

**Township of Aleppo**

**Meeting Activity**

**October 21, 2013**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve Legislative Mtg. Min. 9-18-13, Workshop Mtg. Min. 9-14-13 and Special Mtg. Min. 9-30-13	VP Beaman	Comm Gartner
Accept Police Report	VP Beaman	Comm Schollaert
Accept Tax Collector's Report	VP Beaman	Comm Gartner
Accept Treasurer's Report	Comm Steup	VP Beaman
Approve September Bill List-\$92,088.37; Ratify September Pre-Paid Bills-\$20,313.88 & Ratify September Payroll Transfers-\$17,171.79	Comm Schollaert	VP Beaman
Accept 2012 Audit	VP Beaman	Pres Vescio
Accept Aleppo Twp. Authority Report	Comm Schollaert	Pres Vescio
Accept QVCOG Report	Comm Gartner	Comm Schollaert
Accept Ambulance Authority Report	VP Beaman	Pres Vescio
Accept Public Works Report	VP Beaman	Comm Steup
Approve Pay Request #19	VP Beaman	Comm Schollaert
Adjournment	Comm Steup	Comm Schollaert

**TOWNSHIP OF ALEPPO**  
**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**  
**OCTOBER 21, 2013**

**CALL TO ORDER:**

President Linda S. Vescio called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Edward K. Beaman, Commissioners Joanne Schollaert, Clayton Steup, Rodney W. Gartner, Solicitor Harlan S. Stone and Manager Gwen Patterson. Secretary Martha B. Rogers was not in attendance.

President Vescio said after Citizens Participation there will be an executive session to discuss legal issues and personnel.

President Vescio said a survey was sent only to residents of Sewickley Heights Manor and Masonic Village. She said whoever wrote the cover letter did not identify themselves.

**MEETING MINUTES:**

Vice-President Beaman made one motion to approve the minutes of the Legislative Meeting on September 18, 2013, approve the minutes of the Special Meeting of September 30, 2013 and the Workshop Meeting on October 14, 2013. Commissioner Gartner seconded. Discussion-Commissioner Steup asked if he could make a change to the Workshop Meeting Minutes of October 14, 2013. On Page 2 under the 2014 millage rate, he asked if his statement could be clarified to state that he is concerned about pending litigation and any other unforeseen issues. Also, on Page 3, it states there was a transfer of \$100,000.00 to close out one account and use the money that was set aside. Manager Patterson explained the money is from the Infrastructure Fund. That account was set up to fund sewer issues. The motion passed unanimously.

**REPORTS:**

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. Vice-President Beaman made a motion to accept the Police Report. Commissioner Schollaert seconded. The motion passed unanimously.

**FIRE DEPT:**

No report.

**PLANNING/ZONING:**

No report.

**TAX COLLECTOR:**

Tax Collector Charlotte Pierce gave her report to the Board and the public. Vice-President Beaman made a motion to accept the Tax Collector's Report. Commissioner Gartner seconded. The motion passed unanimously.

**TREASURER:**

Treasurer Charlotte Pierce gave her report to the Board of the public. Commissioner Steup made a motion to accept the Treasurer's Report. Vice-President Beaman seconded. The motion passed unanimously.

President Vescio asked what amount was surplus at the end of 2012 in the budget. Manager Patterson said it is in the audit. Commissioner Steup said it was \$228,522.00.

**FINANCE:**

Commissioner Schollaert made one motion to approve the September bill list in the amount of \$92,088.37; ratify September Pre-paid bills in the amount of \$20,313.88 and ratify September payroll transfers in the amount of \$17,171.79. Vice-President Beaman seconded. The motion passed unanimously.

Vice-President Beaman made a motion to accept the 2012 Audit. President Vescio seconded. A roll call vote was taken. The motion passed unanimously.

**MILLAGE RATE-2014 BUDGET:**

Vice-President Beaman stated he is in favor of reducing the millage to 3.5 mills after reviewing the budget using that figure. Commissioner Schollaert asked how that affects the average household. Manager Patterson said probably by \$50.00 per household. President Vescio said she feels this could be a good thing for the taxpayers. Manager Patterson said we have Overlook Drive paving to be done which could be \$200,000.00. \$200,000.00 to Sewickley will be transferred out of savings. \$85,000.00 will be spent on paving. Also, we do not know the amount of money that will have to be spent on the lawsuit. Solicitor Stone said condemnations and acquisition costs should also be considered. We will continue to have the insurance defense lawyers paid by our insurance carrier for the litigation. We need to watch for some claims for which insurance may not cover. President Vescio asked that Board Members keep the 3.5 millage rate in mind. Manager Patterson said we have time to have further discussion

and input before the budget is finalized. Solicitor Stone said this is an election year. There is a clause in the Code which allows the budget to be reopened and reset millage rates as far ahead as February 15. The budget must be passed before the end of the year.

#### **ALEPPO TOWNSHIP AUTHORITY:**

Vice-President Beaman said the auditors were in and said a good job is being done. A dump truck was bought. They paid \$80,000.00 in cash for it. Valve replacements were done at Masonic Village. Budget work is being done. West View would like to talk to the Authority regarding water rates. The employee's handbook will be discussed at their meeting tomorrow evening. Health insurance is also being looked into. Commissioner Schollaert made a motion to accept the Aleppo Township Authority Report. President Vescio seconded. The motion passed unanimously.

#### **QVCOG:**

Commissioner Steup reported there will be a second recycling day on Saturday, November 2, 2013 at the Sewickley Borough Building. Manager Patterson, Commissioner Schollaert and he went to the annual COG dinner last Wednesday.

The COG invited three gentlemen from the Erie Council of Governments who made a presentation to the Local Government Academy. They are going around to various COG's throughout the Commonwealth do discuss government broadband e-government technology implementation systems to bring everyone into the 21st century. It would be a password protected system and replace packets and papers given out now. The cost is \$1,000.00 per Board Member, Solicitor and anyone else included in the program. Erie Council of Governments has set it up with 38 different municipalities.

Commissioner Gartner made a motion to accept the QVCOG Report. Commissioner Schollaert seconded. The motion passed unanimously.

#### **AMBULANCE AUTHORITY:**

Commissioner Schollaert said an electronic system was also brought up at last month's meeting. It was a different system from the one presented to the COG. There didn't seem to be a lot of interest shown. The audit report was read and approved. The assessment per capita remains the same or \$8.00 per person. Vice-President Beaman made a motion to accept the Ambulance Authority Report. President Vescio seconded. The motion passed unanimously.

#### **PUBLIC WORKS:**

Public Works Supervisor Mark Kerr gave his report to the Board and the public. Mr. Kerr said Tim Scott has been helping the Public Works Department. It is working out so well and he would like to have another full-time employee added to their Department. Commissioner Steup asked when he would like this to go into effect. Mr. Kerr said as

soon as possible, but he realizes it would probably have to be at the beginning of the year. Vice-President Beaman made a motion to accept the Public Works Report. Commissioner Steup seconded. The motion passed unanimously.

**SOLICITOR:**

All comments will be made in executive session.

**537 PLAN:**

Manager Patterson reported there are four separate invoices this month. This is money coming from bond funds. D&M Contracting for \$10,000.00 which will be the final payment; Facchiano Contracting-\$41,825.45 which is a partial invoice for paving that is being done on sewer affected roads; KLH Engineers for \$843.00 and KLH Engineers for \$454.00 for a total of \$53,122.45. Vice-President Beaman made a motion to approve Pay Request #19. Commissioner Schollaert seconded. The motion passed unanimously.

**UNFINISHED BUSINESS:**

Manager Patterson gave the Board a sample of what the website will look like. The address will be [www.aleppotownship.com](http://www.aleppotownship.com). We will also purchase the [www.aleppo-township.org](http://www.aleppo-township.org) domain name.

**NEW BUSINESS:**

Mr. Kerr mentioned smokers parking in our lot and driveway. He asked if signage could be put up stating no parking in our parking lot except for Aleppo Township business. Chief Micklos will stop and talk to Masonic about littering and smoking on Township property.

**CITIZEN PARTICIPATION:**

NA.

At 8:08 PM, the Board went into executive session and returned to regular session at 9 PM.

**ADJOURNMENT:**

Commissioner Steup made a motion to adjourn the meeting. Commissioner Schollaert seconded. The motion passed unanimously. The meeting was adjourned at 9 PM.

Respectfully submitted,

Martha B. Rogers  
Township Secretary