

**Board of Commissioners'**

**Meeting Activity**

**March 17, 2014**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve Work Shop Mtg. Min. 3-10-14	VP Doebler	Comm Jones
Approve Spec Mtg. Min. 3-10-14	Comm Seifarth	Comm Jones
Approve Feb Bill List-\$42,140.86; Ratify Feb Pre-paid Bills-\$7,390.03 and Ratify Feb Payroll Transfers-\$17,720.44	Comm Jones	Comm Seifarth
Approve 3-Year Alleg. Cty. Winter Maint. Agree.	Comm Jones	Comm Seifarth
Authorize Phillip Sprolla to Contact Carrier Regarding KLH's Work on the Sewer Project	VP Doebler	Comm Jones
Letter Written by Sol Stone to KLH - Carrier On Notice With Respect to Any Claims on the Sewer Project	VP Doebler	Comm Jones
Transfer Remaining Condemnation Cases from Gaitens, Tucceri & Nicholas to Dickie McCamey	Comm Jones	VP Doebler
Adjournment	Comm Jones	VP Doebler

**TOWNSHIP OF ALEPPO**  
**BOARD OF COMMISSIONERS'**  
**MEETING MINUTES**  
**MARCH 17, 2014**

**CALL TO ORDER:**

President Rodney W. Gartner called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioners George Jones, John Seifarth, Solicitor Harlan S. Stone, Manager Gwen Patterson and Secretary Martha B. Rogers. Commissioner Schollaert was not in attendance.

**MEETING MINUTES:**

Vice-President Doebler made a motion to approve the Workshop Meeting minutes of March 10, 2014. Commissioner Jones seconded. The motion passed unanimously.

Commissioner Seifarth made a motion to approve the Special Meeting minutes of March 10, 2014. Commissioner Jones seconded. The motion passed unanimously.

**REPORTS:**

Ohio Township Chief of Police Norbert Micklos gave his report for the month of February to the Board and the public which was accepted.

**FIRE DEPT:**

No report. President Gartner said there was a recent open house which was successful.

**PLANNING/ZONING:**

No report.

**TAX COLLECTOR:**

Tax Collector Charlotte Pierce gave her report to the Board and the public. The report was accepted.

**TREASURER'S REPORT:**

Treasurer Charlotte Pierce gave her report to the Board and the public. The report was accepted.

**FINANCE:**

Commissioner Jones made one motion to approve the February bill list in the amount of \$42,140.86; motion to ratify February pre-paid bills in the amount of \$7,390.03 and a motion to ratify February payroll transfers in the amount of \$17,720.44. Commissioner Seifarth seconded. The motion passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Commissioner Seifarth reported at the last meeting there was another re-organization done. There was a major leak on Ingleside Drive. The water line on South McCoy is quite old and has had many breaks over the years. The old estimated cost of replacing is approximately \$46,000.00. They will re-estimate it to get a new number and it will have to be bid.

Two additional manholes in Sewickley Heights Manor need to be purchased for proper maintenance and monitoring of the sewer. Also, the Authority has authorized the purchase of a new computer to replace the outdated system that is in the garage office.

Mr. Tony Lisanti, Chairman of the Authority, said the work on McCoy Place will be done in conjunction with the paving. Manager Patterson said the Board of Commissioners will discuss the paving. They will give the Board an estimate as soon as the Authority knows how it will be handled. Mr. Lisanti said the GIS system will be updated.

Mr. Lisanti said Bryan O'Neill is the Authority Vice-Chair. Mr. Thomas St. Clair is the Treasurer. He is working with the engineer and the secretary. Mr. Len Kinter will be working with Bill Davis, Jr. Mr. Edward Beaman is also a member of the Board. The report was accepted.

**QV/COG:**

Vice-President Doebler reported Waste Management was at the meeting to explain the e-waste program. He believes we pay \$1.00 per resident per month for the service along with our regular fee but that not enough residents are aware of the service.

Commissioner Jones said this is a good project for the Communications Committee.

There was also a discussion about moving the COG office. Glen Osborne discussed an overabundance of deer. The report was accepted.

**AMBULANCE AUTHORITY:**

No report.

**PUBLIC WORKS:**

Public Works Supervisor Mark Kerr gave his report to the Board and the public.

Manager Patterson said we have been working with the owners of the Industrial Park to correct drainage and then paving would be discussed. They have discussed it with their engineers. KLH reviewed their plan and found it acceptable to address the drainage problem. Their plan also said they will repair the drainage and pave the entire cul de sac area. Mr. Bob Robinson, road engineer at KLH, recommends that we get our paving plan for Overlook ready so that it can be coordinated. He also has spoken to their engineer about leaving off the wearing course on the cul de sac so that there is no seam. We will do the top coat on the whole area. They will give us a small credit back. Their engineer, CEC, is working on getting their documents ready. They are a private company so they do not have to bid. We have money set aside to do Overlook. Now that the Industrial Park is going to take care of the cul de sac, we have a revised cost estimate from KLH which is approximately \$156,000.00.

There is a breakdown of capital improvements in the packets this evening. It shows that \$250,000.00 was set aside for this project.

Mr. Robinson is ready to discuss other roads if the Board would like. They do not have to be bid together. President Gartner suggests that action is taken on Overlook Drive and hold discussion on the others.

Commissioner Jones asked if timing is critical on paving on Overlook Drive. Manager Patterson said she believes next month would be the latest it could be put out to bid. He would like to defer this item until after the executive session.

Commissioner Jones asked Manager Patterson what is set aside for other roads. There is no other set aside for this particular year. Commissioner Jones asked about the balance in the reserves for other roads. Manager Patterson said approximately \$300,000.00. There is \$550,000.00 in the reserve fund. \$250,000.00 was set aside for Overlook Drive which leaves the rest available.

Commissioner Jones asked Public Works Supervisor Mark Kerr in terms of road priority work if he has an understanding of what needs to be done. Mr. Kerr said yes. He also said Mr. Robinson of KLH is an excellent source of information and is willing to discuss the Township's road needs with the Board. Commissioner Jones asked if spending the entire road budget this year can be justified. Mr. Kerr said yes. Commissioner Jones asked Mr. Kerr when the best time is to make road decisions for this year. Mr. Kerr said the earlier in the year is best. KLH will have to be involved, bids will have to be put out and the paving companies get very busy. If a decision is not made by May, there is a possibility that the work would not be completed.

Commissioner Jones made a motion to approve the three year Allegheny County Winter Maintenance Agreement. Discussion - Manager Patterson said we have one contract with the County and one with the State. This agreement covers the County roads that are in Aleppo. We provide the plowing and salting for those roads. We have had an agreement for years. This agreement is a renewal. In past years, we were receiving a little more money because they have been rounding up the mileage. Their technology has increased and we are now doing the same roads for slightly less money. Mr. Kerr said this agreement would be retroactive from the first of the year and is a flat fee. Manager Patterson said we were collecting approximately \$11,000.00. We are now collecting approximately \$8,500.00. Commissioner Seifarth seconded. The motion passed unanimously.

**NOTE: President Gartner said there will be an executive session held this evening after Citizen Participation to discuss the Masonic Litigation.**

**SOLICITOR:**

Solicitor Stone said he will hold his report for the executive session.

**537 PLAN:**

No report.

**UNFINISHED BUSINESS:**

Vice-President Doeblner suggested the RFP category should be carried again under unfinished business.

**NEW BUSINESS:**

Vice-President Doeblner received an e-mail from a Mr. James Hamilton, a resident of the Township regarding payments made to the Water Authority electronically. He is asking the Board of Commissioners to write a letter to the Water Authority asking for this service. Mr. Lisanti, Chairman of the Water Authority Board agreed. Manager Patterson will write a letter to the Authority.

**CITIZEN PARTICIPATION:**

NA.

**At 7:50 PM, the Board moved into Executive Session and returned to Regular Session at 9:20 PM.**

Vice-President Doeblner made a motion to authorize Phillip Sbrolla to contact the carrier to ask about retaining an expert to review KLH's work regarding the sewer project.

Commissioner Jones seconded. A roll call vote was taken. The motion passed unanimously.

At 9:22 PM, the Board recessed for a short break and returned to regular session at 9:25 PM.

Vice-President Doeblner made a motion for a letter to be written by Solicitor Stone to KLH asking them to put their insurance carrier on notice with respect to any claims we may have arising from the project. Commissioner Jones seconded. A roll call vote was taken. The motion passed unanimously.

Commissioner Jones made a motion to transfer remaining condemnation cases from Gaitens, Tucceri & Nicholas to Dickie McCamey as soon as feasible. Vice-President Doeblner seconded. A roll call vote was taken. The motion passed unanimously.

At 9:27 PM, the Board went back into executive session and returned to regular session at 9:38 PM.

**ADJOURNMENT:**

Commissioner Jones made a motion to adjourn the meeting. Vice-President Doeblner seconded. The motion passed unanimously. At 9:38 PM, the meeting was adjourned.

Respectfully submitted,

Martha B. Rogers  
Township Secretary