

**Commissioners' Meeting Activity****November 17, 2014**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve Workshop Meeting Minutes of 11-10-14	VP Doebler	President Gartner
Approve the October bill list in the amount of \$151,746.96.	VP Doebler	Comm. Schollaert
Ratify the October pre-paid bills in the amount of \$66,585.99.	VP Doebler	Comm. Lisanti
Ratify the October payroll transfers in the amount of \$17,178.70.	VP Doebler	President Gartner
Transfer \$23,602.25 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices.	VP Doebler	Comm. Schollaert
Approve the El Grande change order to increase base material on Overlook Drive for a cost of \$2,463.00.	Comm. Lisanti	Comm. Schollaert
Form a committee to address Sewickley tap-in fee issue.	VP Doebler	Comm. Schollaert
Purchase a new communications computer and wire for \$258.38.	VP Doebler	Comm. Lisanti
Move the "No Trespassing" sign on the access road between Sewickley Ridge Drive and the pump station further back down that road.	VP Doebler	Comm. Schollaert
Pave a small 10 square foot triangle of land formed by Sewickley Ridge Drive and the access road.	VP Doebler	Comm. Lisanti
Adjournment	VP Doebler	Comm. Schollaert

**TOWNSHIP OF ALEPPO**  
**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**  
**NOVEMBER 17, 2014**

**CALL TO ORDER:**

President Rodney W. Gartner called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioner Joanne Schollaert, Commissioner Anthony Lisanti, Solicitor Harlan S. Stone, Manager Gwen Patterson and Secretary Kimberly A. Koskey. Commissioner George Jones was not in attendance.

**MINUTES:**

Vice-President Doebler made a motion to approve the Workshop Meeting Minutes of November 10, 2014. President Gartner seconded. The motion passed unanimously.

**PUBLIC SAFETY REPORT:**

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. The report was accepted. Vice-President Doebler commended Chief Micklos for the quick response to an attempted child luring in a local community. Chief Micklos added increased police patrol at the local schools for added security.

**FIRE DEPARTMENT:**

No report.

**EMERGENCY MANAGEMENT:**

No report.

**COMMUNICATIONS:**

Vice-President Doebler said that the state of our network and the back-up of the data is acceptable and is through the company Carbonite. The report was accepted.

**PLANNING/ZONING:**

No report. President Gartner asked if there will be a meeting this month, Manager Patterson stated that there may be a meeting in December.

**TAX COLLECTOR:**

Manager Patterson gave the report for Treasurer Charlotte Pierce to the Board and the public. The report was accepted.

**TREASURER:**

Manager Patterson read Treasurer Charlotte Pierce's report to the Board and the public. Gwen reported that she has to transfer money from the general investment PLIGT Plus into the checking account to cover this month's bills. The capital improvements fund is the paving account. Commissioner Lisanti asked about the sewer account, the debt service/bond account. He needs contact information to call Wells Fargo and discuss the account. The report was accepted.

**FINANCE:**

Vice-President Doeblner made a motion to approve the October bill list in the amount of \$151,746.96. Commissioner Schollaert seconded. The motion passed unanimously.

Vice-President Doeblner made a motion to ratify the October pre-paid bills in the amount of \$66,585.99. Commissioner Lisanti seconded. The motion passed unanimously.

Vice-President Doeblner made a motion to ratify the October payroll transfers in the amount of \$17,178.70. President Gartner seconded. The motion passed unanimously.

Vice-President Doeblner made a motion to transfer \$23,602.25 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices. Commissioner Schollaert seconded. The motion passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Commissioner Lisanti gave the superintendent's report stating that they went through the semi-annual line flushing that showed 3 major leaks which were all repaired. Pressure test apparatus was installed and working.

He also said that a motion was made at the Authority meeting to work with the Masonic residents challenging Sewickley collecting a tap in fee.

**QVCOG:**

No report. There is a meeting Wednesday night.

**AMBULANCE AUTHORITY:**

No report. There is a meeting Tuesday.

**PUBLIC WORKS:**

Manager Patterson gave the report for Thomas Jarvie to the board and the public. The report was accepted.

Commissioner Lisanti made a motion to approve the El Grande change order to increase base material on Overlook Drive for a cost of \$2,463.00. Vice President Doebler asked for an update with the paving project. Manager Patterson explained that there was a meeting that morning with the contractor. She said they have run out of time to get some of the roads done due to the weather. Most roads have had a base coat, the roads are fine for now to plow, they will be finished in the spring. El Grande is committed to keep the project as their main priority in the spring. Solicitor Stone explained that they have a contract that April 30, 2015 will be the arbitrary date, that if this is not completed fines and penalties could be imposed. An addendum will be made if to extend the provisions if needed due to weather. Commissioner Lisanti said all prices will remain the same and El Grande is aware of this. Vice President Doebler asked what the \$2,463.00 was for. Commissioner Lisanti explained that the contractor incurred unstable soil conditions and therefore required the contractor to add gravel to stabilize the soil layer. Commissioner Schollaert seconded. A roll call vote was taken. The motion passed unanimously.

The motion to accept proposal to update Road Study will be addressed at the meeting in December.

#### **SOLICITOR:**

Solicitor Stone has items to discuss in executive session. He reported that he and Manager Patterson have been working on the Ordinance Codification project. There are companies that will take all ordinances and codify them, put them in one big code book, that can be hardbound and online. This also gives townships the opportunities to revise and update the ordinances. Manager Patterson has been working on this, it is almost complete. He will have to give the project a final review, but said that what Manager Patterson has done to date is very well done and that his final review should not take long. It will then be sent to the publishing house, which is a company called General Code, and they will put it in a code book.

#### **SEWER PROJECT:**

Vice President Doebler made a motion to form a committee to address the Sewickley tap-in fee issue. He believes the committee should be comprised of at least himself and Commissioner Lisanti. Vice President Doebler also believes that this committee should be a public event. Commissioner Schollaert agrees that there should be a committee to represent the residents. Commissioner Schollaert seconded. The motion passed unanimously.

#### **UNFINISHED BUSINESS:**

Commissioner Schollaert asked if there was anything new regarding the South McCoy issue. Vice-President Doebler asked for a review of the subject. Manager Patterson summarized the issue that McCoy and South McCoy's addresses are too similar which poses a public safety issue. There will be a name change of South McCoy so that emergency responders are very clear of the addresses. An ordinance will be drafted for review.

**NEW BUSINESS:**

Vice President Doeblner made a motion to purchase a new communications computer and wire for \$258.38. Commissioner Lisanti seconded. The motion passed unanimously.

**ACTION ITEMS:**

Vice President Doeblner made a motion to move the "No Trespassing" sign on the access road between Sewickley Ridge Drive and the pump station further back down that road, to be less visible from Sewickley Ridge Drive. Commissioner Schollaert seconded. The motion passed unanimously.

Vice President Doeblner made a motion to pave a small 10 square foot triangle of land formed by Sewickley Ridge Drive and the access road that residents have requested to be paved. Commissioner Lisanti seconded. The motion passed unanimously.

**AUDIT RECOMMENDATIONS:**

Manager Patterson stated that she just completed payroll training for the new payroll system.

**CITIZEN PARTICIPATION:**

None

**At 7:55 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 8:30 PM.**

**ADJOURNMENT:**

Vice-President Doeblner made a motion to adjourn the meeting. Commissioner Schollaert seconded. The motion passed unanimously. The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Kimberly A. Koskey  
Township Secretary