013 that has to be reevaluated and updated due to a number of questions. Manager Patterson explains there are 2 proposals, one from Mitall for \$8,050.00 with details given in meeting packet, and one from KLH for \$2,500.00 with details given in meeting packet. Commissioner Lisanti believes KLH's proposal is more reasonable. The report needs to be updated, not recreated. Commissioner Schollaert agrees Commissioner Jones explains that there are two reasons for the new study, one is that there are some roads that are now the Township's responsibility that were not in the study, and two because Public Works is the largest line item in the budget. Allocating to the road fund is the most significant issue, and he would advise to have an engineering report telling them over a 7-10 year period how much they have to set aside into those funds in order to be able to maintain the roads. Commissioner Schollaert asked if we have only offered the proposals to two engineering companies. Manager Patterson said yes. Commissioner Jones explained that at the last meeting they had discussed getting 3 or 4 more names to review as possible Township engineers. Commissioner Lisanti agreed. Commissioner Jones believes that this study would be effectively done by someone already involved which would be one of the two proposals. They would like a motion prepared for next week's agenda.

UNFINISHED BUSINESS:

Commissioner Schollaert wanted to know if there was anything happening with the addresses on McCoy. Manager Patterson explained that the address changes can be done; Harlan and Chris believe the most efficient way would be to change the street name rather than change individual addresses so they would change South McCoy. They have looked into the ordinance/resolution to be passed to give the Township permission to change the name. We would work with the residents during the street name change and send letters to the approximately 20 houses. President Gartner and Commissioner

Schollaert questioned what if residents object to the change? Manager Patterson will explain it is due to public safety reasons. She will explain in detail in the letters. Solicitor Lovato agrees.

President Gartner explains that there are investigations regarding the water line issue at the top of the hill, that there are tests going on for the proposed water line route and should be finished within two weeks. Commissioner Lisanti adds that the Authority has a loan from Allegheny County for \$100,000 that will help pay for all of the testing, preliminary engineering, investigations, design, and installation. There will be an estimate and a separate account for the cost to replace the line, approximately \$300,000. President Gartner has pictures of the site for general interest.

NEW BUSINESS:

Commissioner Doebler requested a new lap-top/equipment for the video project. His lap-top stopped working during the meeting. He will have a proposal for next week to vote on.

Commissioner Jones welcomes Kim Koskey. Manager Patterson introduces Kim Koskey as the new Township Secretary.

CITIZEN PARTICIPATION:

N/A

President Gartner announces that there will be an executive session.

At 7:25 PM, the Board of Commissioners went into executive session to discuss litigation and returned to regular session at 8:15 PM.

Commissioner Jones moves to rescind the previous vote to approve to accept the offer of a \$50,000 payment from Sewickley in regard to our overpayment in excess of \$100,000. The present motion is because we do not believe this payment is enough.

Commissioner Lisanti believes that it is worth the effort to present Sewickley with the data, that a decision will be made before any arbitration. Commissioner Jones said that communication should be with Sewickley Council directly.

This motion was passed with four yes votes and one no vote from Vice President Doebler. Motion Roll Call: 4-1.

Commissioner Schollaert questions why this has to go to executive session, Solicitor Lovato explains because it is a potential litigation matter.

At 8:20 PM, the Board of Commissioners went into executive session to discuss litigation and returned to regular session at 8:35 PM.

Commissioner Jones makes a motion to reject Sewickley's \$50,000 offer and to send a letter demanding \$100,000 with supporting documents. Commissioner Lisanti seconds the motion.

Commissioner Lisanti explains that this letter is going out under the Authority. Manager Patterson explains that Sewickley says the contract is with the Township, however, the Authority losing the money. Solicitor Lovato states that because this is co-authored, it has to be approved by both boards.

A roll call vote was taken. This motion fails with two yes votes and three no votes from President Gartner, Vice President Doebler, and Commissioner Schollaert. Motion Roll Call: 2-3.

Vice President Doebler motions to accept Sewickley's \$50,000 offer. President Gartner seconded motion. A roll call vote was taken. This motion passes with three yes votes and two no votes from Commissioner Jones and Commissioner Lisanti. Motion Roll Call: 3-2.

ADJOURNMENT:

Vice President made a motion to adjourn the meeting. Commissioner Schollaert seconded. The motion passed unanimously. The meeting was adjourned at 8:40pm.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary