

Workshop Meeting Activity

March 12, 2018

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve the Legislative Meeting Minutes of February 19, 2018	VP Jones	Comm. Duplaga
Adopt the draft of the Social Media Policy as Amended	Pres. Doeblner	VP Jones
Defer the motion for one week	Pres. Doeblner	Comm. Duplaga
Approve HRG's proposal for the 2018 Road Program	Pres. Doeblner	Comm. Williams
Defer the motion for one week	Pres. Doeblner	Comm. Williams
Authorize the drafting of the amendment of Section 232-2 of the Ordinance to increase the cost for a license to operate a storage lot to \$1,500.00 annually	Pres. Doeblner	VP Jones
Defer the motion for one week	Pres. Doeblner	VP Jones
Adjournment		

TOWNSHIP OF ALEPPO

WORKSHOP MEETING MINUTES

March 12, 2018

CALL TO ORDER:

President Matthew Doebler called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President George Jones, Commissioner Arthur Williams, Commissioner Michelle Duplaga, Solicitor Christopher Lovato, Manager Gwen Patterson and Secretary Kimberly Koskey. Commissioner Daniel Darragh was not in attendance.

MINUTES:

Vice President Jones made a motion to approve the Legislative Meeting Minutes of February 19, 2018. Commissioner Duplaga seconded. The motions passed unanimously.

CODE ENFORCEMENT PROCESSES:

President Doebler reviewed the discussion of the Code Enforcement process with Code Enforcement Officer Jeff Frazier at the last meeting. President Doebler explained after speaking with Mr. Frazier and after receiving numerous emails, he is closing the topic of possibly having a proactive process instead of the reactive process that we have now.

SOCIAL MEDIA POLICY:

President Doebler reviewed the Social Media Policy with the Board. He questioned the Board's opinion on the Policy, Commissioner Williams and Vice President Jones both agreed it was a good Policy.

President Doebler made a motion to adopt the draft of the Social Media Policy as amended. Vice President Jones seconded.

President Doebler made a motion to defer the motion for one week. Commissioner Duplaga seconded. The motion passed unanimously.

GIS PROPOSAL FROM HRG:

Ben Gilberti from HRG Engineers presented a proposal for a GIS System. He compared the QVCOG proposal with the HRG proposal and explained that both are similar, but the HRG proposal offers working with the Township using the GIS system as a map creator, a system where information throughout the Township can be available as a database specific to Aleppo Township with long term plans. Mr. Gilberti also explained if the Board chose the COG proposal that HRG would still be available to help with the GIS. The Board asked Manager Patterson if they could get a comparison chart to review the proposals side by side. Mr. Gilberti also stated the database is customizable to work specifically for the Township. Manager Patterson stated the GIS system would be beneficial for storm water information, water and sewer location information, MS4 information, etc.

ROAD PAVING PROJECT AUTHORIZATION:

Ben Gilberti stated this project will include the Road Paving Project for 2018 that includes Sewickley Heights Manor and after speaking with Tom Jarvie, they will be looking at adding Rhodes Avenue to the project. Mr. Gilberti also stated they are under contract now for core testing performed on February 28, 2018 and the results are not back yet. Six cores were taken. He stated a traffic control plan, putting together plan specs, cost estimates, bidding the project, dealing with bidder questions, request for information, addenda if needed, helping the Township through construction with a preconstruction conference, review of shop drawings, pay apps, change order requests, substitution requests, a substantial and final completion, time and material, and best guess of how many hours they will be onsite and administration are what will be included in the proposed contract.

President Doebler made a motion to approve HRG's proposal for the 2018 Road Program. Commissioner Williams seconded.

President Doebler made a motion to defer for one week. Commissioner Williams seconded. The motion passed unanimously.

NEW STREET SIGNS:

President Doebler suggested replacing the street signs throughout the Township as an extension of the new logo for the Township. He brought up the question on what to do with the private roads regarding replacing the street signs, including the ones in the Manor. He would like to propose a few options to the Manor and the Ridge regarding whether they would want to replace their signs and who would be responsible for the cost. Manager Patterson stated she is waiting for a cost per sign from the sign company. The Board will discuss this at a future meeting after there is a price per sign.

FRACKING TOWN HALL MEETING:

President Doebler stated he received an email from resident Tim Kelly suggesting a town hall meeting be held regarding fracking. Mr. Kelly stated he would volunteer to run the meeting if the Board agreed with opposing the fracking. The Board would like clarification on why it is important for the Township to be concerned. President Doebler will send the Board's questions to the resident before a town hall meeting would be planned.

MOTION TO AMEND ORDINANCE TO OPERATE A STORAGE LOT:

President Doebler made a motion authorize the drafting of the amendment of Section 232-2 of the Ordinance to increase the cost for a license to operate a storage lot to \$1,500.00 annually.

Vice President Jones questioned whether the lot owned by Sewickley Borough has shown any progress of being cleaned up. Manager Patterson stated she received a letter from Borough Manager Kevin Flannery stating the lot would be cleaned out by June 30, 2018. The Ordinance has not been updated since 1963.

Vice President Jones seconded.

President Doebler made a motion to defer for one week. Vice President Jones seconded. The motion passed unanimously.

EARTH DAY:

President Doebler announced the Township will host another Earth Day event on April 14, 2018 from 9:00 AM -12:00 PM. This event will include an educational component given by a representative of Fern Hollow about water conservation/plastic at the Township Building and litter clean-up on Deer Run Road and in the Ridge.

CITIZEN PARTICIPATION:

Resident Don Black requested a brief explanation of the Social Media Policy. Resident Sandy Moore questioned if Masonic Village was included in changing their signs to be consistent with the proposed new Township signs.

ADJOURNMENT: The meeting was adjourned at 8:05 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary