

**Workshop Meeting Activity**

**December 12, 2016**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve Workshop Meeting Minutes of November 14, 2016	Comm. Darragh	VP Jones
Approve Legislative Meeting Minutes of November 21, 2016	VP Jones	Comm. Williams
Approve the purchase of the sign in front of the Township building	Comm. Williams	VP Jones
Adjournment		

**TOWNSHIP OF ALEPPO**

**WORKSHOP MEETING MINUTES**

**December 12, 2016**

**CALL TO ORDER:**

President Matthew Doebler called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President George Jones, Commissioner Arthur Williams, Commissioner Daniel Darragh, Solicitor Christopher Lovato, Manager Gwen Patterson and Secretary Kimberly Koskey. Commissioner Joanne Schollaert was not in attendance.

**MINUTES:**

Commissioner Darragh made a motion to approve the Workshop Meeting Minutes of November 14, 2016. Vice-President Jones seconded. The motion passed unanimously. Vice-President Jones made a motion to approve the Legislative Meeting Minutes of November 21, 2016. Commissioner Williams seconded. The motion passed unanimously.

**2017 BUDGET:**

Manager Patterson explained that there will be two changes to the 2017 Budget to be reviewed. She stated that there was a request that the Commissioner stipend be increased to the statutory limit set by the First-Class Township Code. She also explained that if the Commissioner increase was approved that it would not be in effect until January 2018. President Doebler stated that he will not vote in favor of a salary increase for the Commissioners. Manager Patterson also stated that there was a request for a personnel salary increase to be discussed in executive session.

**FERNDALE TOWNHOUSE DEVELOPMENT APPLICATION:**

Mr. John Schleicher from Gibson-Thomas Engineering presented the plans for the Ferndale Townhouse Development to the Board. He explained the proposal along with specific details regarding the plans. He stated that there will be 3 four-unit buildings. He explained that the Ferndale Townhouse Development did receive a clean recommendation from the Township Engineer for approval. He also stated that they have been working with the Aleppo Township Authority regarding the water and sewer availability. He explained that there is an existing driveway with an easement to another resident's house, they are adding another easement to the existing driveway for the resident. He also explained that the developer is willing to reroute the driveway at the developer's expense along with landscaping to create a buffer for the existing resident. He stated that this has not been resolved with the resident yet. Mr. Schleicher also explained the storm water management to the Board.

Mr. John Burger from the Ferndale Development also explained the easement for the existing driveway and how they will remedy the issue. He also described the individual units, the approximate cost per

unit, and the view from the new units. He also stated that he does not believe there will be an issue regarding traffic.

**TIM KELLY REGARDING FEE-AND-DIVIDEND:**

Mr. Tim Kelly from 205 Trailside Drive stated that he is representing Citizens Climate Lobby Pittsburgh. He presented his request for the Commissioners to create a Carbon Fee-and Dividend Resolution. He wanted the Commissioners to be aware that the City of Pittsburgh Council recently signed a Carbon Fee-and-Dividend Resolution. The Commissioners explained to Mr. Kelly that they could not sign a formal resolution without full knowledge of what the Federal Government considerations are along with specific details that would be involved. The Board invited Mr. Kelly back when he has the information that they have requested.

**SWOT UPDATE:**

Commissioner Williams stated that he wants to have individual meetings with each Commissioner to review the SWOT Analysis data that he has gathered and put together. The Commissioners agreed and will discuss their review at a future meeting.

**SIGN UPGRADE/TOWNSHIP REBRANDING:**

Manager Patterson presented the Board with a drawing to update the large sign in front of the Township building and the 15 small signs throughout the Township. The new logo would also be used on future Township letterhead, business cards, etc. to keep a consistent brand for the Township.

Commissioner Williams made a motion to approve the purchase of the sign in front of the Township building. Vice-President Jones seconded. The motion passed unanimously.

Manager Patterson will get a price on replacing the 15 small signs before the Commissioners vote on approving the purchase.

**QVCOG HOLIDAY EVENT:**

President Doebler announced that the COG will have its monthly meeting this Wednesday, December 14, 2016. Immediately following they will have their Holiday event. All Commissioners are invited.

**OLD BUSINESS:**

Commissioner Darragh questioned the progress on the clean-up of Glen Mitchell Road by Sewickley Borough. Manager Patterson stated that the Building Inspector has taken pictures once a week for two weeks, he will take pictures for two more weeks and document the progress of the clean-up. The Commissioners will review the pictures and decide what steps to take if there is no improvement. President Doebler also suggested increasing the fine in the Ordinance in the very near future.

**COOKIES AND COFFEE TO CELEBRATE THE HOLIDAYS:**

President Doebler announced that there will be coffee and cookies after next Monday's meeting to celebrate the Holiday season. He also invited residents to attend the meeting and come by to enjoy the refreshments.

**ALEPPO HISTORY GROUP:**

Manager Patterson explained that she would like to have a citizen volunteer committee to compile some history on Aleppo Township. She stated that she would like to display old photos of Aleppo Township in the lobby. She would like before and after pictures, history, or any information that the residents could supply. Commissioner Darragh recommended advertising the request in the Sewickley Herald.

**COMMITTEE ASSIGNMENTS/GOALS:**

President Doebler explained that the Board committees were decided and reorganized in January 2016. He also stated that the Commissioners could discuss and reorganize at any time in 2017. President Doebler also explained that he and Manager Patterson have been working on specific goals for 2017 and they will be working on achieving these goals throughout 2017.

**CITIZEN PARTICIPATION:**

None.

**At 8:08 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 8:37 PM.**

**ADJOURNMENT:**

President Doebler adjourned the meeting at 8:37 PM.

Respectfully submitted,

Kimberly A. Koskey  
Township Secretary