

Commissioners' Meeting Activity

May 19, 2014

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve Work Shop Mtg Min 5-12-14	Comm Seifarth	VP Doebler
Approve April Bill List-\$40,897.54; Ratify April Pre-Paid Bills-\$7,811.21 & Ratify April Payroll Transfers-\$15,782.20	Comm Jones	Comm Schollaert
Accept R.F. Mitall & Assoc., Inc. Proposal-Engr. for 2014 Paving Project	Comm Jones	Comm Schollaert
Reinstate Empl. Lunches	Comm Jones	Comm Schollaert
Adjournment	VP Doebler	Comm Schollaert

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES
MAY 19, 2014

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioners Joanne Schollaert, George Jones, John Seifarth, Manager Gwen Patterson, Solicitor Harlan S. Stone and Secretary Martha B. Rogers.

President Gartner announced there will be an executive session held at the end of the meeting to discuss litigation. He asked that the Communications Chair give a report on the film recording. Vice-President Doebler stated the meeting is being recorded.

MINUTES:

Commissioner Seifarth made a motion to approve the minutes of the Workshop Meeting of May 12, 2014. Vice-President Doebler seconded. The motion passed unanimously.

REPORTS:

PUBLIC SAFETY:

Ohio Township Police Chief Norbert Micklos gave his report to the Board and the public. The report was accepted.

FIRE DEPT:

No report.

PLANNING/ZONING:

Manager Patterson reported there was a pre-application conference last week. There is no further activity on Aleppo Commons. They are still trying to figure out permissions from the County regarding the roads. There was a pre-application conference for a developer looking to put in 7 or 8 homes off of Glen Mitchell Road.

TAX COLLECTOR:

Tax Collector Charlotte Pierce gave her report to the Board and the public. President Gartner said the PILOT payment from Masonic Village has been paid in full. The report was accepted.

TREASURER:

Tax Collector Charlotte Pierce gave her report to the Board and the public. The report was accepted.

FINANCE:

Commissioner Jones made one motion to approve the April bill list in the amount of \$40,897.54; Ratify April pre-paid bills in the amount of \$7,811.21 and Ratify April payroll transfers in the amount of \$15,782.20. Commissioner Schollaert seconded. The motion passed unanimously. Commissioner Jones said it would be good to have year to date figures versus actual.

ALEPPO TOWNSHIP AUTHORITY:

Commissioner John Seifarth reported at their last meeting there was concern about the financial reports. In the first quarter plus April, the income is down below the budget. The sewer use charges were up. There is a 35 to 40 thousand dollar difference in return over what we should be receiving. Mr. Lisanti has referred that to the engineer for analysis. Under New Business, the Authority accepted the proposal from Creese to restructure the bookkeeping of the operation and to do the budget for 2013 and 2014 and to work with the staff to implement some revisions to the system.

Mr. Bill Davis updated the Board on the slide in West View. The Solicitor will have further comments on that. A temporary injunction has been filed against the property owner to cease and desist on the earth moving that caused the problem. He will have to remove the materials that he put on the property.

Solicitor Stone said there is a hearing scheduled on May 29, 2014. Solicitor Stone will discuss this in executive session.

Mr. Bill Davis met with the County to discuss repair of paving on Glen Mitchell Road as a result of a water line break. 168 yards of pavement must be resurfaced at a price from Colisemo, the contractor, for approximately \$10,500.00. It must be repaired to the County's satisfaction.

He has also met with Keystone Purchasing Network concerning the addition on the maintenance shop. They have two quotes. The lowest of which is approximately \$108,000.00 which does not include a complete project. There are certain exceptions

such as electrical work, grading, removal and replacement of doors, etc. The cost will be more than \$108,000.00. The Authority will study this further.

Chairman of the Water Authority, Mr. Anthony Lisanti said the Authority is incurring a lot of costs due to the landslide. Costs are all being itemized.

Solicitor Stone said at a later time, they will go into the responsibility aspect. He said there are several elements of damage some of which may be recoverable from the property owner. He said there are issues such as long term ramifications of having to perform any type of remedial work. Or if there is a slide, what the damages from the slide might be and where that has to be reported. The rest of the conversation can be addressed in executive session. The report was accepted.

QVCOG:

No report. Manager Patterson said the recycling day was successful. The people at the manager's meeting would like to see them continue. Sewickley will hold the Fall recycling day. We may be on the schedule to host it next Spring.

AMBULANCE AUTHORITY:

No report. President Gartner would like emergency management to be reported each month. Manager Patterson will add it to the agenda monthly as a separate topic.

EMERGENCY MANAGEMENT:

Ms. Judy Haluka reported Manager Patterson received the forms today to go to the Governor for her background check. She has half of the form completed. She will get together with Police Chief Micklos and Fire Chief William Davis. There is an on line FEMA course that Vice-President Doebler and Commissioner Jones and Seifarth should complete. Someone from the Board needs to be the EOC response. The field response is Ms. Haluka. EOC would organize recovery planning, finance, etc. This needs to be an elected official of the Township. Commissioner Jones volunteered for this position.

PUBLIC WORKS:

President Gartner welcomed Tom Jarvie to the meeting this evening and to his new position. Mr. Jarvie gave his report to the Board and the public.

Commissioner Jones made a motion to accept the proposal from R.F. Mitall & Associates, Inc. for engineering for the 2014 paving project for whichever roads are ready first. Commissioner Schollaert seconded. Discussion-Manager Patterson said there is no answer yet on the drainage work. Commissioner Jones said if Overlook is not ready to be paved, we have other roads that need attention. Manager Patterson said Mitall's proposal does not specify which roads are covered. Commissioner Jones said she mentioned that the price was lower than a comparable bid but the scope of services was

different. This came in a little under what KLH would propose. KLH was proposing inspection of all of the drainage work that is being done. The motion passed unanimously.

SOLICITOR:

Solicitor Stone said he will give his comments in executive session.

537 PLAN:

No report.

UNFINISHED BUSINESS:

Commissioner Jones would like to reinstitute the monthly lunches for the employees. It will be tried for six months. Commissioner Jones made a motion to reinstitute the employee lunches to include both employees of the Township and the Authority on a trial basis for six months organized by Manager Patterson. Commissioner Schollaert seconded. The motion passed unanimously.

Manager Patterson has ideas for a community picnic. She will need volunteers. This is an issue that can be handled by a citizen's committee. Ms. Judy Haluka, Len Kinter, Vice-President Doeblner and Commissioner Jones volunteered to help. A committee meeting will be held as soon as possible.

Vice-President Doeblner is still working on the letter to be sent to all Township Residents. The letter will report on how the Board is doing.

NEW BUSINESS:

Manager Patterson attended a meeting last week. The State and FEMA are requiring all townships to have a new Floodplain Ordinance in effect to go with the new map by September. They have a model which they recommend strongly that everyone uses. It must be adopted by August. There are strong penalties if we don't get it done. Our Solicitor will review the ordinance for us quickly.

Vice-President Doeblner asked about a legal notice that was in the Herald about a meeting being held this evening at Sewickley Heights. It was about zoning. Solicitor Stone said they have been working approximately two weeks to revise their zoning ordinance and a new sub-division ordinance. It was advertised and their public hearing will be held this afternoon where public comment will be taken. Solicitor Stone said we have no concerns in this matter.

CITIZEN PARTICIPATION:

Mrs. Charlotte Pierce, Masonic Village, asked if the Township owns some of the green space down at the bottom of Deer Run Road. Manager Patterson said, yes, at the corner of School Street. Mrs. Pierce asked if the Township would be interested in putting in a dog park. Manager Patterson said it is in Glenfield Borough. It is zoned residential and they want to keep that zoning.

Mrs. Shirley Bardes-Hasson, Weber Road, said she set up a fence on a resident's property going up Glen Mitchell Road. She signed a release and will ask him if he's interested in letting people use it for their dogs.

At 8:10 PM, the Board moved into executive session and returned to regular session at 9:20 PM.

ADJOURNMENT:

Vice-President Doeblner made a motion to adjourn the meeting. Commissioner Schollaert seconded. The motion passed unanimously. The meeting was adjourned at 9:20 PM.

Respectfully submitted,

Martha B. Rogers
Township Secretary