

**Commissioners' Meeting Activity****April 17, 2017**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve the Workshop Meeting Minutes of April 10, 2017	Comm. Darragh	VP Jones
Adopt Resolution adopting the Aleppo Township Emergency Operations Plan	VP Jones	Comm. Williams
Appoint Lisa Mullen to the Planning Commission for a four-year term ending December 31, 2020	Comm. Williams	VP Jones
Table indefinitely any discussion of re-zoning to remove multi-family units from the R-2 zoning district	Comm. Darragh	VP Jones
Approve the March bill list in the amount of \$51,867.31	VP Jones	Comm. Darragh
Ratify the March pre-paid bills in the amount of \$8,510.10	VP Jones	Comm. Darragh
Ratify the March payroll transfers in the amount of \$16,552.77	VP Jones	Comm. Darragh
Transfer \$13,312.68 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices	Comm. Williams	VP Jones
Appoint Bob Ellsworth to the Aleppo Township Authority for the balance of a 5-year term ending December 31, 2020	Comm. Williams	VP Jones
Adopt a Resolution establishing participation in the Quaker Valley Council of Governments Recycling Committee	Pres. Doeblner	VP Jones
Defer the Leetwood Avenue complaint for one month to give Jeff Frazier an opportunity to compile pictures and draft a letter	Comm. Darragh	VP Jones
Defer the discussion of the cleanup of the Sewickley Borough property for one month to determine if Sewickley brought themselves into compliance	Pres. Doeblner	VP Jones

Defer the discussion of the Meanor property for three months to check the status of the cleanup, have an officer visit and notify the owner of the deferral

Comm. Williams      VP Jones

Send Jeff Frazier back to Mike Minnock's property for an update on the cleanup

Pres. Doeblner      Comm. Williams

Defer for one month to have the Code Enforcement Officer check the status of the tents on Weber Road

Pres. Doeblner      VP Jones

Authorize Public Works to post No Parking signs as necessary on Weber Road

Pres. Doeblner      Comm. Williams

Increase our donation to the Sewickley Memorial Day Fund to \$250.00

Pres. Doeblner      VP Jones

Authorize Commissioner Williams and Manager Patterson to begin the process to develop a Policy regarding contributions from the Township to other not-for-profit organizations

VP Jones      Comm. Williams

Adopt a Resolution appointing a Chief Administrative Officer for the Non-Uniformed Pension Plan

Pres. Doeblner      VP Jones

Table the deer culling conversation indefinitely

Pres. Doeblner      Comm. Darragh

Permit Highmark to hold a Mobile Healthcare event in our parking lot on June 1, 2017 from 6:00 AM to 6:00 PM contingent upon them providing us with an adequate Certificate of Insurance

Pres. Doeblner      VP Jones

Adjournment

**TOWNSHIP OF ALEPPO**  
**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**

**April 17, 2017**

**CALL TO ORDER:**

President Matthew Doebler called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President George Jones, Commissioner Arthur Williams, Commissioner Daniel Darragh, Solicitor Harlan Stone, Manager Gwen Patterson and Secretary Kimberly Koskey. Commissioner Joanne Schollaert was not in attendance.

**BOB FORD:**

Bob Ford requested the support of residents in the upcoming election for Magistrate District Judge.

**MINUTES:**

Commissioner Darragh made a motion to approve the Workshop Meeting Minutes of April 10, 2017. Vice-President Jones seconded. The motion passed unanimously.

**PUBLIC SAFETY REPORT:**

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public for the month of March. The report was accepted.

**FIRE DEPARTMENT:**

No report.

**EMERGENCY MANAGEMENT:**

Judy Haluka explained what the next steps are to stay compliant with Allegheny County concerning the Emergency Operations Plan.

Vice President Jones made a motion to adopt the Resolution adopting the Aleppo Township Emergency Operations Plan. Commissioner Williams seconded. A roll call vote was taken. The motion passed with a 4-0 vote.

**PUBLIC WORKS:**

Tom Jarvie gave the monthly report to the Board and the public. The report was accepted.

**COMMUNICATIONS:**

President Doebler clarified a miscommunication from the April 10, 2017 Legislative Digest regarding the deer population control involving Sewickley Heights Manor Homes Association.

**PLANNING/ZONING:**

Commissioner Williams made a motion to appoint Lisa Mullen to the Planning Commission for a four-year term ending December 31, 2020. Vice President Jones seconded. A roll call vote was taken. The motion passed with a 4-0 vote.

Commissioner Darragh made a motion to table indefinitely any discussion of re-zoning to remove multi-family units from the R-2 zoning district. Vice President Jones seconded. President Doebler reached out to the two residents inquiring about the re-zoning but he did not receive any response. The motion passed unanimously.

**TAX COLLECTOR:**

Clayton Steup reported to the Board and the public for the months of February and March. The report was accepted.

**TREASURER:**

Clayton Steup reported to the Board and the public for the months of February and March. The report was accepted.

**FINANCE:**

Vice President Jones made a motion to approve the March bill list in the amount of \$51,867.31.  
Vice President Jones made a motion to ratify the March pre-paid bills in the amount of \$8,510.10.  
Vice President Jones made a motion to ratify the March payroll transfers in the amount of \$16,552.77.  
Commissioner Darragh seconded. The motions passed unanimously.

Commissioner Williams made a motion to transfer \$13,312.68 from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices. Vice President Jones seconded. The motion passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Commissioner Williams made a motion to appoint Bob Ellsworth to the Aleppo Township Authority for the balance of a 5-year term ending December 31, 2020. Vice President Jones seconded. A roll call vote was taken. The motion passed with a 4-0 vote.

Commissioner Williams gave a report on a preliminary plan for a Masonic Village project to build 2-4 Children's Homes in Aleppo Township.

**QVCOG:**

President Doebler explained the QVCOG establishing a Recycling Committee and Aleppo Township participating in this committee.

President Doebler made a motion to adopt a Resolution establishing participation in the Quaker Valley Council of Governments Recycling Committee. Vice President Jones seconded. A roll call vote was taken. The motion passed with a 3-1 vote in favor of the Resolution. Commissioner Darragh voted no.

**AMBULANCE AUTHORITY:**

No report.

**MS4:**

No report.

**SOLICITOR:**

No report.

**OLD BUSINESS:**

**Leetwood Avenue Property Complaint:** Manager Patterson stated that the Code Enforcement Officer was accompanied by the Ohio Township Police to get pictures to send to the sister. He will put together a list along with the pictures documenting what needs repaired at the property.

Commissioner Darragh made a motion to defer the Leetwood Avenue complaint for one month to give Jeff Frazier an opportunity to compile pictures and draft a letter. Vice President seconded. The motion passed unanimously.

**Glen Mitchell Road Corridor Improvement:**

**Cleanup of Sewickley Borough Property:** Manager Patterson stated that she has not received any communication back from Sewickley Borough however a dumpster has been placed on the property.

President Doebler made a motion to defer the discussion of the cleanup of the Sewickley Borough property for one month to determine if Sewickley brought themselves into compliance. Vice President Jones seconded. The motion passed unanimously.

**Meanor:**

Commissioner Williams made a motion to defer the discussion of the Meanor property for three months to check the status of the cleanup, have an officer visit and notify the owner of the deferral. Vice President Jones seconded. The motion passed unanimously.

**Minnock property:**

Manager Patterson stated that Jeff Frazier spoke to Mike Minnock and the last item to be removed from the property is a basketball hoop.

President Doebler made a motion to send Jeff Frazier back to Mike Minnock's property for an update on the cleanup. Commissioner Williams seconded. The motion passed unanimously.

**Tents on Weber Road:** Manager Patterson stated that the Code Enforcement Officer spoke to the property owner regarding the tents. The property owner will remove the debris and move the tent within 7-10 days.

President Doebler made a motion to defer for one month to have the Code Enforcement Officer check the status of the tents on Weber Road. Vice President Jones seconded. The motion passed unanimously.

**Parking on Weber Road During Snow Events:**

President Doebler made a motion to authorize Public Works to post No Parking signs as necessary on Weber Road. Commissioner Williams seconded. The motion passed unanimously.

**Increasing Donation to Sewickley Memorial Day Fund:**

Solicitor Stone suggested creating a policy regarding making donations to organizations.

President Doebler made a motion to increase our donation to the Sewickley Memorial Day Fund to \$250.00. Vice President Jones seconded. The motion passed unanimously.

Vice President Jones made a motion to authorize Commissioner Williams and Manager Patterson to begin the process to develop a Policy regarding contributions from the Township to other not-for-profit organizations. Commissioner Williams seconded. The motion passed unanimously.

**Non-Uniformed Pension:**

President Doebler made a motion to adopt a Resolution appointing a Chief Administrative Officer for the Non-Uniformed Pension Plan. Vice President Doebler seconded. The motion passed unanimously.

**Deer Population:**

President Doebler made a motion to table the deer culling conversation indefinitely. Commissioner Darragh seconded. The motion passed unanimously.

**Earth Day 2017 Project:**

President Doebler stated the Township Earth Day event will be Saturday, April 22, 2017 at 9:00 am. Manager Patterson also stated that she received free supplies from PennDOT for the cleanup project including vests, bags and gloves.

**NEW BUSINESS:**

**Highmark Mobile Event:**

President Doebler made a motion to permit Highmark to hold a Mobile Healthcare event in our parking lot on June 1, 2017 from 6:00 AM to 6:00 PM contingent upon them providing us with an adequate Certificate of Insurance. Vice President Jones seconded. The motion passed unanimously.

**CITIZEN PARTICIPATION:**

None.

**ADJOURNMENT:**

President Doebler adjourned the meeting at 8:24 PM.

Respectfully submitted,

Kimberly A. Koskey  
Township Secretary