

**Workshop Meeting Activity**

**August 8, 2016**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve Legislative Meeting Minutes of July 18, 2016	Comm. Williams	Comm. Darragh
Accept the resignation of Claudia Brenneisen	Comm. Williams	Comm. Darragh
Adjournment		

**TOWNSHIP OF ALEPPO**

**WORKSHOP MEETING MINUTES**

**August 8, 2016**

**CALL TO ORDER:**

Vice-President George Jones called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Commissioner Arthur Williams, Commissioner Daniel Darragh, Solicitor Adam Ventura, Manager Gwen Patterson and Secretary Kimberly Koskey. President Matthew Doebler and Commissioner Joanne Schollaert were not in attendance.

**MINUTES:**

Commissioner Williams made a motion to approve the Legislative Meeting Minutes of July 18, 2016. Commissioner Darragh seconded. The motion passed unanimously.

**DISCUSSION OF CLAUDIA BRENNEISEN'S RESIGNATION FROM THE ALEPPO TOWNSHIP AUTHORITY BOARD:**

Manager Patterson stated that she received a letter from Claudia Brenneisen resigning from the Aleppo Township Authority Board. Commissioner Williams made a motion to accept the resignation of Claudia Brenneisen. Commissioner Darragh seconded. The motion passed unanimously. Manager Patterson will advertise the vacancy and put it on the Township's website for interested candidates. Vice-President Jones asked to have the applications received by next month's workshop meeting. They would like to interview the candidates at the October Workshop Meeting.

**DISCUSSION OF UPDATE OF ALEPPO-SEWICKLEY-OSBORNE JOINT COMPREHENSIVE PLAN:**

Manager Patterson explained the Joint Comprehensive Plan that allows Aleppo, Sewickley, and Osborne to share certain Zoning uses. The plan should to be updated every ten years. Sewickley and Osborne are interested in updating the plan. Manager Patterson will send a letter to Kevin Flannery stating that Aleppo Township is interested in exploring the options to update the Plan.

**DISCUSSION OF ALLEGHENY COUNTY SNOW & ICE AGREEMENT RENEWAL:**

Manager Patterson explained that the 3-year agreement is expired and a new agreement is needed for 2016-2017, 2018, and 2019. The costs include reimbursement for the County/State owned roads. The proposed agreement will be voted on at next week's meeting.

**DISCUSSION OF MEMORANDUM OF UNDERSTANDING BETWEEN ALLEGHENY COUNTY CONSERVATION DISTRICT AND ALEPPO TOWNSHIP:**

Manager Patterson stated that every municipality in the County received this memorandum. The County wants builders to be sure they are following various NPDES and E&S standards. The Township engineer will be required to refer the applicant to get these specific permits. This will be voted on at next week's meeting.

**DISCUSSION OF STORM PIPE REPLACEMENT ALONG SEWICKLEY RIDGE DRIVE:**

Manager Patterson explained that the projected plan was to line the pipe, however, the pipe is too eroded and needs to be replaced. The Engineer will request bids to have this line replaced. This will be voted on at next week's meeting.

**DISCUSSION OF FINANCIAL MANAGEMENT POLICY:**

Manager Patterson provided the Financial Management Policy for review. She questioned a specific item regarding receiving funds on behalf of the Township. The Commissioners would like to be excluded from this portion of the policy. This will be removed and submitted next week to be voted on.

**DISCUSSION OF SWOT ANALYSIS RESULTS:**

Commissioner Williams discussed the progress of the SWOT analysis. The Commissioners will review the report and have their input for next week's meeting.

**UNFINISHED BUSINESS:**

Commissioner Williams reported that he had a meeting with the Authority's Engineer to discuss the ongoing issues with the pump station. Len Kinter of the Aleppo Township Authority Board stated that the Sewer Operation & Maintenance was discussed at the Authority meeting. The questions discussed were the Owner's responsibility when it comes to Operation and Maintenance as well as the cost to correct the original poor design. This will be discussed at next week's meeting.

**NEW BUSINESS:**

None.

**CITIZEN PARTICIPATION:**

None.

**ADJOURNMENT:**

Vice-President Jones adjourned the meeting at 8:43 PM.

Respectfully submitted,

Kimberly A. Koskey  
Township Secretary