

Commissioners' Meeting Activity

May 20, 2013

| <u>TITLE</u> | <u>MOTION</u> | <u>SECOND</u> |
|---|-----------------|-----------------|
| Approve Leg. Min. 4-15-13 | VP Beaman | Comm Gartner |
| Appoint Elinor Gartner Vacancy Board Chair | VP Beaman | Comm Schollaert |
| Accept Public Safety Report | Comm Schollaert | Comm Steup |
| Accept Building Inspector's Report | Comm Gartner | VP Beaman |
| Accept Tax Collector's Report | Comm Steup | Comm Schollaert |
| Accept Treasurer's Report | VP Beaman | Pres Vescio |
| Approve April Bill List-\$75,418.06; Ratify April Pre-Paid Bills-\$19,810.45 and Ratify April Payroll Transfers-\$15,659.82 | VP Beaman | Comm Gartner |
| Accept 2013-2014 Property Insurance Policy-\$28,911.00 | VP Beaman | Pres Vescio |
| Accept Ambulance Authority Report | VP Beaman | Comm Steup |
| Accept Public Works Report | VP Beaman | Pres Vescio |
| Authorize Solicitor Stone to Obtain Appraisal for Glenfield Properties | VP Beaman | Comm Steup |
| Adopt 537 Sewage Facilities Plan Amendment Resolution | VP Beaman | Comm Steup |
| Authorize Payment of #14 Pay Request-\$63,125.00 & Pay Request #15-\$16,101.87 | VP Beaman | Pres Vescio |
| Donate \$50.00-Sewickley Memorial Day Fund | VP Beaman | Comm Schollaert |
| Adjournment | | |

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES
MAY 20, 2013

CALL TO ORDER:

President Linda Vescio called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Edward K. Beaman, Commissioners Joanne Schollaert, Clayton Steup, Rodney Gartner, Solicitor Harlan S. Stone, Manager Gwen Patterson and Secretary Martha B. Rogers.

President Vescio announced there will be a brief executive session at the end of the meeting regarding a personnel issue.

MEETING MINUTES:

Vice-President Beaman made a motion to approve the Legislative Meeting Minutes of April 15, 2013. Commissioner Gartner seconded. The motion passed unanimously.

APPOINT ELINOR GARTNER AS VACANCY BOARD CHAIR:

Vice-President Beaman made a motion to appoint Elinor Gartner as the Vacancy Board Chair for a one year term ending December 31, 2013. Commissioner Schollaert seconded. The motion passed unanimously.

PUBLIC SAFETY REPORT:

Ohio Township Sergeant Adam Beck gave the report to the Board and the public. Commissioner Steup asked about a theft at Sewickley Ridge. Sergeant Beck said they are aware of the issue. Commissioner Schollaert made a motion to accept the Public Safety report. Commissioner Steup seconded. The motion passed unanimously.

FIRE DEPT:

No report.

PLANNING/ZONING:

Manager Patterson gave the Building Inspector's report for April. There were no building permits issued. They are working on a zoning issue on Ingleside Drive. At 100 Berdine Drive, the Allegheny County Health Department, Plumbing Divisions is reviewing an issue there. They are assisting a resident at 795 Red Gate Road with potential structural and safety issues of a rental property. Commissioner Gartner made a motion to accept the Building Inspector's report. Vice-President Beaman seconded. The motion passed unanimously.

TAX COLLECTOR:

Manager Patterson gave the report to the Board and the public. Commissioner Steup made a motion to accept the Tax Collector's report. Commissioner Schollaert seconded. The motion passed unanimously.

TREASURER:

Manager Patterson gave the report to the Board and the public. Vice-President Beaman made a motion to accept the Treasurer's report. President Vescio seconded. The motion passed unanimously.

FINANCE:

Vice-President Beaman made one motion to approve the April Bill List in the amount of \$75,418.06; Ratify the April pre-paid bills in the amount of \$19,810.45; Ratify April Payroll Transfers in the amount of \$15,659.82. Commissioner Gartner seconded. The motion passed unanimously.

Vice-President Beaman made a motion to accept 2013-2014 property insurance policy in the amount of \$28,911.00. This is insurance for our building and equipment. President Vescio seconded. The motion passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

No report.

QV/COG:

No report.

AMBULANCE AUTHORITY:

Commissioner Schollaert reported this is EMS week. There is a proclamation that all of the townships and boroughs have been asked to read to the Board. Commissioner Schollaert read the proclamation to the Board, copy attached. President Vescio said

Aleppo Township will make May 19 through 25, 2013 Emergency Medical Services Week.

Commissioner Schollaert Aleppo Township is not involved in the First Alert Response Program.

Vice-President Beaman made a motion to accept the Ambulance Authority report. Commissioner Steup seconded. The motion passed unanimously.

PUBLIC WORKS:

Public Works Supervisor Mark Kerr gave his report to the Board and the public. President Vescio asked for an update on McCoy Place. Solicitor Stone said Allegheny County has everything. They are awaiting approval on their end and will be in touch with us.

Commissioner Gartner asked Mark Kerr about feedback on River Road and paving. Mr. Kerr said that is a Sewickley project. Mr. John Mowry of KLH Engineers said there is a progress meeting scheduled for Wednesday. He feels there is testing that needs to be done. Vice-President Beaman made a motion to accept the Public Works report. President Vescio seconded. The motion passed unanimously.

SOLICITOR:

Solicitor Stone said interest has been expressed by more than one person to purchase the Glenfield properties at the bottom of Deer Run. In the First Class Township Code, there is a procedure for the Township to sell real estate. It must be appraised to set a value on the property to be sold. Then, there is a sealed bid process. It is what is called a public auction. Advertising must be done and sealed bids taken. It is then sold to the highest bidder. Details of the sale should be entertained and discussed by the Township in executive session.

If the Township is inclined, he suggests tonight the Township authorize him to obtain the appraisal. The cost of the appraisal would be \$2500 to \$3000. There are six or seven separate parcels. Some are contiguous but not all. He suggests that the Township package the parcels in one proposal so that they could be sold at one time.

The Township has nothing to do with how the property is zoned. It is in Glenfield. We have no idea what uses can be made of the property. We have no idea what restrictions may be on the property. We would be selling it without any representations or warranties as to how the property could be used. Anyone who is interested in buying from Aleppo Township should contact Glenfield and make sure that the plans coincide with Glenfield's zoning and ordinances.

President Vescio asked how much property it is. Manager Patterson said approximately eleven acres. It is mostly hillside, steep slopes.

Commissioner Gartner asked if someone would have to buy all the parcels. Solicitor Stone said, no. He is not sure that any one of them would hold a particular value without the others.

President Vescio asked if any of the property is buildable. Solicitor Stone said he doesn't know. Commissioner Steup asked how this came about. Solicitor Stone said this goes back to the Industrial Park. It would be in the construction of Deer Run Road.

Vice-President Beaman made a motion to authorize Solicitor Stone to obtain an appraisal. Commissioner Steup seconded. A roll call vote was taken. The motion passed unanimously.

537 SEWAGE PLAN AMENDMENT RESOLUTION:

Manager Patterson said this is a necessary resolution to be adopted by the Board to submit to DEP. Mr. Mowry said DEP requested we amend our 537 Plan. The update needs to be formally adopted by the Township via resolution. It has gone through the 30-day public comment period. When it is adopted by resolution, it will be submitted to DEP. Solicitor Stone asked if it's been reviewed by anybody from legal. Mr. Mowry said, no. It is not typically reviewed. Solicitor Stone said it can be adopted tonight, subject to review by Attorney Nicholas or Solicitor Stone.

Vice-President Beaman made a motion to adopt the Act 537 Sewage Facilities Plan Amendment Resolution subject to review by Special Counsel. Commissioner Steup seconded. A roll call vote was taken. The motion passed unanimously.

PAY REQUEST #14 & 15:

Vice-President Beaman made a motion to authorize payment of Pay Request #14 in the amount of \$63,125.00 and Pay Request #15 in the amount of \$16,101.87. President Vescio seconded. Discussion-Commissioner Gartner asked if this is the end of the bills. Mr. Mowry said there may be one more requisition or invoice from KLH. There may be one or two more from the contractors. A roll call vote was taken. The motion passed unanimously.

UNFINISHED BUSINESS:

NA.

NEW BUSINESS:

Commissioner Schollaert sent an e-mail out to a contact in the high school regarding litter pickup volunteers. She has had no response. Mr. Kerr recommends waiting until Fall.

Commissioner Steup asked when upper Sewickley Heights Drive is scheduled to be resurfaced. Manager Patterson said it is not scheduled at this time. It can be discussed now that major construction has been done. Solicitor Stone said we are very close to coming to an agreement on the roads in the Ridge which will also require upkeep and maintenance. Mr. Mowry said it may be best to wait and get a couple roads lined up for next year.

Vice-President Beaman made a motion to donate \$50.00 to the Sewickley Memorial Day Fund. Commissioner Schollaert seconded. The motion passed unanimously.

CITIZEN PARTICIPATION:

Mr. Len Kinter asked Mr. Mowry about the amended sewage facilities plan and if it is for Masonic Village or Sewickley Heights Manor. Mr. Mowry said Masonic Village. It is outlined in the Plan, Sub-Basin D.

He asked about repairs to Sewickley Heights Drive. Mr. Mowry said it has not been designed but the paving program was updated. Base repair and drainage needs to be done.

At 7:40 PM, the Board moved into executive session and re-entered regular session at 7:56 PM.

ADJOURNMENT:

Vice-President Beaman made a motion to adjourn the meeting. Commissioner Schollaert seconded. The motion passed unanimously. The meeting was adjourned at 7:56 PM.

Respectfully submitted,

Martha B. Rogers
Township Secretary