

**Commissioners' Meeting Activity****July 18, 2016**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve Workshop Meeting Minutes of July 11, 2016	Comm. Darragh	VP Jones
Approve the June bill list in the amount of \$28,779.86 Darragh	Comm. Schollaert	Comm.
Ratify the June pre-paid bills in the amount of \$8,042.58 Darragh	Comm. Schollaert	Comm.
Ratify the June payroll transfers in the amount of \$16,527.84 Darragh	Comm. Schollaert	Comm.
Purchase upgraded webcam for meeting and public safety broadcasts not to exceed \$190.00 Schollaert	Pres. Doeblner	Comm.
Adjournment		

**TOWNSHIP OF ALEPPO**  
**BOARD OF COMMISSIONERS**  
**MEETING MINUTES**

**July 18, 2016**

**CALL TO ORDER:**

President Matthew Doebler called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President George Jones, Commissioner Joanne Schollaert, Commissioner Arthur Williams, Commissioner Daniel Darragh, Solicitor Harlan Stone, Manager Gwen Patterson and Secretary Kimberly Koskey.

**MINUTES:**

Commissioner Darragh made a motion to approve the Workshop Meeting Minutes of July 11, 2016. Vice President Jones seconded. The motion passed unanimously.

**PUBLIC SAFETY REPORT:**

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public for the month of June. The report was accepted.

President Doebler read a personal statement to Chief Miklos regarding de-escalation training at the Ohio Township Police Department. Chief Miklos assured the Board that he will look into de-escalation training without any cost to the Township.

**FIRE DEPARTMENT:**

Fire Chief Bill Davis give his Aleppo Volunteer Fire Company report on the first half of 2016.

**PUBLIC WORKS:**

Tom Jarvie gave his report to the Board and the public. The report was accepted.

**COMMUNICATIONS:**

President Doebler made a motion to purchase an upgraded webcam for meeting and public safety broadcasts not to exceed \$190.00. Commissioner Schollaert seconded. The motion passed unanimously.

**PLANNING/ZONING:**

No report.

**TAX COLLECTOR:**

Clayton Steup reported to the Board and the public for the month of June. The report was accepted.

**TREASURER:**

Clayton Steup reported to the Board and the public for the month of June. The report was accepted.

**FINANCE:**

Vice-President Jones made a motion to approve the June bill list in the amount of \$28,779.86. Vice-President Jones made a motion to ratify the June pre-paid bills in the amount of \$8,042.58. Vice-President Jones made a motion to ratify the June payroll transfers in the amount of \$16,527.84. Commissioner Darragh seconded. The motions passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Mr. Dave Kerchner from Bankson Engineers gave a detailed explanation of his findings on the problems at the pump station. His explanation included what he believed to be a defective design as opposed to normal operation and maintenance. Solicitor Stone recommended discussing this in executive session due to financial responsibility and litigation claims that are currently ongoing. President Doebler suggested a go-forward plan be presented to the Board on what needs to be done in the future with estimated costs. Authority Board member Mr. Len Kinter explained that the money recently spent was because of poor design, not operation and maintenance. Authority Chairman John Seifarth explained that there are ongoing issues and costs due to the poor design that he believes should be reimbursed by the Township. Mr. Seifarth also questioned why the balance in the account from the debt service reduction cannot be used for these repairs. Solicitor Stone explained that he does have an expert evaluation that can be discussed in executive session. Mr. Bill Davis stated that the issues they are having with the pump station are poor design not from operation and maintenance. He explained that the Authority had experts come in and evaluate the defective pumps. He also explained that normal operation and maintenance involves changing oil, cleaning the pumps, and programming. He stated that replacing pump parts that are less than three years old is poor design.

**QVCOG:**

President Doebler stated that the COG is having a meeting on Wednesday to discuss hiring a new Executive Director. President Doebler wanted the opinion of the Board on their opinion to hire the new Executive Director at a much higher salary which will cause the yearly dues for the Township to go up. He will have more information at the next meeting. The report was accepted.

**AMBULANCE AUTHORITY:**

No report.

**SEWER PROJECT:**

No report.

**MS4:**

Manager Patterson explained that the Public Works Department is cleaning catch basins, taking photos, and documenting the storm sewer systems for the MS4 process.

**SOLICITOR:**

Solicitor Stone stated that he will prepare the Verizon Contract negotiation for the Township. The report was accepted.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Manager Patterson stated that she is having several companies look at replacing the copier in the office.

**ACTION ITEMS:**

Manager Patterson stated that the Financial Management Policy is being reviewed by Vice President Jones and Commissioner Williams.

Manager Patterson stated that PLGIT is compiling a list of companies to help in the review of the Pension Analysis.

Manager Patterson spoke with the manager of Oxford Developments, they will come and speak with the Board regarding their occupancy rates and their marketing strategy.

Manager Patterson spoke to Sewickley regarding the cleanup of the Glen Mitchell property. They did not have it cleaned by the June 30, 2016 deadline, but would have it clean by early fall due to the amount of debris. President Doeblner suggested to have the Code Enforcement Officer to look at the site.

**CITIZEN PARTICIPATION:**

Mr. Tony Renda & Mrs. Catherine Renda of Merriman Road presented a request to tap into the sewer system. He had HRG do a study to connect to the system. They are having issues with the septic system and would like to have this done as soon as possible. HRG suggested an easement on a small piece of property owned by the Township. Solicitor Stone explained that the easement would involve a sale of the small piece of property which would include an appraisal with a private maintenance agreement. Mr. Dave Kerchner from Bankson Engineers recommended having the property owner pay for an extension of the public sewer, run to a connection point, and the property owner would make the connection on his own property. This would eliminate the need for the sale of the property or an easement. Mr. Kerchner explained that Mr. Renda would need a letter from Sewickley Heights for approval. Solicitor Stone explained that he checked the ordinance for Sewickley Heights and this should not be an issue. Solicitor Stone suggested to Mr. Renda to attend the Authority meeting tomorrow to get this process started.

**At 8:29 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 9:10 PM.**

**ADJOURNMENT:**

President Doebler adjourned the meeting at 9:10 PM.

Respectfully submitted,

Kimberly A. Koskey  
Township Secretary