

Board of Commissioners'

Meeting Activity

December 16, 2013

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve Leg. Mtg. Min. 11-18-13	VP Beaman	Comm Steup
Accept Public Safety Report	Comm	Comm Steup
Accept Tax Collector Report	Comm Gartner	Comm Schollaert
Accept Treasurer's Report	VP Beaman	Comm Steup
Approve Nov. Bill List-\$43,875.04; Ratify Nov. Pre-paid Bills-\$5,031.53 & Ratify Nov. Payroll Transfers-\$15,028.99	Comm Gartner	Comm Schollaert
Transfer \$11,869.24 from Liquid Fuels to General Fund for Payment of Road Salt Invoices	VP Beaman	Pres Vescio
Accept Aleppo Township Authority Report	Comm Schollaert	Pres Vescio
Accept QVCOG Report	Comm Gartner	VP Beaman
Chief Micklos Install Recorder on Weber Road	VP Beaman	Comm Schollaert
Accept Solicitor's Report	Comm Steup	Comm Gartner
Approve Change Order #1-2011-4-Decrease of \$15,000.00	VP Beaman	Pres Vescio
Approve Change Order #2-2011-4-Increase of \$2,612.40	VP Beaman	Pres Vescio
Approve Change Order #2-2011-8-Increase of \$2,612.40-79 North Pump Station	VP Beaman	Pres Vescio
Pay Req. 20-\$272,620.71	VP Beaman	Comm Schollaert
Pay Req. 21-\$23,795.88	VP Beaman	Pres Vescio

Solicitor Settle Columbia Gas Award-\$1,624.09

Comm Schollaert Pres Vescio

Adjournment

Comm Steup VP Beaman

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES
DECEMBER 16, 2013

CALL TO ORDER:

President Linda S. Vescio called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Edward K. Beaman, Commissioners Joanne Schollaert, Clayton Steup, Rodney W. Gartner, Solicitor Harlan S. Stone and Township Manager Gwen Patterson. Secretary Martha B. Rogers was not in attendance.

MEETING MINUTES:

Vice-President Beaman made a motion to approve the Legislative Meeting Minutes of November 18, 2013. Commissioner Steup seconded. The motion passed unanimously.

PUBLIC SAFETY REPORT:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. Vice-President Beaman made a motion to accept the Public Safety Report. Commissioner Steup seconded. The motion passed unanimously.

FIRE DEPT:

No report.

PLANNING/ZONING:

No report.

TAX COLLECTOR:

Tax Collector Charlotte Pierce gave her report to the Board and the public. Commissioner Gartner made a motion to accept the Tax Collector Report. Commissioner Schollaert seconded. The motion passed unanimously.

TREASURER:

Treasurer Charlotte Pierce gave her report to the Board and the public. Vice-President Beaman made a motion to accept the Treasurer's Report. Commissioner Steup seconded. The motion passed unanimously.

FINANCE:

Commissioner Gartner made one motion to approve the November bill list in the amount of \$43,875.04; Ratify the November pre-paid bills in the amount of \$5,031.53 and to ratify the November payroll transfers in the amount of \$15,028.99. Commissioner Schollaert seconded. The motion passed unanimously.

Vice-President Beaman made a motion to transfer \$11,869.24 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices. President Vescio seconded. A roll call vote was taken. The motion passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

Vice-President Beaman reported there is a leak in the garage roof. A temporary repair will be made. Extension of the building will be checked in order to accommodate all of their equipment. OSHA requires safety equipment when men go down into the manholes. They are buying a trailer with safety equipment which will be paid for through the Authority and reimbursed through sewer money. Dave Coldren was checking lines in the Manor because of a water leakage. A new update of the employee handbook is being worked on. Mr. Coldren of KLH is putting a budget together. There is a problem with the computer used by the maintenance staff in the garage. Bids are being put together and will incorporate some needs in the Authority office.

President Vescio asked about the trailer. Vice-President Beaman said the trailer is for the sewage. When men go down into the manholes, they need air and equipment. OSHA has a list of equipment needed. A trailer is needed to haul the equipment.

Mr. Coldren reported the Authority has two flow meters which records all the flows to Sewickley. Flows have been compared to billing and the flows have been a little higher. They feel there is some infiltration getting into the system. They will try to pinpoint the locations. Mr. Mowry of KLH said what Sewickley bills the Township is based on sewage flow. What the Authority customers are billed is based on water consumption.

Commissioner Schollaert made a motion to accept the Aleppo Township Authority report. President Vescio seconded. The motion passed unanimously.

QVCOG:

Commissioner Steup reported last month's meeting was a personnel meeting. They are looking into moving out of Avalon into a municipality building to save approximately

\$10,000.00 a year. Commissioner Gartner made a motion to accept the QVCOG report. Vice-President Beaman seconded. The motion passed unanimously.

AMBULANCE AUTHORITY:

No report.

PUBLIC WORKS:

Public Works Supervisor Mark Kerr gave his report to the Board and the public. President Vescio asked about if a "Watch the Children" sign could be installed on Weber Road. Mr. Kerr said we can install any sign we want on Township roads. Vice-President Beaman said it will set a precedent. Commissioner Gartner feels there is no necessity for it. Commissioner Schollaert said it was fine with her. Solicitor Stone suggested Chief Micklos be asked to check the situation. Chief Micklos said they can put up a monitor on a pole. Vice-President Beaman made a motion to have Chief Micklos install a recorder. Commissioner Schollaert seconded. The motion passed unanimously.

SOLICITOR:

Solicitor Stone said he has a couple of items that he would like to discuss in executive session.

President Vescio said there will be a brief executive session at the conclusion of this meeting to discuss potential litigation and pending litigation.

Commissioner Steup made a motion to accept the Solicitor's report. Commissioner Gartner seconded. The motion passed unanimously.

537 PLAN:

Mr. John Mowry asked for payment of Pay Request #20 in the amount of \$272,620.71 which includes paving, closeout for Hoffman Construction and building meters and reimbursement for fuel for the Authority. Pay Request #21 is for \$23,795.88 which includes their last GPS invoice and \$22,543.55 for the trailer.

There is a final change order for Power Contracting. One is a credit of \$15,000.00 and an addition for \$2,612.40.

Vice-President Beaman made a motion to approve Change Order Number 1 for Contract 2011-4. This is a decrease of \$15,000.00. President Vescio seconded. Vice-President Beaman made a motion to approve Change Order Number 2 for Contract 2011-4 which is an increase of \$2,612.40. President Vescio seconded. Vice-President Beaman made a motion to approve payment of Change Order Number 2 for Contract 2011-8 which is the 79 North pump station. It is an increase of \$2,612.40. President Vescio seconded. A roll call vote was taken. The motion passed unanimously.

Vice-President Beaman made a motion to Pay Request 20 in the amount of \$272,620.71. Commissioner Schollaert seconded.

Vice-President Beaman made a motion to Pay Request 21 in the amount of \$23,795.88. President Vescio seconded.

Mr. Mowry said everything is closed out on the 537 Project. All contracts are closed out. Substantial completion letters have been sent. Punch list items have been worked through. There are restoration issues where the contractors will have to come back in the Spring.

Commissioner Gartner asked about the grinder pumps. Manager Patterson said they have been returned and we have received a credit. Vice-President Beaman would like to have a listing of all the expenditures and the amount of money left.

UNFINISHED BUSINESS:

Commissioner Gartner said the executive session will be short and asked that people in the audience stay for a social event after the meeting.

NEW BUSINESS:

Commissioner Steup asked if there have been any questions about the budget ad which had no millage listed. Manager Patterson said, no.

CITIZEN PARTICIPATION:

NA.

President Vescio said before going into executive session she would like to thank the Members of the Board for their service. She feels this Board has worked well together. Commissioner Gartner said he and Commissioner Schollaert will support the outgoing Board for work well done.

At 7:40 PM, the Board went into executive session and returned to regular session at 8:20 PM.

Commissioner Schollaert made a motion to have the Solicitor settle the Columbia Gas award for the amount of \$1,624.09. President Vescio seconded. The motion passed unanimously.

ADJOURNMENT:

Commissioner Steup made a motion to adjourn. Vice-President Beaman seconded. The motion passed unanimously. The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Martha B. Rogers
Township Secretary