

Commissioners' Meeting Activity

April 20, 2015

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve Workshop Meeting Minutes of 4-13-15	VP Doebler	Comm. Jones
Motion to enact an ordinance authorizing the incurrence of non-electoral debt in the maximum principal amount of \$10,000,000 for the purpose of refunding the Township's 2011 Bonds for debt service savings	Comm. Jones	VP Doebler
Approve the March bill list in the amount of \$51,713.85.	VP Doebler	Comm. Jones
Ratify the March pre-paid bills in the amount of \$23,797.31.	VP Doebler	Comm. Jones
Ratify the March payroll transfers in the amount of \$16,364.21.	VP Doebler	Comm. Jones
Appointment of Claudia Brenneisen to the Aleppo Township Authority Board for a 5 year term ending December 31, 2019.	Comm. Lisanti	Pres. Gartner
Motion to take off the table the Motion to approve change order #2 from El Grande Paving for improved road base materials on Overlook Drive.	VP Doebler	Comm. Jones
Motion to approve change order #2 from El Grande Paving for improved road base materials on Overlook Drive.	Comm. Lisanti	Comm. Schollaert
Motion to approve Louie & Sons Subdivision Plan	Comm. Jones	VP Doebler
Motion to approve Trapizona/Medicino Subdivision Plan	Comm. Jones	VP Doebler
Motion to adopt Whistleblower Policy, Anti-Fraud Policy, Employee Cell Phone Policy, and Travel Reimbursement Policy	Comm. Jones	Comm. Lisanti
Adjournment	Comm. Schollaert	Comm. Jones

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES

April 20, 2015

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioner Joanne Schollaert, Commissioner George Jones, Commissioner Anthony Lisanti, Solicitor Harlan S. Stone, Manager Gwen Patterson and Secretary Kimberly A. Koskey.

MINUTES:

Vice President Doebler made a motion to approve the Workshop Meeting Minutes of April 13, 2015. Commissioner Jones seconded. The motion passed unanimously.

SEWER PROJECT:

Mr. Sean Garin of Dinsmore & Shohl presented the Commissioners with an updated version of the ordinance, updating to attach the maximum \$10,000,000 debt service schedule. He explained the document is the formal action of the board that will authorize the refunding of the 2011 Bonds for debt service savings at a minimum of \$800,000. This document also authorizes all further action by the Township Board to sign the Bond Purchase Agreement once an underwriter has been decided upon, and close the issue within approximately 30 days after the bonds are sold. Mr. Garin stated that they properly advertised for this ordinance. Solicitor Stone stated that he has reviewed the advertising and the draft of the ordinance and they are in compliance with the Unit Debt Act and the advertising requirements. Solicitor Stone explained that it is very similar to the first Bond Issue. He also explained that all municipalities borrowing money are required by law to adopt by ordinance authorizing the incurring of the debt if the financing is above and over \$125,000.

Commissioner Jones made a motion to enact an ordinance authorizing the incurrence of non-electoral debt in the maximum principal amount of \$10,000,000 for the purpose of refunding the Township's 2011 Bonds for debt service savings. Vice President Doebler seconded. A roll call vote was taken. The motion passed unanimously.

PUBLIC SAFETY REPORT:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. The report was accepted.

FIRE DEPARTMENT:

No report.

EMERGENCY MANAGEMENT:

Commissioner Jones made a motion to adopt the Resolution Adopting Aleppo Township's Emergency Operations Plan. Commissioner Schollaert seconded. The motion passed unanimously.

Manager Patterson explained that the Aleppo Township Authority's Emergency Disaster Plan will be included with the Township's Private Disaster Recovery Plan.

PUBLIC WORKS:

Manager Patterson gave the report for the Public Works Department. This included the new signs directing traffic for South McCoy Road, a preliminary summer work list, plow maintenance, deconstructing the snow plows, work needed on Hibala Road, litter clean-up, fixing a sink-hole on Weber Road, and grass cutting. The report was accepted.

Vice President Doeblen made a motion to take Commissioner Lisanti's Motion to approve change order from El Grande Paving for improved road base materials on Overlook Drive off of the table. Commissioner Jones seconded. The motion passed unanimously.

Commissioner Lisanti made a motion to approve change order #2 from El Grande Paving for improved road base materials on Overlook Drive. Commissioner Schollaert seconded. A roll call vote was taken. The motion passed unanimously.

COMMUNICATIONS:

No report.

PLANNING/ZONING:

Commissioner Jones made a motion to approve Louie & Sons Subdivision Plan with corrections and additions. Vice President Doeblen seconded. The motion passed unanimously.

Commissioner Jones made a motion to approve Trapizona/Mendicino Subdivision Plan with corrections and additions. Vice President seconded. A roll call vote was taken. The motion passed unanimously.

TAX COLLECTOR:

Treasurer Charlotte Pierce gave her report to the Board and the public. The report was accepted.

TREASURER:

Charlotte Pierce reported to the Board and the public. The report was accepted.

FINANCE:

Vice President Doeblen made a motion to approve the March bill list in the amount of \$51,713.85. Commissioner Jones seconded. The motion passed unanimously.

Vice President Doebler made a motion to ratify the March pre-paid bills in the amount of \$23,797.31. Commissioner Jones seconded. The motion passed unanimously.

Vice President Doebler made a motion to ratify the March payroll transfers in the amount of \$16,364.21. Commissioner Jones seconded. The motion passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

Commissioner Lisanti stated the he and Solicitor Stone will be meeting with West View Water to discuss the rate increase before they sign the agreement. He explained that the Water budget is not in good shape, however, the Sewer budget is in good shape and generating capital.

Vice President Doebler stated that he had several people question whether there are other alternate water suppliers other than West View Water. Commissioner Lisanti explained that he has contacted Moon and Edgeworth and the only other alternative is Sewickley and they are more costly than West View Water. It would be significantly more expensive to try to tap from several neighboring water systems. Commissioner Lisanti explained that he will get a price list together if they would like to see the cost. Solicitor Stone also explained that the connection would be extremely expensive to build the infrastructure for the connection from another system.

Vice President Doebler also asked if the electronic bill paying system was working yet. Commissioner Lisanti explained that the bank and the software company are holding up the process and the Authority is trying to get this up and running. Manager Patterson explained that the software company has not cooperated to get this up and running.

QVCOG:

Vice President Doebler reported that QVCOG has terminated the secretary and is now in the process of restructuring their workflow. He also stated that the President's dinner has been cancelled. Vice President Doebler also stated that the COG recycling day is May 2, 2015 in Avalon from 9am - 1pm. This report was accepted.

AMBULANCE AUTHORITY:

No report.

SOLICITOR:

Solicitor Stone stated that he needs an executive session to report on the Masonic Case.

UNFINISHED BUSINESS:

Commissioner Jones made a motion to adopt the Whistleblower Policy, Anti-Fraud Policy, Employee Cell Phone Policy, and Travel Reimbursement Policy. Commissioner Lisanti seconded. The motion passed unanimously.

NEW BUSINESS:

President Gartner announced that there will be a joint meeting with the Commissioners and the Authority Board on May 7, 2015 which will be an executive session.

ACTION ITEMS:

A. Audit recommendations:

Manager Patterson explained that these are policies that she is working on in the future. Vice President Doebler asked how the codification project was going. Manager Patterson explained that the codification company has the information.

CITIZEN PARTICIPATION:

None.

At 8:00 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 8:35 PM.

ADJOURNMENT:

Commissioner Schollaert made a motion to adjourn the meeting. Commissioner Jones seconded. The motion passed unanimously. The meeting was adjourned at 8:35 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary