

**Commissioners' Meeting Activity****February 20, 2017**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve the Workshop Meeting Minutes of February 13, 2017	Comm. Darragh	VP Jones
Approve the January bill list in the amount of \$73,458.14	Comm. Darragh	VP Jones
Ratify the January pre-paid bills in the amount of \$17,461.91	Comm. Darragh	VP Jones
Ratify the January payroll transfers in the amount of \$16,579.32	Comm. Darragh	VP Jones
Accept the bid from Youngblood Paving subject to the conditions identified by Ben Gilberti and his recommendations	Comm. Darragh	VP Jones
Transfer \$14,266.12 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices	Comm. Darragh	VP Jones
Defer the Live Well Allegheny discussion until the next Workshop Meeting	Pres. Doeblor	Comm. Williams
Have the Zoning Officer do an appropriate inspection to determine whether the Sewickley Borough property on Glen Mitchell Road is in non-compliance with the Junkyard Ordinance and, depending on the outcome of the inspection, we work with the Solicitor to take appropriate action to bring Sewickley Borough into compliance	Comm. Darragh	Comm. Williams
Table the Minnock property clean-up conversation for sixty days to give Mr. Minnock time to remove the items	Comm. Williams	VP Jones
Postpone the discussion of the Planning Commission vacancy until the next Legislative Meeting	Pres. Doeblor	VP Jones
Postpone naming a choice for the vacancy on the Water Authority Board until the next Meeting	Comm. Williams	Comm. Darragh

Postpone the tents on Weber Road conversation for one month

Pres. Doebler

VP Jones

Have a consultant come speak with the Board regarding Zoning changes

Comm. Williams

Pres. Doebler

Ask the Ohio Township Police Chief to provide a letter necessary to install "No Parking Between Signs" signs

Pres. Doebler

Comm. Darragh

Ask Solicitor Stone to investigate whether it is permissible for the Township to sell salt to Sewickley Heights Manor at cost

Pres. Doebler

VP Jones

Have the Zoning Officer inspect the property at 104 Leetwood Avenue

Pres. Doebler

VP Jones

Engage Kevin Garber to advise us with regard to our potential claims against KLH

Comm. Darragh

VP Jones

Adjournment

**TOWNSHIP OF ALEPPO**  
**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**

**February 20, 2017**

**CALL TO ORDER:**

President Matthew Doebler called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President George Jones, Commissioner Arthur Williams, Commissioner Daniel Darragh, Solicitor Harlan Stone, Manager Gwen Patterson and Secretary Kimberly Koskey. Commissioner Joanne Schollaert was not in attendance.

**MINUTES:**

Commissioner Darragh made a motion to approve the Workshop Meeting Minutes of February 13, 2017. Vice-President Jones seconded. The motion passed unanimously.

**PRESENTATION BY SUSAN HOCKENBERRY OF QVCOG:**

Susan Hockenberry and Jean-Sebastien Valois from the QVCOG gave a presentation updating the Board on the progress at the Quaker Valley COG. She also provided updates on the surveys that the Commissioners participated in. She explained that she identified four areas of concern expressed by the Commissioners throughout the COG. These concerns are budget and fiscal matters, governance and operations, fighting blight and community development, and infrastructure. She also explained that she is working with all fourteen governing boards and numerous community leaders to move forward with several projects within the COG.

**PUBLIC SAFETY REPORT:**

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public for the month of January. He also gave a report on the results of the traffic study on Weber Road. The report was accepted.

**FIRE DEPARTMENT:**

No report.

**EMERGENCY MANAGEMENT:**

No report.

**PUBLIC WORKS:**

Mr. Tom Jarvie gave the monthly report to the Board and the public. The report was accepted.

Mr. Ben Gilberti from HRG Engineering explained the School Street and Hill Road paving project to the Board. He stated that there was an open bid with four bids received. The apparent low bid was from Youngblood Paving in the amount of \$51,781.96.

Commissioner Darragh made a motion to accept the bid from Youngblood Paving subject to the conditions identified by Ben Gilberti and his recommendations. Vice-President Jones seconded. A roll call vote was taken with a 4-0 in favor of the motion. The motion passed unanimously.

**COMMUNICATIONS:**

No report.

**PLANNING/ZONING:**

No report.

**TAX COLLECTOR:**

Manager Patterson reported to the Board and the public for the month of January. The report was accepted.

**TREASURER:**

Manager Patterson reported to the Board and the public for the month of January. The report was accepted.

**FINANCE:**

Commissioner Darragh made a motion to approve the January bill list in the amount of \$73,458.14.  
Commissioner Darragh made a motion to ratify the January pre-paid bills in the amount of \$17,461.91.  
Commissioner Darragh made a motion to ratify the January payroll transfers in the amount of \$16,579.32.  
Vice-President Jones seconded. The motions passed unanimously.

Commissioner Darragh made a motion to transfer \$14,266.12 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices. Vice-President Jones seconded. The motion passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Commissioner Williams gave his report on the Aleppo Township Authority. He stated that the new Authority Board member Paula Tapia will be starting tomorrow. He also stated that the Authority would be looking into changing the times of their meetings.

**QVCOG:**

No report.

**AMBULANCE AUTHORITY:**

No report.

**MS4:**

Manager Patterson stated that the COG committee for the MS4 compliance and clean water initiative had a fertilizer presentation at Fern Hollow Nature Center to continue community outreach and education.

**SOLICITOR:**

Solicitor Stone stated that his report would be during the executive session.

**OLD BUSINESS:**

**Live Well Allegheny Update:** President Doebler made a motion to defer this discussion until the next Workshop meeting. Commissioner Williams seconded. The motion passed unanimously.

**Glen Mitchell Road Corridor Improvement:** Solicitor Stone explained to the Board their options regarding the clean-up of specific properties on Glen Mitchell Road. He stated that if these properties are regulated as junkyards the Junkyard Ordinance could be amended to apply to the specific sites. Solicitor Stone also explained that the land owner could be required to carry a permit for the junkyard. Commissioner Darragh suggested recommending screening to hide the storage. Solicitor Stone suggested adding to the ordinance that a bond be imposed to for environmental clean-up, and also create a requirement where the junk has to be set back so many feet and non-visible from any public roadway. President Doebler stated that there is a fence requirement listed in the current ordinance.

Commissioner Darragh made a motion to have the Zoning Officer do an appropriate inspection to determine whether the Sewickley Borough property on Glen Mitchell Road is in non-compliance with the Junkyard Ordinance and, depending on the outcome of the inspection, we work with the Solicitor to take appropriate action to bring Sewickley Borough into compliance. Commissioner Williams seconded. The motion passed unanimously.

President Doebler stated that the second issue on Glen Mitchell Road is the tire and car storage at Norm Meanor's property on Glen Mitchell Road. He explained that the police were to visit Mr. Meanor for voluntary compliance with the clean-up. Manager Patterson explained that the officer gave Mr. Meanor 30 days to clean up the tires. President Doebler made a motion to table the conversation until the next meeting. Commissioner Darragh seconded. The motion passed unanimously.

President Doebler explained that the third issue on Glen Mitchell Road was the Mike Minnock property. Manager Patterson stated that Jeff Frazier spoke with Mr. Minnock. Mr. Minnock will be getting a trailer to remove the items, however, the ground is too soft at the moment. Commissioner Williams made a motion to table this conversation for sixty days to give Mr. Minnock time to remove the items. Vice-President Jones seconded. The motion passed unanimously.

**Deer Population Control:** Manager Patterson stated that the North Suburban Archery Association will be available for the April 17, 2017 Legislative Meeting to explain their process to control the deer population. He explained to Manager Patterson that the hunters would need approximately 3 acres of land to hunt and a tree large enough to have the hunter approximately 15 feet off of the ground.

**Planning Commission Vacancy:** Manager Patterson stated that she received four letters of interest for the Planning Commission Vacancy. The Board listened to Bob Ellsworth, Lisa Mullen, and Richard Whittier give a brief background of their credentials. Rich Zarobsky submitted his letter but could not attend the meeting tonight.

President Doebler made a motion to postpone the discussion until the next Legislative Meeting. Vice-President Jones seconded. The motion passed unanimously.

**Aleppo Township Authority Vacancy:**

Commissioner Williams made a motion to postpone naming a choice for the vacancy on the Water Authority Board until the next Meeting. Commissioner Darragh seconded. The motion passed unanimously.

**Tents on Weber Road:** Manager Patterson stated the Code Enforcement Officer inspected the two properties that have tents in their front yards storing a car and miscellaneous items. The Code Enforcement Officer stated the tents are sturdy and designed to house vehicles and other items in an enclosed manner. He will be working with the residents to determine their intent regarding a length of time they plan on using the tents and the location of the tents.

President Doebler made a motion to postpone the Tents on Weber Road conversation for one month. Vice-President Jones seconded. The motion passed unanimously.

**Discussion of Zoning Changes:** Solicitor Stone explained the Township's options regarding Zoning changes in the R1 and R2 districts. One option was to remove townhouses from R2 considering the PRD district allows townhouses. Another option was to create more R1 which add more opportunity for single family homes. He recommended having a Planner/Consultant investigate the issue and consider social and economic impact implications. Solicitor Stone also explained that the Zoning did not change in 2012. He stated the map has not changed in over 30 years.

Commissioner Williams made a motion to have a consultant come speak with the Board regarding Zoning changes. President Doebler seconded. The motion passed unanimously.

**Goals:** President Doebler gave an update on his monthly goals.

**NEW BUSINESS:** Manager Patterson explained that she received several complaints regarding cars parking on Weber Road. She suggested having signs put up at the sharp bends.

President Doebler made a motion to ask the Ohio Township Police Chief to provide a letter necessary to install "No Parking Between Signs" signs. Commissioner Darragh seconded. The motion passed unanimously.

Manager Patterson stated that the maintenance staff at Sewickley Heights Manor asked if they could purchase approximately 20 tons of salt from Aleppo Township each season.

President Doebler made a motion to ask Solicitor Stone to investigate whether it is permissible for the Township to sell salt to Sewickley Heights Manor at cost. Vice-President Jones seconded. The motion passed unanimously.

**CITIZEN PARTICIPATION:**

Resident Art Capuzzi made several comments regarding the Ohio Township road study, zoning, and signs on Weber Road.

Resident Tom Jarvie questioned the Board regarding a nuisance property at 104 Leetwood Avenue. He explained the house is in complete disrepair. President Doebler made a motion to have the Zoning Officer inspect the property at 104 Leetwood Avenue. Vice-President Jones seconded. The motion passed unanimously.

**At 9:01 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 9:16 PM.**

Commissioner Darragh made a motion to engage Kevin Garber to advise us with regard to our potential claims against KLH, Vice-President Jones seconded. The motion passed unanimously.

**ADJOURNMENT:**

President Doebler adjourned the meeting at 9:17 PM.

Respectfully submitted,

Kimberly A. Koskey  
Township Secretary