

**Commissioners' Meeting Activity**

**June 16, 2014**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve Legislative Mtg Min 5-19-14	Comm Jones	Comm Schollaert
Approve Spec. Mtg. Min. 5-28-14	Comm Schollaert	Comm Jones
Ratify Selection of Western World-Public Officials Liability Ins.	Comm Schollaert	Comm Jones
Approve May Bill List-\$152,635.64	Comm Schollaert	Comm Seifarth
Ratify May Pre-Paid Bills-\$11,972.84	VP Doebler	Pres Gartner
Ratify May Payroll Transfers-\$18,375.20	Comm Jones	Comm Seifarth
Approve Expenditure-Gwen Patterson- Accounting Course-CCAC-\$700.00	Comm Jones	VP Doebler
Engage Kevin Garber-Babst Calland-Special Counsel- PA DEP Investigation	Comm Jones	VP Doebler
Authorize Sol. Harlan Stone to File a Writ Against KLH Engr.	Comm Jones	VP Doebler
Authorize Sol. Harlan Stone to Approve Settlement of Tax Assess. Appeals Rec. by School Dist.	Comm Schollaert	VP Doebler
Adjournment	VP Doebler	Comm Jones

**TOWNSHIP OF ALEPPO**  
**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**

**JUNE 16, 2014**

**CALL TO ORDER:**

President Rodney Gartner called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioners Joanne Schollaert, George Jones, John Seifarth, Manager Gwen Patterson, Solicitor Harlan S. Stone and Secretary Martha B. Rogers.

**MEETING MINUTES:**

Commissioner Jones made a motion to approve the minutes of the Legislative Meeting on May 19, 2014. Commissioner Schollaert seconded. The motion passed unanimously.

Commissioner Schollaert made a motion to approve the minutes of the Special Meeting of May 28, 2014. Commissioner Jones seconded. The motion passed unanimously.

**WESTERN WORLD-PUBLIC OFFICIALS LIABILITY INSURANCE POLICY:**

Manager Patterson said the Township was notified several months ago that our prior public officials insurance company, National Casualty, was not going to be renewing our policy. We had two companies offer quotes. They were Western World and Darwin. Our insurance agent recommended Western World whose premium was a little lower. We had to select a new carrier by the 12th. There was the issue of tail coverage which did not need to be decided right away. Commissioner Schollaert made a motion to ratify the selection of Western World for the public officials liability insurance policy. Commissioner Jones seconded. The motion passed unanimously.

Vice-President Doebler asked about any difference in policies. Manager Patterson said we had one million dollar coverage. We now have two million dollar coverage. She also said National Casualty was put on notice that there may be something else out there regarding the sewer project.

**PUBLIC SAFETY REPORT:**

Sergeant Adam Beck of the Ohio Township Police Department gave his report to the Board and the public. The report was accepted.

**FIRE DEPT:**

No report.

**EMERGENCY MANAGEMENT:**

Ms. Judy Haluka reported she received a letter from Tom Corbett. She was already a basic EOC. She is an advanced EOC now. We are one of four townships in the State that has this. The first half of the plan is finished and in draft form. There is a program in place that allows collaboration to develop a township plan on line. She would like to develop it on paper and then input it into their system. An approval of an EOC Center should be done. The Fire Department building could be used as a secondary building. The Fire Department does not have an AED. Also we need to get Fire and EMS of the Township to drill our EOP. The report was accepted.

**COMMUNICATIONS:**

Vice-President Doebler reported the communications meeting will be next week. They will discuss a newsletter going into the water bills. They will be joined by a liaison from Masonic Village. Vice-President Doebler said the meetings have been recorded. The day after the meeting, he sends out a digest which has gotten a very positive response. The May legislative meeting had 153 views. We can track how many people were watching each second. The zoning hearing board report was the most watched portion of the meeting. The financial reports of the Township Authority were of interest. When we meet with Masonic Village, we will attempt to stream live. After that, we will try to stream it live throughout the Township. All of the audio is being gathered by one microphone. It would be good if people giving reports come forward to the corner of the table. Also, he added he would be willing to knock on doors in the Township to see if residents have any questions for the Board.

**PLANNING/ZONING:**

Manager Patterson said there was a pre-application conference about houses on Glen Mitchell Road. The houses were reduced by one. We still do not have a full application yet.

**TAX COLLECTOR:**

Tax Collector Charlotte Pierce gave her report to the Board and the public. A check has been returned for insufficient funds. Jordan is pursuing them for payment. Mrs. Pierce said the projected decrease as a result of the millage decrease is \$50,000.00. The report was accepted.

**TREASURER:**

Treasurer Charlotte Pierce gave her report to the Board and the public. Commissioner Jones said it may be good to have someone come to the Board to discuss investments. Suggestions were to call PNC, Merrill Lynch and PLGIT. The report was accepted.

**FINANCE:**

Commissioner Schollaert made a motion to approve the May bill list in the amount of \$152,635.64. Commissioner Seifarth seconded. The motion passed unanimously.

Vice-President Doebler made a motion to ratify the May pre-paid bills in the amount of \$11,972.84. President Gartner seconded. The motion passed unanimously.

Commissioner Jones made a motion to ratify May payroll transfers in the amount of \$18,375.20. Commissioner Seifarth seconded. The motion passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Commissioner Seifarth reported the paving of Glen Mitchell Road has been completed at an agreed upon cost of \$10,500.00. Creese Smith was hired to perform the annual audit which is presently under way. The Authority authorized Dickie McCamey to continue their efforts regarding the Hill Street landslide and the actions in court involving the property owner who allegedly caused the problem of the landslide. Electronic billing is being researched. At the May meeting, the engineer was requested to study the excess sewer discharge to Sewickley. It seems to be out of proportion to the amount of water the Authority is purchasing. At the June meeting, the engineer confirmed it is not consistent. All flow metering will be investigated. EQT has been contacted regarding the slide.

They had a meeting with the bond counsel. It was confirmed that the remaining money in the sewer construction fund will remain under the control of the Township. The Authority can request to use these funds for any project related costs.

They have had a revised estimate on the water line relocation on South McCoy Place. It will be installed by the Authority. The cost will be approximately \$33,000.00. They will install the line beyond the limits of the existing road.

The Township received a letter from Sewickley and a report on the proposed new tap of approximately \$4,000.00 per EDU. Professional advice is needed to review calculations. The present tap fee is approximately \$1,200.00.

Solicitor Stone said he has had many conversations with people at EQT during the last month. There have been several proposals. One proposal did include the installation of an early warning or a monitoring device. Sheet piling is also being investigated to stabilize portions of the hillside if not the whole thing. The report was accepted.

**QV/COG:**

Vice-President Doeblen said this is summer hiatus time. The delegate from Glen Osborne asked for a representative from the Pennsylvania Game Commission to speak regarding a large problem with deer.

Manager Patterson said COG has started a peer training program for quick books which is free. She has signed up for that training. The report was accepted.

**AMBULANCE AUTHORITY:**

Commissioner Schollaert said budget approval was discussed. Things are looking good financially. The per capita cost remains the same at \$8.00 per person in Aleppo. The report was accepted.

**PUBLIC WORKS:**

Mr. Tom Jarvie gave his report to the Board and the public. Commissioner Jones said Masonic Village has asked the Township to abandon Hibala Road. They want it for future development. We have a written request from them from about a year and a half ago.

Commissioner Jones asked about the status of Overlook Drive. Manager Patterson said it has been put out to bid. The date has not been established. All the roads which have been discussed will be put out to bid. They are Overlook, South McCoy, end of McCoy Road, School Street, Park Way and Ingleside. The projections on Overlook are a little higher along with some of the other streets. The ad will be in the Sewickley Herald and the Tribune Review. The bid opening will be July 14, 2014. The bids can be awarded at the July meeting. The work will be completed by the end of October. The report was accepted.

**SOLICITOR:**

Solicitor Stone said he has issues that he will discuss in executive session. Most of them involve litigation or personnel matters.

**537 PLAN:**

No report.

**UNFINISHED BUSINESS:**

No report.

**NEW BUSINESS:**

Manager Patterson discussed an accounting course with the auditor. She is asking that the Township would allow her to take a semester accounting course at CCAC in the Fall. It will be approximately \$125.00 to \$150.00 per credit. It will be a 3 or 4 credit course. With registration, it will be around \$700.00. Commissioner Jones made a motion to approve the expenditure on Gwen Patterson's behalf to upgrade her accounting skills. Vice-President Doebler seconded. The motion passed unanimously.

**ACTION ITEMS:**

Manager Patterson sent out an e-mail to the people who had expressed an interest in planning the community picnic. She would like to have a meeting next week.

Manager Patterson said the floodplain ordinance is being worked on. She and Solicitor Stone will go over the draft provided by the State consultant which will be ready for the July workshop meeting. Adoption is planned for August.

Manager Patterson said Kerry is holding two dates for our planned meeting at Masonic. Both dates would require moving the meeting to a Tuesday. She is holding August 12 for a workshop date. That is the night of the Authority Meeting also. A legislative date of September 16 is being held.

Vice-President Doebler made a motion to schedule the September meeting for September 16, 2014 at Masonic Village. Discussion-Solicitor Stone said this would have to be advertised as a special meeting. Commissioner Jones seconded. The motion passed with four yes votes and one no vote from Commissioner Schollaert.

Manager Patterson handed out the draft of the audit this evening. Mark Turnley will be here at next month's workshop meeting to present and answer questions.

**CITIZEN PARTICIPATION:**

Mrs. Charlotte Pierce, Masonic Village, said she has had very good responses about our meetings being recorded.

**EXECUTIVE SESSION:**

At 8:35 the Board went into Executive Session.

**RETURN TO PUBLIC SESSION:**

At 10 PM, the Board returned to regular meeting. Commissioner Jones made a motion to engage Kevin Garber of Babst Calland to represent Aleppo as special counsel in Pennsylvania DEP investigation. Vice-President Doebler seconded. The motion passed unanimously.

Commissioner Jones made a motion to authorize Solicitor Harlan Stone to file a writ against KLH Engineering. Vice-President Doebler seconded. The motion passed unanimously.

Commissioner Schollaert made a motion to authorize Solicitor Harlan Stone to approve settlement of tax assessment appeals recommended by school districts. Vice-President Doebler seconded. The motion passed unanimously.

**ADJOURNMENT:**

Vice-President Doebler made a motion to adjourn the meeting. Commissioner Jones seconded. The motion passed unanimously. The meeting was adjourned at 10:05 PM.

Respectfully submitted,

Martha B. Rogers  
Township Secretary