

Commissioners' Meeting Activity**May 15, 2017**

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve the Workshop Meeting Minutes of May 8, 2017	Comm. Darragh	Comm. Williams
Approve the March bill list in the amount of \$47,897.96	Comm. Williams	Comm. Darragh
Ratify the March pre-paid bills in the amount of \$12,538.72	Comm. Williams	Comm. Darragh
Ratify the March payroll transfers in the amount of \$15,345.32	Comm. Williams	Comm. Darragh
Allow Sewickley Heights Manor Homes Association to store a maximum of 44 tons of salt at the Public Works salt storage building with an annual fee of \$100.00 subject to the lease agreement	Comm. Williams	Comm. Schollaert
Move forward to opt-in to the CDBG County Program	Comm. Darragh	Comm. Williams
Adjournment		

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES

May 15, 2017

CALL TO ORDER:

Vice-President George Jones called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Commissioner Joanne Schollaert, Commissioner Arthur Williams, Commissioner Daniel Darragh, Solicitor Christopher Lovato, Manager Gwen Patterson and Secretary Kimberly Koskey. President Matthew Doebler was not in attendance.

MINUTES:

Commissioner Darragh made a motion to approve the Workshop Meeting Minutes of May 8, 2017. Commissioner Williams seconded. The motion passed unanimously.

APPEARANCE BY REPRESENTATIVE OF RED CROSS SHELTER TEAM:

Carol Weatherby gave a brief presentation to notify the residents of Aleppo of the program and that the program is now available to the entire Quaker Valley area. She also stated that they need volunteers and they will train free of charge if residents are interested.

PUBLIC SAFETY REPORT:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public for the month of April. The report was accepted.

FIRE DEPARTMENT:

Fire Chief Bill Davis gave a report on the call list for 2016 from the Aleppo Township Volunteer Fire Company. The report was accepted.

EMERGENCY MANAGEMENT:

None.

PUBLIC WORKS:

Tom Jarvie gave the monthly report to the Board and the public. The report was accepted.

COMMUNICATIONS:

None.

PLANNING/ZONING:

Manager Patterson stated that the 3 Trapizona Plans will be on the agenda for June.

TAX COLLECTOR:

Manager Patterson reported to the Board and the public for the month of April. The report was accepted.

TREASURER:

Manager Patterson reported to the Board and the public for the month of April. The report was accepted.

FINANCE:

Commissioner Williams made a motion to approve the April bill list in the amount of \$47,897.96.

Commissioner Williams made a motion to ratify the April pre-paid bills in the amount of \$12,538.72.

Commissioner Williams made a motion to ratify the April payroll transfers in the amount of \$15,345.32. Commissioner Darragh seconded. The motions passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

Commissioner Williams reported that there is an erosion issue in the manholes stretching from Culligan to the pump station. The erosion was tracked to pinpoint the possible cause. PH meters were placed to track the cause.

QVCOG:

Manager Patterson stated that a memo from the executive director was distributed with an update on the COG for the past month. This should be distributed monthly.

AMBULANCE AUTHORITY:

No report.

MS4:

No report.

SOLICITOR:

No report.

OLD BUSINESS:

Leetwood Avenue Property Complaint: Manager Patterson stated that there are some developments at the property.

Glen Mitchell Road Corridor Improvement:

Cleanup of Sewickley Borough Property: Manager Patterson stated that Sewickley Borough plans to have the property cleaned by Memorial Day.

Minnock property:

Manager Patterson stated that Jeff Frazier did not see anything else at the property violating the Property Management Code.

Sewickley Heights Manor Homes Association:

Solicitor Lovato stated that the lease agreement was reviewed and the only issue is that a maximum tonnage needs to be added to the agreement along with a nominal fee.

Commissioner Williams made a motion to allow Sewickley Heights Manor Homes Association to store a maximum of 44 tons of salt at the Public Works salt storage building with an annual fee of \$100.00 subject to the lease agreement. Commissioner Schollaert seconded. The motion passed unanimously.

Laserfiche for electronic document management:

Vice President Jones questioned the value of this service would be to the Township. Manager Patterson explained the system and the goals to scan documents. Solicitor Lovato asked for this to be tabled until they can get further clarification on the total scope of the project. He also stated the intent as a back-up mechanism as opposed to shredding documents after they are scanned poses a problem with specific rules and regulations regarding document management. He also had specific questions in the agreement language regarding liability that states Laserfiche is not responsible for lost documents. He stated this could lead to fines for the Township and would not be a good business deal for the Township. Solicitor Lovato also explained that there are requirements that mandate the storage be at two separate locations.

This discussion will be moved to next month's agenda.

NEW BUSINESS:

Discussion of CDBG Participation Resolution:

Manager Patterson explained this opportunity requires an opt-in or opt-out every three years.

Commissioner Darragh made a motion to move forward to opt-in to the CDBG County program. Commissioner Williams seconded. The motion passed unanimously.

CITIZEN PARTICIPATION:

None.

ADJOURNMENT:

Vice-President Jones adjourned the meeting at 7:35 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary