

Workshop Meeting Activity

December 14, 2015

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve October 19, 2015 Legislative Meeting Minutes.	VP Doebler	Comm. Jones
Pay the \$250.00 fine to the Fish & Boat Commission regarding the violation in accordance with the agreement.	Comm. Schollaert	Comm. Jones
Authorize the purchase and erection of a new Township of Aleppo sign as per the pine tree proposal.	Comm. Jones	Comm. Schollaert
Buy an ad in the Sewickley Herald to publicize the open positions for the Township.	VP Doebler	Comm. Schollaert
Adjournment	Comm. Jones	Comm. Schollaert

WORKSHOP MEETING MINUTES

December 14, 2015

CALL TO ORDER:

President Rodney Gartner called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice President Matthew Doebler, Commissioner Joanne Schollaert, Commissioner George Jones, Solicitor Lovato, Manager Gwen Patterson and Secretary Kimberly A. Koskey. Commissioner Anthony Lisanti was not in attendance.

MINUTES:

Vice President Doebler made a motion to approve the October 19, 2015 Legislative Meeting minutes. Commissioner Jones seconded the motion. The motion passed unanimously.

President Gartner announced the loss of our Commissioner Anthony "Tony" Lisanti. He passed away on November 14, 2015. Commissioner Jones also commented on how much he will be missed. There was a moment of silence in honor of his passing.

DISCUSSION OF REAL ESTATE TAX ORDINANCE:

President Gartner explained that the proposal is to maintain the same millage as last year which was 3.5 mills. This will be voted on next week at the Legislative Meeting.

DISCUSSION OF 2016 BUDGET AND ORDINANCE:

Commissioner Jones explained that he and Manager Patterson have reviewed the proposed budget for 2016 and that he believes this is a good budget. He also stated that this budget includes a road study which will be the basis for future road maintenance. Manager Patterson also explained that the budget allows for putting some money away to accomplish paving the roads that are in need over the next several years. She also explained some of the details in the budget including wages, the police contract, the fire contract, the healthcare costs for the employees and the truck fund which is putting an amount away each year to cover the cost of a truck purchase without any interest being charged.

DISCUSSION OF CODIFICATION ORDINANCE:

Manager Patterson stated that the codification is a book reference for all of the up-to-date Township Ordinances. This will also be available online on the Township website. This requires a public hearing which will be next week at the beginning of the Legislative meeting. This will be voted on next week.

DISCUSSION FISH & BOAT COMMISSION VIOLATION:

Manager Patterson explained that there was a minor violation by the Fish & Boat Commission that resulted in a \$250.00 fine to the Township. The violation was due to a company cleaning out gravel and leaves from some catch basins. The company then emptied the gravel and leaves onto Aleppo Township owned property. A resident thought it was sewage and reported the truck to the Fish & Boat Commission. The Fish & Boat Commission issued a citation; however, they do not believe this is an ongoing issue, and are not concerned that it would happen again.

Commissioner Schollaert made a motion to pay the \$250.00 fine to the Fish & Boat Commission regarding the violation in accordance with the agreement. Commissioner Jones seconded. The motion passed unanimously.

DISCUSSION OF VERIZON CABLE FRANCHISE AGREEMENT:

Manager Patterson discussed Attorney Dan Cohen negotiating the Verizon Franchise Agreement for the Township which is expiring in 2017. The question is whether the Township wants to join with other municipalities to pay for the negotiation. The Franchise Agreement allows Verizon to run cable lines throughout the Township to supply cable to the residents. A small transmission fee is assessed to each customer and that fee is paid to the Township. Vice-President Doebler suggested not paying to use Cohen. Solicitor Lovato stated that Solicitor Stone has negotiated these types of contracts for other municipalities. Commissioner Jones also suggested not using Cohen.

DISCUSSION OF VACATING HIBALA ROAD:

Manager Patterson explained that she received a letter from Masonic Village stating that they would like the Township to vacate Hibala Road. Solicitor Stone will explain in detail the process at next weeks Legislative Meeting.

DISCUSSION OF VESUVIUS AMENDED CONDITIONAL USE HEARING:

Manager Patterson stated that this hearing will be next week to amend the Conditional Use application that they submitted. Vesuvius has requested a deferment of the parking requirements at their site. This was presented to the Planning Commission which recommended approval as long as the engineer approves the plan. Ben Gilberti is reviewing the plan and will have his formal approval before next weeks Legislative Meeting. The hearing is next week and will be voted on next week.

DISCUSSION OF NEW WELCOME TO ALEPPO TOWNSHIP SIGN:

Manager Patterson presented two proposals from two different companies to replace the Township of Aleppo sign. The two proposals are very similar and the cost is very similar. In addition, she would like to pick a logo that can be used as the Township's logo for letterhead. Both designs include trees as to represent Aleppo as the green/tree community that it is.

Commissioner Jones made a motion to authorize the purchase and erection of a new Township of Aleppo sign as per the pine tree proposal. Commissioner Schollaert seconded. The motion passed unanimously.

DISCUSSION OF POTENTIAL WATER LINE LOAN:

Manager Patterson stated that John Seifarth from the Aleppo Water Authority wants to ask to Board for a temporary loan for the Water Line Replacement project. They received a large grant toward the project of \$225,000, however, the grant requires the Authority to front the money and then be reimbursed. The Authority was also deciding whether to borrow from their own sewer fund to keep it in-house. Solicitor Lovato stated that Solicitor Stone suggested for the Authority to borrow it from the Sewer account as long as the auditor okays it. There was no formal request and no formal vote. John Seifarth did arrive several minutes after the discussion and was told to keep the loan in-house and borrow it from the Sewer fund.

DISCUSSION OF MICHAEL TRAPIZONA PLAN OF LOTS NO. 4:

Manager Patterson discussed the Trapizona Plan. She explained that the original plan was submitted and approved but never signed off by the one property owner. The plan has since expired. The new plan was re-submitted but was changed. An easement was included, however, the zoning is still a problem. The Planning Commission voted to recommend that the Board of Commissioners deny the plan as submitted. The motion to deny will be on the agenda next week.

DISCUSSION OF KLH INVOICE FOR CONDEMNATION MAPPING:

Manager Patterson stated this invoice was submitted in October regarding the outstanding condemnations that are going before the Board of Viewers. Solicitor Stone needed a detailed map from the engineer with specific information outlined to present to the Board of Viewers. There will be a motion on the agenda next week to approve this invoice. This was not included on the bill list because there is a small amount left in the original bond Wells Fargo account that can be used for this invoice. The invoice amount is \$1,400.00.

DISCUSSION OF COMMISSIONER VACANCY:

Commissioner Jones explained that there are three interested candidates for the open Commissioner position. It was also discussed that there are two more positions available which are the Treasurer/Tax Collector, and a board member position on the Aleppo Township Authority Board. The three interested parties for the Commissioner position are Judy Haluka, Dan Darragh, and Mike Glenn. Commissioner Jones also commented on advertising the open position. Vice-President Doebler suggested that there be formal submissions from the interested candidates. Manager Patterson will notify the interested candidates. There will be an ad placed in the Sewickley Herald for interested candidates. There will be a deadline of January 8, 2016 with interviews at the Legislative Meeting on January 18, 2016.

Vice-President Doebler made a motion to buy an ad in the Sewickley Herald to publicize the open positions for the Township. Commissioner Schollaert seconded. The motion passed unanimously.

SWOT ANALYSIS:

Deferred by Vice-President Doebler.

UNFINISHED BUSINESS:

Commissioner Schollaert commented on the new signs for McCoy Place Road and South McCoy Place Road.

NEW BUSINESS:

Manager Patterson announced that there will be an extra meeting for the month of January 2016. This meeting will be on January 4, 2016 along with the Workshop Meeting on January 11, 2016, and the Legislative Meeting on January 18, 2016. On January 4, 2016 Magistrate Ford will be at the meeting at 7 PM to swear in the newly elected people. Solicitor Stone will open the meeting and a new President will be voted in.

CITIZEN PARTICIPATION:

John Seifarth from the Aleppo Water Authority stated that the Sewickley Borough engineer has requested further data regarding the meter malfunction. That data is still being gathered.

ADJOURNMENT:

Commissioner Jones made a motion to adjourn the meeting. Commissioner Schollaert seconded. The motion passed unanimously. The meeting was adjourned at 8:04 pm.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary