

Commissioners' Meeting Activity

October 19, 2015

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve Workshop Meeting Minutes of 9-14-2015	Comm. Jones	Pres. Gartner
Set time apart at the December Workshop meeting to do a SWOT analysis	VP Doebler	Comm. Jones
Motion to approve the September bill list in the amount of \$29,452.79	VP Doebler	Comm. Jones
Motion to ratify the September pre-paid bills in the amount of \$24,602.42	VP Doebler	Comm. Jones
Motion to ratify the September payroll transfers in the amount of \$16,945.87	VP Doebler	Comm. Jones
Motion to authorize Gwen to assign a number to the Codification Ordinance as well as advertise the draft for consideration at the December meeting	VP Doebler	Comm. Jones
Adjournment	VP Doebler	Comm. Jones

BOARD OF COMMISSIONERS

MEETING MINUTES

October 19, 2015

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7:00 PM. He then proceeded with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioner George Jones, Solicitor Harlan S. Stone, Manager Gwen Patterson and Secretary Kimberly A. Koskey. Commissioner Joanne Schollaert and Commissioner Anthony Lisanti were not in attendance.

MINUTES:

Commissioner Jones made a motion to approve the Workshop Meeting Minutes of October 12, 2015. President Gartner seconded. The motion passed unanimously.

DISCUSSION OF SWOT ANALYSIS:

Vice-President Doebler requested having a SWOT analysis at the beginning of a workshop meeting. SWOT stands for Strengths, Weaknesses, Opportunities, and Threats. He believes this would be beneficial to the Township. He would like to spend 10 minutes per topic at the December Workshop meeting.

Vice-President Doebler made a motion to set time apart at the December Workshop meeting to do a SWOT analysis. Commissioner Jones seconded. The motion passed unanimously.

PUBLIC SAFETY REPORT:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. The report was accepted.

FIRE DEPARTMENT:

No report.

EMERGENCY MANAGEMENT:

No report.

PUBLIC WORKS:

Tom Jarvie gave his report to the Board and the public. The report was accepted.

COMMUNICATIONS:

Vice-President Doebler stated that the online Digest has not been updated for a couple of months and that he is working on a plan to keep those updated monthly. He also stated that the videos are always available online.

PLANNING/ZONING:

No report.

TAX COLLECTOR:

Treasurer Charlotte Pierce gave her report to the Board and the public. The report was accepted.

TREASURER:

Charlotte Pierce reported to the Board and the public. The report was accepted.

FINANCE:

Vice-President Doebler made a motion to approve the September bill list in the amount of \$29,452.79. Vice-President Doebler made a motion to ratify the September pre-paid bills in the amount of \$24,602.42.

Vice-President Doebler made a motion to ratify the September payroll transfers in the amount of \$16,185.67. Commissioner Jones seconded. The motions passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

Len Kinter gave a report on the Water Line Replacement bids. He stated the lowest bid was \$205,000 and that Bankson was going to review the bid to make a recommendation.

Mr. Kinter also stated that the Authority is working on locating a large water leak. They are working with an outside company to locate the leak. The report was accepted.

QVCOG:

No report.

AMBULANCE AUTHORITY:

No report.

SEWER PROJECT - RIGHTS OF WAY:

No report.

SOLICITOR:

Solicitor Stone reported that the Codification will be ready to be voted on for the December meeting.

Vice-President Doebler made a motion to authorize Gwen to assign a number to the Codification Ordinance as well as advertise the draft for consideration at the December meeting. Commissioner Jones seconded. The motion passed unanimously.

Solicitor Stone explained that there is no hearing needed, but the Ordinance has to be adopted at a public hearing.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Solicitor Stone explained that he looked into the process for vacating Hibala Road. He spoke with Chuck Means who is working on the petition and engineering drawings. The Township will have to draw up the proper Ordinance. There will have to be a hearing and a vote. He believes this can be ready for consideration at the December meeting.

Vice-President Doebler would like to have the Oxford presentation added to the to-do list. He would also like the weight limit and road bonding issue on the to-do list.

Manager Patterson explained that she is working on the Pension documents to set up a meeting with a consultant from PLGIT to review their options.

CITIZEN PARTICIPATION:

None.

At 7:34 pm the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 9:05 PM.

ADJOURNMENT:

Vice-President Doebler made a motion to adjourn the meeting. Commissioner Jones seconded. The motion passed unanimously. The meeting was adjourned at 9:05 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary