

Board of Commissioners

Meeting Activity

November 18, 2013

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve Leg. Mtg. Min. 10-21-13 & Workshop Mtg. Min. 11-11-13	Comm Gartner	Comm Schollaert
Accept Police Report	VP Beaman	Comm Steup
Accept Tax Collector's Report	Comm Schollaert	VP Beaman
Exonerate R.E. Taxpayers	VP Beaman	Comm Steup
Transfer \$250,000.00 from Fund Balance Into Capital Improvements	Pres Vescio	VP Beaman
Accept Treasurer's Report	Comm Steup	Pres Vescio
Approve Oct. Bill List-\$113,275.85; Ratify October Prepaid Bills-\$35,073.87 & Oct. Payroll Transfers-\$16,462.76	VP Beaman	Pres Vescio
Adopt 2014 Real Estate Tax Rate Ord.	VP Beaman	Comm Steup
Adopt 2014 Budget Ord.	Comm Steup	VP Beaman
Accept Aleppo Twp. Authority Report	Comm Schollaert	Pres Vescio
Accept Public works Report	VP Beaman	Pres Vescio
Accept 537 Plan Report	VP Beaman	Comm Schollaert
Adjournment	VP Beaman	Comm Steup

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES
NOVEMBER 18, 2013

CALL TO ORDER:

President Linda S. Vescio called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Edward K. Beaman, Commissioners Joanne Schollaert, Clayton Steup, Rodney W. Gartner, Solicitor Harlan S. Stone, Manager Gwen Patterson and Secretary Martha B. Rogers.

MEETING MINUTES:

Commissioner Gartner made one motion to approve the Legislative Meeting Minutes of October 21, 2013 and the Workshop Meeting Minutes of November 11, 2013. Commissioner Schollaert seconded. The motion passed unanimously.

PUBLIC SAFETY:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. Commissioner Gartner asked about the pick up of animals in the Township. Commissioner Steup said the mirror at the entrance of Sewickley Heights Manor is missing. Public Works Supervisor Mark Kerr said a new one will be installed by the end of the week.

Chief Micklos said there are not a lot of calls for animals. Ohio Township contracts with a no-kill shelter out of Washington County. This does not cover wild animals, deer or cats.

Vice-President Beaman made a motion to accept the Police Report. Commissioner Steup seconded. The motion passed unanimously.

FIRE DEPT:

No report.

PLANNING/ZONING:

No report.

TAX COLLECTOR:

Tax Collector Charlotte Pierce gave her report to the Board and the public. Commissioner Schollaert made a motion to accept the Tax Collector's Report. Vice-President Beaman seconded. The motion passed unanimously.

Vice-President Beaman made one motion to exonerate the following real estate taxpayers: Printing Industries of America, Inc.-200 Deer run Road for \$1,273,100.00 reduction in assessed valuation for 2013 (refund of \$4990.55).
Lauri & David Woelfel-312 Weber Road for \$9,800.00 reduction in assessed valuation for 2013 (refund of \$38.42).
Jacob C. & Jennifer E. Ritchey-144 Ferry Road for \$32,800.00 reduction in assessed valuation for 2013 (refund of \$131.20).
Jeanine Reed-711 Timber Lane for \$13,200.00 reduction in assessed valuation for 2013 (refund of \$52.80).
John P. & Corinne M. Murawski-lot on South McCoy Place Road for \$52,800.00 reduction in assessed valuation for 2013 (refund of \$206.98).
Sewickley Heights Manor Homes Association-101 Greenwood Drive for \$1,612,200 reduction in assessed valuation for 2013 (refund of \$6,319.82).
Commissioner Steup seconded. The motion passed unanimously.

TREASURER:

Treasurer Charlotte Pierce gave her report to the Board and the public. Vice-President Beaman asked if money being set aside for road work will be discussed this evening. It will cost the Township at least \$250,000.00 to take care of Overlook Drive. He feels the funds should be designated. Overlook Drive serves all the businesses that are in the Township. Property taxes and business privilege taxes are collected from these businesses. Vice-President Beaman said there are proper procedures to abandon the road after repairs are done. President Vescio made a motion to transfer \$250,000.00 from the fund balance into the Capital Improvements Fund for improvements of Overlook Drive. Vice-President Beaman seconded. A roll call vote was taken. The motion passed unanimously.

Commissioner Steup made a motion to accept the Treasurer's Report. President Vescio seconded. The motion passed unanimously.

FINANCE:

Vice-President Beaman made one motion to approve the October bill list in the amount of \$113,275.85; ratify the October prepaid bills in the amount of \$35,073.87 and ratify October payroll transfers in the amount of \$16,462.76. President Vescio seconded. The motion passed unanimously.

Vice-President Beaman made a motion to adopt the 2014 Real Estate Tax Rate Ordinance with a rate of 3.5 mills. Commissioner Steup seconded. A roll call vote was taken. The motion passed unanimously.

Commissioner Steup said on the second page of the budget, it indicates 3.5 mills real estate tax or \$460,000.00. Earned income tax is the Act 32 Wage Tax increase or \$200,000. On Page 3, the transfer from the infrastructure fund is the pass through account of \$100,000.00 for the tap in fee to Sewickley. He asked about the capital outlay category on Page 4 which increased from \$3,000.00 to \$10,000.00. Manager Patterson said that is for finishing a project on our ordinances which started in 2004 to get ordinances codified. They produce on-line information which will provide on-line access to our code book of ordinances for the new web site. He asked about the public safety pension category of \$16,268.00. Manager Patterson said we have not had to pay into the police pension in many past years. Starting in 2014, the Township will have to contribute into that. The paving fund increased to \$40,000.00. Manager Patterson said every year we try to set aside some money for paving. He asked if the increase in Waste Management was due to the correction. Manager Patterson said yes.

Commissioner Steup made a motion to adopt the 2014 Budget Ordinance. Vice-President Beaman seconded. A roll call vote was taken. The motion passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

Vice-President Beaman reported the dump truck is in and has been paid. The engineer and attorney are corresponding with West View Authority regarding rates. The budget will be started. Solicitor Stone has sent letters to new home owners informing them of the water tap-in which is required. The late fee 20-day grace period is being abolished. Commissioner Schollaert made a motion to accept the Aleppo Township Authority report. President Vescio seconded. The motion passed unanimously.

QVCOG:

No report.

AMBULANCE AUTHORITY:

No report. Vice-President Beaman made a comment regarding the Ambulance Authority. He feels residents should be aware of the fee of \$15,328.00 in the budget. That is for ambulance trips made within the Township. He feels the majority of the trips go to and from Masonic Village.

PUBLIC WORKS:

Public Works Supervisor Mark Kerr gave his report to the Board and the public. Vice-President Beaman made a motion to accept the Public Works report. President Vescio seconded. The motion passed unanimously.

SOLICITOR:

No report.

537 PLAN:

Manager Patterson said there is no pay request this month. Some of the contracts are fully closed out. Next month there will be pay requests and paving costs. Vice-President Beaman made a motion to accept the 537 Plan report. Commissioner Schollaert seconded. The motion passed unanimously.

UNFINISHED BUSINESS:

Commissioner Gartner asked about our emergency management coordinator. Manager Patterson said we do have a coordinator. There has been no activity. She said time is coming to review the plan. Chief Miklos said the plan needs to be updated periodically by resolution. The Township adopted the County's Emergency Plan last year.

Commissioner Schollaert asked about the web site. Manager Patterson said a lot of the pages are already constructed. It will be done before the end of the year. We have .com and .org. A post card mailing will possibly be done to let everyone know that we have a web site. The address is AleppoTownship.com or .org.

NEW BUSINESS:

Commissioner Steup asked if there will be a secure server that people can log into to get information. Manager Patterson said that would have to be provided by another third party vendor.

Commissioner Schollaert also asked about a news letter. The Board feels if we have a web site, there would be no reason for a news letter. Manager Patterson said maybe on a quarterly basis.

CITIZEN PARTICIPATION:

NA.

ADJOURNMENT:

Vice-President Beaman made a motion to adjourn the meeting. Commissioner Steup seconded. The motion passed unanimously. The meeting was adjourned at 7:45 PM.

Respectfully submitted,

Martha B. Rogers
Township Secretary