

Commissioners' Meeting Activity

March 16, 2015

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve amended conditional use to Vesuvius USA for parcel located at 200 Deer Run Road.	Comm. Jones	VP Doebler
Approve Workshop Meeting Minutes of 3-9-15	VP Doebler	Comm. Lisanti
Appoint Herbert, Rowland, & Grubic, Inc. as the Township Engineer	Comm. Lisanti	Comm. Jones
Table Commissioner Lisanti's motion to appoint HRG as the Township Engineer.	VP Doebler	Comm. Jones
Terminate KLH as Township Engineer.	VP Doebler	Comm. Jones
Take Commissioner Lisanti's motion off the table and put up for a vote.	VP Doebler	Comm. Lisanti
Appoint HRG as the Township Engineer.	Comm. Lisanti	VP Doebler
Approve the February bill list in the amount of \$29,838.73.	VP Doebler	Comm. Jones
Ratify the February pre-paid bills in the amount of \$8,544.72.	VP Doebler	Comm. Jones
Ratify the February payroll transfers in the amount of \$19,489.20	VP Doebler	Comm. Jones
Transfer \$7,443.07 from Liquid Fuels Fund to the General Fund for the payment of road salt invoices.	VP Doebler	Comm. Jones
Engage Public Financial Management as Independent Financial Advisor in conjunction with the issuance of the Guaranteed Sewer Revenue Bonds, Series of 2015 for the purpose of advance refunding the Township's Guaranteed Sewer Revenue Bonds, Series of 2011, with a minimum net savings of \$800,000.	Comm. Jones	VP Doebler

Approve Township Fund Balance Investment Strategy with PLGIT and to approve investing \$500,000 in CDs with staggered maturity dates.

Comm. Lisanti

Comm. Jones

Appointment of Claudia Brenneisen to the Aleppo Township Authority Board for a 5 year term ending December 31, 2019.

Comm. Lisanti

Pres. Gartner

Authorize the payments of estimated just compensation from the Township to Condemned Property Owners for their sewage easements as previously approved provided that they supply a release/waiver from their mortgage companies in a form satisfactory to the Solicitor, and, in the absence of such a release/wavier, to make payments into Court until such time as a release is provided; and to authorize the Solicitor to take all necessary action to complete these transactions in compliance with the Pennsylvania Eminent Domain Code.

Comm. Jones

VP Doeblner

Adjournment

VP Doeblner

Comm. Jones

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES

March 16, 2015

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7:15 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioner George Jones, Commissioner Anthony Lisanti, Solicitor Harlan S. Stone, Manager Gwen Patterson and Secretary Kimberly A. Koskey. Commissioner Joanne Schollaert was not in attendance.

MOTION TO GRANT AMENDED CONDITIONAL USE APPROVAL TO VESUVIUS USA FOR PARCEL LOCATED AT 200 DEER RUN ROAD:

Commissioner Jones made a motion to grant amended conditional use approval to Vesuvius USA located at 200 Deer Run Road, with the same conditions as in the original approval. Vice President Doebler seconded. A roll call vote was taken. The motion passed unanimously.

Solicitor Stone asked Vesuvius to waive the 24 hour notice provision to allow him 10 days for a decision letter to be sent. Ken Faux representing Vesuvius agreed.

MOTION TO APPROVE LAND DEVELOPMENT APPLICATION SUBMITTED BY VESUVIUS USA:

Manager Patterson explained that this was recommended by the Planning Commission for approval. KLH has reviewed the application and also recommended for approval. Manager Patterson also explained that she spoke with County Planning and they had no comments. Commissioner Jones made a motion to approve the land development application by Vesuvius USA. Vice President Doebler seconded. The motion passed unanimously.

MINUTES:

Vice President Doebler made a motion to approve the Workshop Meeting Minutes of March 9, 2015. Commissioner Lisanti seconded. The motion passed unanimously.

MOTION TO APPOINT HERBERT, ROWLAND, & GRUBIC, INC. AS TOWNSHIP ENGINEER:

Commissioner Lisanti made a motion to appoint Herbert, Rowland, & Grubic, Inc. as Township Engineer.

Ben Gilberti introduced himself as the project manager representing HRG as the new Township Engineers. He thanked the Commissioners for the opportunity. He presented two retainer agreements for the Solicitor's review. He explained the agreements are time and material based.

Solicitor Stone recommended the motion be amended to retain HRG as the consulting engineer subject to the solicitor's review of a contract as to form and final approval. Commissioner Jones would like the director of Public Works to review the contracts. Commissioner Jones seconded the motion.

Vice President Doebler questioned whether a motion to terminate the services of KLH should be made. Solicitor Stone believes this should be on the record.

Vice President Doebler made a motion to table Commissioner Lisanti's motion to appoint HRG as the Township Engineer. Commissioner Jones seconded the motion. The motion passed unanimously.

Vice President Doebler made a motion to terminate KLH. Commissioner Jones seconded. A roll call vote was taken. The motion passed unanimously.

Vice President Doebler made a motion to take Commissioner Lisanti's motion off the table and put up for a vote. Commissioner Lisanti seconded. The motion passed unanimously.

Commissioner Lisanti made a motion to appoint HRG as the township engineer. Vice President Doebler seconded. A roll call vote was taken. The motion passed unanimously.

PUBLIC SAFETY REPORT:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. The report was accepted.

FIRE DEPARTMENT:

No report.

EMERGENCY MANAGEMENT:

No report.

PUBLIC WORKS:

Tom Jarvie gave his report to the Board and the public. He also reported that Cargill did not deliver the salt that was ordered. Ohio Township sold salt to the Township because of the shortage. Vice President Doebler asked if there was a penalty in the contract. Manager Patterson explained that it is a very minimal penalty. Commissioner Jones asked if there are alternate suppliers. Manager Patterson stated that the Township can split the order to have a second supplier. Commissioner Jones would like Manager Patterson to send Ohio Township a letter thanking them for salt supply. Commissioner Jones would like to hire a Part-time employee for next year for plowing and salting. The report was accepted.

COMMUNICATIONS:

Vice President Doebler reported that there was no response to last weeks meeting online. Commissioner Lisanti asked that the workshop not be recorded. Vice President Doebler is

not in favor of that idea. Commissioner Jones agrees not to record the meeting. President Gartner would be in favor of continuing the present policy.

PLANNING/ZONING:

No report.

TAX COLLECTOR:

Treasurer Charlotte Pierce gave her report to the Board and the public. She asked the Board if they would like a 2014 MTD and YTD report. Commissioner Jones would like to see both. The report was accepted.

TREASURER:

Charlotte Pierce reported to the Board and the public. Commissioner Jones asked if he can have a 2014 MTM and YTD balance of each account. The report was accepted.

FINANCE:

Vice President Doebler made a motion to approve the February bill list in the amount of \$29,838.73. Commissioner Jones seconded. The motion passed unanimously.

Vice President Doebler made a motion to ratify the February pre-paid bills in the amount of \$8,544.72. Commissioner Jones seconded. The motion passed unanimously.

Vice President Doebler made a motion to ratify the February payroll transfers in the amount of \$19,489.20. Commissioner Jones seconded. The motion passed unanimously.

Vice President Doebler made a motion to transfer \$7,443.07 from Liquid Fuels Fund to the General Fund for the payment of road salt invoices. Commissioner Jones seconded. The motion passed unanimously.

Commissioner Jones made a motion to engage Public Financial Management as Independent Financial Advisor in conjunction with the issuance of the Guaranteed Sewer Revenue Bonds, Series of 2015 for the purpose of advance refunding the Township's Guaranteed Sewer Revenue Bonds, Series of 2011, with a minimum net savings of \$800,000. President Gartner asked if we know what the fee is. Commissioner Jones stated that there are no upfront costs. The fee will be included in the closing. Vice President Doebler seconded.

Commissioner Jones stated that he spoke with Zach Williard from PFM. Commissioner Jones explained that the savings should be expressed at a lower amount so that if they don't reach the higher amount there is not a problem. The second issue that he discussed was the possibility of paying the debt service through the property tax to make it tax deductible. A roll call vote was taken. The motion passed unanimously.

Commissioner Lisanti made a motion to approve Township Fund Balance Investment Strategy with PLGIT and to approve investing \$500,000 in CDs with staggered maturity dates. Commissioner Jones seconded. A roll call vote was taken. The motion passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

Commissioner Lisanti made a motion to appoint for Claudia Brenneisen to the Aleppo Township Authority Board for a 5 year term ending December 31, 2019. President Gartner seconded. The motion passed unanimously.

Commissioner Lisanti discussed the annual report from Bankson, the Authority's consulting engineer. He explained that the Authority has established a reserve capital fund for both water and sewage. The budget for 2015 has been completed. He stated that the water budget is still questionable even with the 15% increase due to the impact of the land slide which he believes will cost around \$500,000. The Authority has requested a grant for \$250,000 from Allegheny County. Commissioner Lisanti and Bankson are meeting on March 23, 2015 with Senator Smith to ask for his support. Commissioner Lisanti wants the Water Authority to focus on the 28% water loss to get it down to about 15%. He stated that the Sewer portion is in good shape.

Commissioner Lisanti discussed the tap fee. The Authority has simplified the tap fee with 3 options: 1) \$770 tap fee if the customer is right on the line, 2) \$1,250 tap fee if the tap is in the right of way with a short extension, and 3) \$2,400 fee if the tap is a long tap across the road. All 3 options include the lump sum criteria including the capacity charge, connection fee, and the collection charge. Solicitor Stone will prepare the formal regulations.

Commissioner Lisanti stated that a letter was sent to Sewickley letting them know that we had one tap in fee for 2014.

Vice President Doebler stated that he had a resident questioning the electronic bill paying. Commissioner Lisanti explained that the bank is holding up the process and the Authority is trying to get this up and running.

QVCOG:

Vice President Doebler reported that QVCOG voted on moving to a new building. They also changed the date for the Lock & Dam presentation. This report was accepted.

AMBULANCE AUTHORITY:

No report.

SEWER PROJECT:

Commissioner Jones made a motion to authorize the payments of estimated just compensation from the Township to Condemned Property Owners for their sewage easements as previously approved provided that they supply a release/waiver from their mortgage companies in a form satisfactory to the Solicitor, and, in the absence of such a release/wavier, to make payments into Court until such time as a release is provided; and to authorize the Solicitor to take all necessary action to complete these transactions in compliance with the Pennsylvania Eminent Domain Code. Vice President Doebler seconded. The motion passed unanimously.

SOLICITOR:

Solicitor Stone stated that all of the letters were sent to the affected property owners offering them the amounts indicated. The letter also asked them to provide a letter from their mortgage companies to have the check paid directly to them.

Vice President Doebler asked on the progress of the codification project. Manager Patterson explained that the review is done and will be mailed for print. Solicitor Stone explained that there will have to be a codification ordinance.

UNFINISHED BUSINESS:

Commissioner Jones stated that there will have to be a selection of bond counsel. He believes there should be proposals requested. Manager Patterson will send out at least two proposals. There will also have to be a decision on how much of a down payment will be made.

NEW BUSINESS:

None.

ACTION ITEMS:

A. Audit recommendations:

Manager Patterson explained that the policies need updated and will be ready for next month.

B. Financial Management:

Manager Patterson stated that she can take web classes through the payroll ADP.

C. Bank Reconciliation:

Manager Patterson stated that she and Charlotte Pierce have worked on the bank reconciliations.

CITIZEN PARTICIPATION:

Charlotte Pierce stated that it is hard to hear the presentations.

At 8:15 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 8:40 PM.

ADJOURNMENT:

Vice President Doebler made a motion to adjourn the meeting. Commissioner Jones seconded. The motion passed unanimously. The meeting was adjourned at 8:40 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary