

Commissioners' Meeting Activity

June 15, 2015

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve Legislative Meeting Minutes of 5-18-15.	Comm. Jones	Comm. Lisanti
Approve paving change order #3 for the Aleppo Township Authority parking lot.	Comm. Jones	Pres. Gartner
Approve paving change order #4 which covers the under drain and the geotextile fabric.	Comm. Lisanti	Comm. Jones
Accept the proposal from HRG Engineering to develop a GIS roadway map proposal in the amount of \$5,000.00.	Comm. Jones	Comm. Lisanti
Accept the Roadway Management Plan proposal submitted in the HRG report in the amount of \$7,800.00.	Comm. Jones	Comm. Lisanti
Motion to approve May bill list in the amount of \$45,343.40.	Comm. Lisanti	Comm. Jones
Motion to ratify May pre-paid bills in the amount of \$30,522.21.	Comm. Lisanti	Comm. Jones
Motion to ratify May payroll transfers in the amount of \$15,540.62.	Comm. Lisanti	Comm. Jones
Motion to approve expenditure of \$1,680.00 from Sewer Capital Account for payment of 79 North Pump Station pump repair invoice.	Comm. Lisanti	Pres. Gartner
Motion to approve \$6,650.00 to be paid into court in condemnation offers to property owners per property offer list.	Comm. Lisanti	Comm. Jones
Motion to approve payment of \$2,180.00 to Fay Uhrine for parcel 344-G-009 for sewer condemnation damages.	Comm. Jones	Comm. Lisanti

Motion to approve payment of \$100.00 to Fay Uhrine for parcel 344-C-098 for sewer condemnation damages.

Comm. Jones

Comm. Lisanti

Motion to approve payment of \$600.00 to Edith and Henry McNeill for parcel 344-B-011 for sewer condemnation damages.

Comm. Jones

Comm. Lisanti

Adjournment

Comm. Lisanti

Comm. Jones

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES

June 15, 2015

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Commissioner George Jones, Commissioner Anthony Lisanti, Solicitor Harlan S. Stone, Manager Gwen Patterson, and Secretary Kimberly A. Koskey. Vice-President Matthew Doebler and Commissioner Joanne Schollaert were not in attendance.

MINUTES:

Commissioner Jones made a motion to approve the Legislative Meeting Minutes of May 18, 2015. Commissioner Lisanti seconded. The motion passed unanimously.

PUBLIC SAFETY REPORT:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. Chief Micklos also gave a report on a traffic study that was requested by the Board for speeding on Sewickley Heights Drive. He explained that equipment used monitors traffic data on the number of cars and how fast they are going. Two sets of readings were taken within a 9 day period recording 3,807 vehicles. The conclusion of the study reports that there were only 9 vehicles that were speeding. He does not recommend any changes at this time. The report was accepted.

FIRE DEPARTMENT:

Manager Patterson reported that the AED has been ordered through the fire department for the Township Building. It will be installed at the entrance of the Township Building. President Gartner asked if there was any training necessary, Manager Patterson explained that everyone in the building has been trained. Judy Haluka explained that she will offer free CPR and AED training as needed. The report was accepted.

EMERGENCY MANAGEMENT:

Judy Haluka reported that the Township is now compliant with the County Mitigation. The Emergency Management Committee had a meeting to create a weather emergency plan. The County also wanted an evacuation plan for the Township, this has been approved by the County. She explained that the Township is close the qualifying for the federal disaster declaration. There are two issues that need to be completed which are the NIMS compliance classes and drilling the EOC. She would like to have the drill this October. She is planning to participate at the Masonic Fair to distribute information explaining the Township's Emergency Management and putting together an information packet to distribute to all the residents. The siren at the fire department will also have to be programmed for individual notification of a disaster. She also

stated that the Township has to put their emergency plan on the County's Website. She reported that the County is doing floor plans and populations of all nursing homes in Allegheny County and will be available to 911 dispatch system and will be done by the end of the year.

PUBLIC WORKS:

Tom Jarvie gave his report to the Board and the public. This included cutting back on sides of Glen Mitchell Rd. and School St., cutting up a tree on Glen Mitchell, fixing berm of road on side of Hibala, cutting grass throughout the Township, replacing old grates with bike grates for safety, cleaning inlets on Township roads. The report was accepted.

Ben Gilberti from HRG, Inc. reported on the project at Overlook Drive. He explained that there were several change orders that need to be approved due to issues that have come up during the project. There was an area of ground water where an under-drain had to be installed which is explained in his engineering report. He also explained that there was a cost that was left out for geo-grid materials that needs to be approved with the change order.

Ben Gilberti stated that the Township requested a quote from El Grande to pave the Aleppo Township Authority parking lot which he believes would save money for the project due to no mobilization costs. He explained this was a change order also submitted for approval. Ben Gilberti also submitted for approval payment number two requested by El Grande for work completed to date.

Ben Gilberti explained that Manager Patterson asked for a proposal to generate an updated road map for the Township. There would be two maps, the first would be the roads in the Township, the second would be a larger scale to show the roads in the Township and how to get to the major modes of transportation from the Township. He explained that the map would be upgradeable. July Haluka asked if it could be printable for reference for the emergency management, Ben Gilberti explained that it is printable.

Ben Gilberti stated that the roadway management plan was also asked to update the roadway management plan done in 2013, a proposal was also provided. He explained that this will be a five year plan.

Commissioner Jones made a motion to approve paving change order #3 for the Aleppo Township Authority parking lot. President Gartner seconded. The motion passed unanimously.

Commissioner Lisanti made a motion to approve paving change order #4 which covers the under drain and the geotextile fabric. Commissioner Jones seconded. The motion passed unanimously.

Commissioner Jones made a motion to accept the proposal from HRG Engineering to develop a GIS roadway map proposal in the amount of \$5,000.00. Commissioner Lisanti seconded. The motion passed unanimously.

Commissioner Jones made a motion to accept the Roadway Management Plan proposal submitted in the HRG report in the amount of \$7,800.00. Commissioner Lisanti seconded. The motion passed unanimously.

Ben Gilberti explained that the Township was approached to apply for a grant for an Act 13 Abandoned Gas Well Grant. He researched the program and found that there is a lot of upfront work that needs to be done along with the costs. He believes this could not be done by the June deadline. Manager Patterson explained that this was brought to her attention by a resident who has recently discovered that there is an abandoned gas well on his property and the estimate to cap it was \$79,500.00. Commissioner Lisanti explained that there are large application and legal fees. Solicitor Stone believes this would be the responsibility of the resident and the DEP, not the Township's. Ben Gilberti believes that if the property owner needs a sponsor and a signature then he would consider investigating the grant application.

COMMUNICATIONS:

No report.

PLANNING/ZONING:

Manager Patterson stated that Masonic Village has submitted a Conditional Use Application for what is commonly know as the "Vish" house. They want to use portions of that house for an after school and summer daycare. She explained that the application will first go to the Planning Commission for review and then come to the Board for a hearing and possible approval at the Board of Commissioners.

TAX COLLECTOR:

Treasurer Charlotte Pierce gave her report to the Board and the public. The report was accepted.

TREASURER:

Charlotte Pierce reported to the Board and the public. The report was accepted.

FINANCE:

Commissioner Lisanti made a motion to approve May bill list in the amount of \$45,343.40. Commissioner Lisanti made a motion to ratify May pre-paid bills in the amount of \$30,522.21. Commissioner Lisanti made a motion to ratify May payroll transfers in the amount of \$15,540.62. Commissioner Jones seconded. The motions passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

Commissioner Lisanti reported that the Authority formally received a \$225,000 grant from Allegheny County to help with the cost of the relocated water line. He explained that the line has been designed and submitted to DEP for approval, along with the other approvals needed. He expects to hear tomorrow what the construction schedule is and then they will go out for bids.

Commissioner Lisanti encouraged everyone to get the Sunday, June 14 Tribune Review which has an article regarding the increasing rates in Pennsylvania.

Commissioner Lisanti explained that a new problem has come up with the Redgate Road sewer meter needs the channel to be redone. The manufacturer will have to come back and recalibrate the meter. The report was accepted.

QVCOG:

No report.

AMBULANCE AUTHORITY:

No report.

SEWER PROJECT:

Commissioner Lisanti explained the motion to approve the expenditure of \$1,680.00 was to replace the bearing on the sewage pumps that were installed. Manager Patterson explained that she opened a new account with the small amount from the sewer bond account and moved this money into the sewer capital account. This will keep the bond money and the capital money separate.

Commissioner Lisanti made a motion to approve expenditure of \$1,680.00 from Sewer Capital Account for payment of 79 North Pump Station pump repair invoice. President Gartner seconded. The motion passed unanimously.

Commissioner Jones made a motion to approve \$6,650.00 to be paid into court in condemnation offers to property owners per property offer list. Commissioner Lisanti seconded. The motion passed unanimously.

Commissioner Jones made a motion to approve payment of \$2,180.00 to Fay Uhrine for parcel 344-G-009 for sewer condemnation damages. Commissioner Lisanti seconded. The motion passed unanimously.

Commissioner Jones made a motion to approve payment of \$100.00 to Fay Uhrine for parcel 344-C-098 for sewer condemnation damages. Commissioner Lisanti seconded. The motion passed unanimously.

Commissioner Jones made a motion to approve payment of \$600.00 to Edith and Henry McNeill for parcel 344-B-011 for sewer condemnation damages. Commissioner Lisanti seconded. The motion passed unanimously.

SOLICITOR:

No report.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Manager Patterson announced that she received the draft of the audit today. She stated that Mark Turnley will be at the next meeting to present for approval.

CITIZEN PARTICIPATION:

Darlene Phillips from Masonic Drive stated that she believes there is a feral cat problem on Nancy Drive. She describe that she counted at least 14 cats, and 6 kittens. She spoke with a neighbor that told her there is an elderly woman that lives at this address who does feed these cats. Judy Haluka asked if the cats are wild or owned. If they are owned and it is a hoarding issue she could have the Department of Aging look into the problem, or Animal Rescue would have to be called. Chief Micklos explained that cats are a difficult subject because if they are feral there is not a state guideline as there is for dogs.

Patty Veshio from McCoy Place Road had a concern regarding changing the name for South McCoy Place Road. She had a list of issues that she has had because she shares the same number with a house on South McCoy Place Road. She explained that she has another neighbor who is having the same issues. She stated that there are 42 homes in the neighborhood with 18 houses that are affected with the duplicate numbers. Solicitor Stone explained that there is a process involved including creating an Ordinance. There are also several notices that have to be submitted. Manager Patterson explained that she notified all residents on both streets and the responses that she received were all strongly against changing the name due to all of the changes the residents would have to make. Patty Veshio is worried about this being a public safety issue. Commissioner Lisanti recommended if there is going to be a change the Township will have to change the numbers on both streets.

Solicitor Stone is going to work on an Ordinance involving changing all of the numbers on McCoy Place Road and South McCoy Place Road. Manager Patterson will do some research regarding the changes that would be involved for the residents to change their addresses.

At 8:25 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 9:05 PM.

ADJOURNMENT:

Commissioner Lisanti made a motion to adjourn the meeting. Commissioner Jones seconded. The motion passed unanimously. The meeting was adjourned at 9:05 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary