

Workshop Meeting Activity

September 11, 2017

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve the Legislative Meeting Minutes of August 21, 2017	Comm. Williams	Comm. Darragh
Extend approval deadline of the Trapizona Conditional Use Approval Plan and the Trapizona/Mendicino subdivision plan until October 16, 2017	Comm. Darragh	Comm. Williams
Adjournment		

TOWNSHIP OF ALEPPO

WORKSHOP MEETING MINUTES

September 11, 2017

CALL TO ORDER:

Vice-President George Jones called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Commissioner Daniel Darragh, Commissioner Arthur Williams, Commissioner Michelle Duplaga, Solicitor Christopher Lovato and Manager Gwen Patterson. President Matthew Doebler and Secretary Kimberly Koskey were not in attendance.

MINUTES:

Commissioner Williams made a motion to approve the Legislative Meeting Minutes of August 21, 2017. Commissioner Darragh seconded. The motion passed unanimously.

OLD BUSINESS:

A. MOTION TO EXTEND APPROVAL DEADLINE OF TRAPIZONA CONDITIONAL USE APPROVAL PLAN AND THE TRAPIZONA/MENDICINO SUBDIVISION PLAN UNTIL OCTOBER 16, 2017:

Commissioner Darragh made a motion to extend approval deadline of the Trapizona Conditional Use Approval Plan and the Trapizona/Mendicino subdivision plan until October 16, 2017. Commissioner Williams seconded. The motion passed unanimously.

B. ANNOUNCEMENT THAT OCTOBER 9, 2017 WORKSHOP MEETING WILL BE HELD AT MASONIC:

Vice-President Jones announced that the October 9, 2017 Township Workshop meeting will be held at Masonic Village. This will continue on an annual basis along with one being held at the Volunteer Fire Hall.

C. DISCUSSION OF CYBER INSURANCE POLICY:

Manager Patterson explained that she received a policy for cyber insurance. Commissioner Darragh reviewed it earlier in the week. Commissioner Darragh questioned what the retention amount was. Manager Patterson stated that it was \$5,000. Commissioner Darragh also expressed that he believed the Township could use this policy regardless of what the Laserfiche decision is. Manager Patterson explained that the Township does not keep personal information for residents and that the only information on file are for the employees. Commissioner Darragh explained several reasons included in the policy that would benefit the Township by purchasing this insurance coverage. This will be discussed next week at the Legislative meeting.

NEW BUSINESS:

DISCUSSION OF ACT 172 VOLUNTEER FIREFIGHTER TAX CREDIT RECOMMENDATION FROM QVCOG:

Manager Patterson explained that the QVCOG would like to recommend something that could be uniform throughout the COG communities. They are interested in creating equity among all of the departments not competition. She stated there are two credits available, earned income tax credit and property tax credit. The COG is recommending the earned income tax credit because everyone would be eligible as opposed to only property owners. She also explained there would be a maximum of \$300 per year according to the fire fighter's income. This will be on the agenda next week.

DISCUSSION OF APPOINTMENT OF WILLIAM BARNES TO THE ZONING HEARING BOARD:

Vice-President Jones explained this will be on next week's agenda.

DISCUSSION OF 2018 PENSION MMO'S:

Manager Patterson explained that MMO stands for Minimum Municipal Obligation for the non-uniformed pension plan and the police pension which is provided for the former police department that was dis-banded in 2004. She also explained that for 2018 the Township does not have to budget for the police pension plan, it is funding itself. The non-uniformed pension will budget approximately \$13,883.00, depending on employee participation. This will be voted on next week.

DISCUSSION OF 2018 BUDGET:

Manager Patterson announced that it is budget season and if anyone has any priorities that they would like reviewed as part of the 2018 budget, they should get the information to her as soon as possible.

ANNOUNCEMENTS:

Manager Patterson announced that there is a QVCOG Candidates night for anyone that is interested. She also announced that she needs the reservations from the Commissioners for the QVCOG dinner.

CITIZEN PARTICIPATION:

None.

At 7:29 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 8:05 PM.

ADJOURNMENT: The meeting was adjourned at 8:05 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary