

**Commissioners' Meeting Activity****January 16, 2017**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve the Workshop Meeting Minutes of January 9, 2017	Comm. Darragh	Comm. Williams
Approve the December bill list in the amount of \$37,075.52	VP Jones	Comm. Darragh
Ratify the December pre-paid bills in the amount of \$16,849.08	VP Jones	Comm. Darragh
Ratify the December payroll transfers in the amount of \$17,129.63	VP Jones	Comm. Darragh
Defer the Live Well Allegheny discussion until the next Workshop meeting	Comm. Darragh	Comm. Williams
Ask the Solicitor to review and advise whether the Township can require Sewickley to get a permit which includes conditions, for example a visual screen, related to health, safety, and environment requirements	Comm. Darragh	VP Jones
Direct Solicitor Stone to investigate the Township's options regarding the Meanor lot	Pres. Doeblor	Comm. Williams
Direct the Ohio Township Police to speak to Mr. Meanor, addressing the vehicles on his lot	Pres. Doeblor	VP Jones
Direct the Zoning Inspector to look at the Minnock lot to figure out if there is anything in violation of the ordinance there	Pres. Doeblor	Comm. Darragh
Approve the creation of an Earth Day committee	Pres. Doeblor	VP Jones
Motion to remove Committee Assignments from the Agenda list	Comm. Williams	VP Jones
Defer the Planning Commission Vacancy until next Month	Comm. Darragh	VP Jones
Authorize the Ohio Township Police Department to do a traffic count on Weber Road and Leetwood Avenue	VP Jones	Pres. Doeblor

Send the Code Enforcement Officer to Weber Road to investigate the tents and storage of junk

Pres. Doeblen

Comm. Darragh

Explore the options to control the growth of the deer population in Aleppo Township

Comm. Darragh

VP Jones

Adjournment

**TOWNSHIP OF ALEPPO**  
**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**

**January 16, 2017**

**CALL TO ORDER:**

President Matthew Doebler called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President George Jones, Commissioner Arthur Williams, Commissioner Daniel Darragh, Solicitor Harlan Stone, Manager Gwen Patterson and Secretary Kimberly Koskey. Commissioner Joanne Schollaert was not in attendance.

**MINUTES:**

Commissioner Darragh made a motion to approve the Workshop Meeting Minutes of January 9, 2017. Commissioner Williams seconded. The motion passed unanimously.

**PUBLIC SAFETY REPORT:**

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public for the month of December. The report was accepted.

**FIRE DEPARTMENT:**

No report.

**EMERGENCY MANAGEMENT:**

Manager Patterson explained that the Emergency Operations Plan must be re-approved. Judy Haluka will be collecting new information and contacting the Township with any further action needed to be in compliance.

**PUBLIC WORKS:**

Mr. Tom Jarvie gave the monthly report to the Board and the public. The report was accepted.

**COMMUNICATIONS:**

President Doebler read an email from Dustin Jones at 131 Ferndale Avenue regarding the Board's approval of the Ferndale Development. Commissioner Darragh explained that once the developer meets all the requirements, the Board must approve the application. Two residents in the audience, Justin Davis at 412 Weber Road, and Mike Dugan at 102 Park Way, also expressed their concerns regarding the new development.

**PLANNING/ZONING:**

No report.

**TAX COLLECTOR:**

Clayton Steup reported to the Board and the public for the month of December. The report was accepted.

**TREASURER:**

Clayton Steup reported to the Board and the public for the month of December. The report was accepted.

**FINANCE:**

Vice-President Jones made a motion to approve the December bill list in the amount of \$37,075.52.

Vice-President Jones made a motion to ratify the December pre-paid bills in the amount of \$16,849.08.

Vice-President Jones made a motion to ratify the December payroll transfers in the amount of \$17,129.63.

Commissioner Darragh seconded. The motions passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Commissioner Williams gave his report on the Aleppo Township Authority. His update included an expert's report on the wiring at the pump station which includes wiring that was not properly connected, alarms that were going off due to the faulty wiring, and the lack of access to the alarms due to missing codes. He stated that the Authority is continuing to work on resolving the issues at the pump station.

**QVCOG:**

President Doebler gave his monthly report on the QVCOG which included a SWOT analysis at the meeting.

**AMBULANCE AUTHORITY:**

No report.

**MS4:**

No report.

**SOLICITOR:**

Solicitor Stone stated that his report would be during the executive session.

**OLD BUSINESS:**

**Possible Zoning Changes:** Manager Patterson reported that she and Solicitor Stone are working on entire Zoning Map and determining what changes can be made. Solicitor Stone explained that any changes made would be an amendment to the existing zoning.

**Live Well Allegheny Update:** Commissioner Darragh made a motion to defer this discussion until the next Workshop meeting. Commissioner Williams seconded. The motion passed unanimously.

**Glen Mitchell Road cleanup:** Manager Patterson reported that she received the weekly pictures from the Code Enforcement Officer and that after 4 weeks of pictures there is no significant change in the cleanup of the property owned by Sewickley Borough. President Doebler stated that he has not received a response from the Sewickley Borough Council President on how they plan to clean up the storage site. Solicitor Stone recommended amending the ordinance to include a permit fee increase and environmental conditions.

Commissioner Darragh made a motion to ask the Solicitor to review and advise whether the Township can require Sewickley to get a permit which includes conditions, for example a visual screen, related to health, safety, and environment requirements. Vice-President Jones seconded. The motion passed unanimously.

President Doebler stated that he is also concerned about two other properties on Glen Mitchell Road. One belongs to Mike Minnock and the other is Meanor's driveway with multiple cars stored on the driveway. The Ohio Township officer will stop and warn him to move the vehicles before he will be cited for junk vehicles.

President Doebler made a motion to direct Solicitor Stone to investigate the Township's options regarding the Meanor lot. Commissioner Williams seconded. The motion passed unanimously.

President Doebler made a motion to direct the Ohio Township Police to speak to Mr. Meanor, addressing the vehicles on his lot. Vice-President Jones seconded. The motion passed unanimously.

President Doebler made a motion to direct the Zoning Inspector to look at the Minnock lot to figure out if there is anything in violation of the ordinance there. Commissioner Darragh seconded. The motion passed unanimously.

**Earth Day:** President Doebler explained that Earth Day is on Saturday, April 22, 2017 and the Township is going to participate in the clean-up of Deer Run Road and any secondary areas depending on how many volunteers are available. President Doebler made a motion to approve the creation of an Earth Day committee. Vice-President Jones seconded. The motion passed unanimously.

**Committee Assignments:** President Doebler discussed the issue for the Board to re-allocate committee assignments. He also explained that the Board is not required to change the designations. The Board decided that they would like to continue with their committee assignments. Commissioner Williams was designated as the back-up for the COG committee. Commissioner Williams made a motion to remove Committee Assignments from the Agenda list. Vice-President Doebler seconded. The motion passed unanimously.

**Township entrance signs:** Manager Patterson stated that the Aleppo Township signs have been ordered.

**Township Board Vacancies:** Vice-President Doebler made a motion to appoint Sally Shipley as Vacancy Board Chair for a one year term ending December 31, 2017. Commissioner Williams seconded. The motion passed unanimously.

The Planning Commission Vacancy was also discussed. Commissioner Darragh made a motion to defer the Planning Commission Vacancy until next month. Vice-President Jones seconded. The motion passed unanimously.

**NEW BUSINESS:**

Vice-President Jones stated that he would like to address the traffic study issue that was mentioned earlier in the meeting. Resident Justin Davis expressed his concerns regarding weight limit issues, speeding, and traffic on the narrow roads in Aleppo Township. Manager Patterson reminded the Board that a road study was discussed at an earlier meeting and they decided against spending \$20,000 on the study. Solicitor Stone explained that a permanent weight restriction would require a Penn Dot approved study per road which are very expensive. He also explained that there would only be heavy traffic during a construction project and the Township includes the road maintenance bond in the Developer's contract. He also explained that weight restrictions also do not limit local deliveries to residents even during new construction. Commissioner Darragh explained the Developer's agreement will address the road bond and if any damage is done the developer would be responsible for any damage. Solicitor Stone explained that a video would be taken before construction and after construction to document any damage that would need repaired.

Chief Micklos explained that he can do an unofficial study at no charge to determine the number of cars, the speed, both directions, and the times of the traffic. Vice-President Jones made a motion to authorize the Ohio Township Police Department to do a traffic count on Weber Road and Leetwood Avenue. President Doebler seconded. The motion passed unanimously.

Resident Justin Davis expressed his concern regarding neighbors storing junk in their front yards and covering them with tents on Weber Road. President Doebler made a motion to send the Code Enforcement Officer to Weber Road to investigate the tents and storage of junk. Commissioner Darragh seconded. The motion passed unanimously.

Commissioner Darragh made a motion for Manager Patterson to explore the options to control the growth of the deer population in Aleppo Township. Vice-President Jones seconded. The motion passed unanimously.

**ACTION ITEMS:**

Manager Patterson discussed the progress on the Pension Analysis.

**CITIZEN PARTICIPATION:**

Resident Justin Davis asked if the tap in fees for the new town homes would lower the debt service. Len Kinter from the Aleppo Township Authority Board explained why this would not lower the debt service.

**At 8:45 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 9:21 PM.**

**ADJOURNMENT:**

President Doebler adjourned the meeting at 9:21 PM.

Respectfully submitted,

Kimberly A. Koskey  
Township Secretary