

Commissioners' Meeting Activity**March 20, 2017**

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve the Legislative Meeting Minutes of February 20, 2017	Comm. Williams	VP Jones
Authorize Manager Patterson to accept the lowest qualified bid after taking three phone quotes for the project to repair the plumbing in the Township Building	VP Jones	Comm. Schollaert
Award the Sewickley Ridge Drive storm pipe contract to WD Wright Contracting as quoted with the materials being purchased by the Township	Comm. Williams	Comm. Schollaert
Approve the February bill list in the amount of \$34,886.91	Comm. Williams	VP Jones
Ratify the February pre-paid bills in the amount of \$9,809.33	Comm. Williams	VP Jones
Ratify the February payroll transfers in the amount of \$15,975.66	Comm. Williams	VP Jones
Transfer \$14,377.67 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices	VP Jones	Comm. Schollaert
Postpone voting on the Authority Board vacancy until next month	Comm. Williams	VP Jones
Postpone the discussion of the Planning Commission vacancy for one month	Comm. Williams	VP Jones
Remove the Live Well Allegheny project from the Aleppo Township Board Goals	Pres. Doeblner	Comm. Schollaert
Defer the Leetwood Avenue Property conversation for one month	Pres. Doeblner	VP Jones
Authorize the Code Enforcement Officer to send the letter drafted to Sewickley Borough regarding the property on Glen Mitchel Road	Pres. Doeblner	VP Jones

Defer the conversation regarding the Meanor Property for one month	Pres. Doebler	VP Jones
Defer the tents on Weber Road conversation for one month	Pres. Doebler	VP Jones
Decline selling salt to Sewickley Heights Manor Home Association	Comm. Williams	Comm. Schollaert
Consider the SWOT Analysis complete, if any further action comes out of future meetings then it will be proposed as new business	Pres. Doebler	VP Jones
Approve the non-uniformed pension plan proposal for full and part-time employees as presented	VP Jones	Comm. Schollaert
Approve the contract for the new website	Pres. Doebler	VP Jones
Change Aleppo Township's March 2018 and future March Legislative meetings to the third Thursday of March not to conflict with the Sewickley Heights Manor Association annual meeting	VP Jones	Pres. Doebler
Adjournment		

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES

March 20, 2017

CALL TO ORDER:

President Matthew Doebler called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President George Jones, Commissioner Joanne Schollaert, Commissioner Arthur Williams, Solicitor Harlan Stone and Manager Gwen Patterson. Commissioner Daniel Darragh and Secretary Kimberly Koskey were not in attendance.

MINUTES:

Commissioner Williams made a motion to approve the Legislative Meeting Minutes of February 20, 2017. Vice-President Jones seconded. The motion passed unanimously.

PUBLIC SAFETY REPORT:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public for the month of February. He reported that Mr. Meanor has been cleaning up the junk cars at his property. The report was accepted.

FIRE DEPARTMENT:

No report.

EMERGENCY MANAGEMENT:

No report.

PUBLIC WORKS:

Mr. Tom Jarvie gave the monthly report to the Board and the public. He explained the plumbing issue in the Township Building and the recommendations from the plumbers along with the two bids submitted.

Vice-President Jones made a motion to authorize Manager Patterson to accept the lowest qualified bid after taking three phone quotes for the project to repair the plumbing in the Township Building. Commissioner Schollaert seconded. The motion passed unanimously.

Mr. Ben Gilberti from HRG Engineering explained the problems with the Sewickley Ridge Drive storm pipe. He stated that he received five quotes for the repairs. He also stated WD Wright Contracting was the lowest bid.

Commissioner Williams made a motion to award the Sewickley Ridge Drive storm pipe contract to WD Wright Contracting as quoted with the materials being purchased by the Township. Commissioner Schollaert seconded. The motion passed unanimously.

The report was accepted.

PLANNING/ZONING:

No report.

TAX COLLECTOR:

Manager Patterson reported Clayton Steup is out of town and will prepare the report and forward it to Manager Patterson as soon as he returns. She will forward it to the Board for review as soon as she receives it.

TREASURER:

No report.

FINANCE:

Commissioner Williams made a motion to approve the February bill list in the amount of \$34,886.91. Commissioner Williams made a motion to ratify the February pre-paid bills in the amount of \$9,809.33. Commissioner Williams made a motion to ratify the February payroll transfers in the amount of \$15,975.66. Vice-President Jones seconded. The motions passed unanimously.

Vice-President Jones made a motion to transfer \$14,377.67 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices. Commissioner Schollaert seconded. The motion passed unanimously.

COMMUNICATIONS:

President Doebler read emails from residents Janet Miller, Marty Hays, and Will White regarding several issues including meeting dates, deer population, recycling, and garbage pick-up.

ALEPPO TOWNSHIP AUTHORITY:

Commissioner Williams gave his report on the Aleppo Township Authority. He also stated that the Authority would be considering changing the times of their meetings. Commissioner Williams made a motion to postpone voting on the Authority Board vacancy until next month. Vice-President Jones seconded. The motion passed unanimously.

The Board listened to Simon Noel's interest and qualifications to fill the vacancy for the Aleppo Township Authority Board.

QVCOG:

Commissioner Williams gave a report on the QVCOG meeting. He explained that one focus was on a recycling program. He also stated that the director of the COG is looking to form a committee to work on ideas within

the eleven communities regarding public works and other miscellaneous topics. President Doebler added that the COG is looking to implement a recycling committee for the surrounding communities.

AMBULANCE AUTHORITY:

No report.

MS4:

No report.

SOLICITOR:

Solicitor Stone stated that his report would be during the executive session.

OLD BUSINESS:

Planning Commission Vacancy: Rich Zahrobsky stated his interest and qualifications for the vacancy on the Planning Commission Board.

Commissioner Williams made a motion to postpone the discussion of the Planning Commission vacancy for one month. Vice-President Jones seconded. The motion passed unanimously.

Live Well Allegheny Update: President Doebler made a motion to remove this project from the Aleppo Township Board goals. Commissioner Schollaert seconded. The motion passed unanimously.

Leetwood Avenue Property Complaint: Manager Patterson stated that the Code Enforcement Officer submitted a response from the property owner's sister. She would like a detailed list of the violations to try to remediate the violations.

President Doebler made a motion to defer the Leetwood Avenue Property conversation for one month. Vice-President Jones seconded. The motion passed unanimously.

Glen Mitchell Road Corridor Improvement: Solicitor Stone stated that he discussed the Sewickley Borough property on Glen Mitchell road with the Code Enforcement Officer. They found 2-3 violations of the Aleppo Ordinance and Zoning codes. They put together an enforcement letter which lists the violations and gives the violator a time limit to correct the specific issues before fines would be issued or held accountable legally.

President Doebler made a motion to authorize the Code Enforcement Officer to send the letter drafted to Sewickley Borough regarding the property on Glen Mitchel Road. Vice President Jones seconded. The motion passed unanimously.

President Doebler made a motion to defer the conversation regarding the Meanor property for one month. Vice President Jones seconded. The motion passed unanimously.

Tents on Weber Road: Manager Patterson read the report from the Code Enforcement Officer that stated he spoke to the property owner regarding the tents. There are two tents, the one in the front yard is not permitted.

He will give the property owner 2 weeks to remove the tent before an official violation will be sent. President Doebler made a motion to defer the tents on Weber Road conversation for one month. Vice President Jones seconded. The motion passed unanimously.

Selling Salt to Sewickley Heights Manor Homes Association: Solicitor Stone stated that the first issue would be if the Township is selling property under \$1,000 and there is a resolution it is permitted without public bidding. If the property amount is over \$1,000 there must be a public bid or auction. The second issue would be a tax issue. The property would have to be taxed and then reported by the Township. The third issue is that the salt is purchased through the SHACOG agreement. Solicitor Stone reviewed the agreement and re-selling the salt is permitted.

Commissioner Williams made a motion to decline selling salt to Sewickley Heights Manor Homes Association. Commissioner Schollaert seconded. The motion passed unanimously.

SWOT: President Doebler made a motion to consider the SWOT Analysis complete, if any further action comes out of future meetings then it will be proposed as new business. Vice President Jones seconded. The motion passed unanimously.

Pension Analysis: Manager Patterson explained a proposal for new pension plan for non-uniformed employees.

Vice President Jones made a motion to approve the non-uniformed pension plan proposal for full and part-time employees as presented. Commissioner Schollaert seconded. The motion passed unanimously.

Earth Day 2017 Activity: President Doebler explained the details for the Earth Day activity on April 22, 2017.

Goals: President Doebler reviewed the list of completed goals for 2017 along with the remaining future goals for 2017.

NEW BUSINESS:

Website: President Doebler proposed a new website along with a new website designer.

President Doebler made a motion to approve the contract with MIBS for the new website. Vice President Jones seconded. The motion passed unanimously.

History of the name Aleppo: President Doebler explained that he did some research on the name of Aleppo Township. He stated his research on the name of Aleppo Township.

Vice President Jones explained that the Board change their March Legislative meeting annually to a different day not to conflict with the Sewickley Heights Manor Yearly meeting.

Vice President Jones made a motion to change Aleppo Township's March 2018 and future March Legislative meetings to the third Thursday of March not to conflict with the Sewickley Heights Manor Association's annual meeting. President Doebler seconded. The motion passed unanimously.

Chief Micklos stated that the Ohio Township Police Department is implementing new online training for its officers including training on de-escalation and youth support.

CITIZEN PARTICIPATION:

None.

At 8:25 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 10:10 PM.

ADJOURNMENT:

President Doebler adjourned the meeting at 10:10 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary