

Commissioners' Meeting Activity

August 17, 2015

<u>TITLE</u>	<u>MOTION</u>	<u>SECOND</u>
Approve Workshop Meeting Minutes of 8-10-2015	VP Doebler	Comm. Schollaert
Motion to adopt the Intergovernmental Cooperation Agreement Ordinance with Ohio Township for Police Protection Services	VP Doebler	Comm. Jones
Motion to accept the 2015-2016 Road Salt bid from Cargill, Inc. at price of \$69.29 per ton	Comm. Lisanti	Comm. Jones
Motion to approve Pay Request #3 from El Grande in the amount of \$48,451.88, approve Pay Request #4 from El Grande in the amount of \$15,180.00, and approve Change Order #5 to close out the paving contract	Comm. Lisanti	Comm. Schollaert
Motion to approve July bill list in the amount of \$21,508.18	VP Doebler	Comm. Jones
Motion to ratify July pre-paid bills in the amount of \$108,108.62	VP Doebler	Comm. Jones
Motion to ratify July payroll transfers in the amount of \$15,907.99	VP Doebler	Comm. Jones
Motion for Solicitor Stone to prepare an Ordinance for the Sewage rate reduction	Comm. Lisanti	Comm. Schollaert
Adjournment	Comm. Jones	VP Doebler

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES

August 17, 2015

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioner Joanne Schollaert, Commissioner George Jones, Commissioner Anthony Lisanti, Solicitor Harlan S. Stone and Secretary Kimberly A. Koskey. Manager Gwen Patterson was not in attendance.

MINUTES:

Vice-President Doebler made a motion to approve the Workshop Meeting Minutes of August 10, 2015. Commissioner Schollaert seconded. The motion passed unanimously.

PUBLIC SAFETY REPORT:

Ohio Township Chief of Police Norbert Micklos gave his report to the Board and the public. The report was accepted.

Commissioner Jones asked Chief Micklos if there was any further information regarding the feral cat issue on Nancy Drive. Chief Micklos stated that he was aware of a few programs where the cats are trapped, spayed/neutered and returned which is not very effective.

Vice-President Doebler made a motion to adopt the Intergovernmental Cooperation Agreement Ordinance with Ohio Township for Police Protection Services. Commissioner Jones seconded. A roll call vote was taken. The motion passed unanimously.

FIRE DEPARTMENT:

No report.

EMERGENCY MANAGEMENT:

No report.

PUBLIC WORKS:

Tom Jarvie gave his report to the Board and the public. He also recommended that the Board consider deeding Hibala Road to Masonic Village due to the disrepair and the expense to plow and salt. Commissioner Lisanti also recommended that the Township deed Hibala Road to Masonic Village. The report was accepted.

Commissioner Lisanti made a motion to accept the 2015-2016 Road Salt bid from Cargill, Inc. at price of \$69.29 per ton. Commissioner Jones seconded. Vice-President Doebler questioned if this was the lowest price available, or if the State pricing was better. A roll call vote was taken. The motion passed 4 to 1. Vice-President Doebler voted no.

Mr. Ben Gilberti from HRG gave his report on the progress of the paving project. He explained that El Grande is done with the paving project and that everything was satisfactory. He had three action items to discuss which were Pay Request #3, Pay Request #4, and Change Order #5 that detailed the final changes from the original contract price with the overage equaling \$458.02.

Commissioner Lisanti made a motion to approve Pay Request #3 from El Grande in the amount of \$48,451.88, approve Pay Request #4 from El Grande in the amount of \$15,180.00, and approve Change Order #5 to close out the paving contract. Commissioner Schollaert seconded. A roll call vote was taken. The motion passed unanimously.

Vice-President Doebler asked Mr. Gilberti if there were any changes his would make for future projects. Mr. Gilberti explained that he would make a couple of changes which include using different forms other than the Penn Dot forms because he believes they are too vague and do not protect the Township. The other changes would be the time choice and more design work. He would also have bids in January to be ready for paving in spring.

Mr. Gilberti stated that he will have a 5 year plan in October. He also has the road mapping project ready for Manager Patterson's review. Mr. Gilberti explained that the Township has been notified by the DEP for an MS-4 inspection which is the storm water permit. The inspection has been scheduled for September.

Mr. Gilberti suggested that the Township consider the bonding study for weight limits on the Township roads. The bonding protects the Township from trucks hauling heavy loads that could potentially cause damage to the roads and also cost a significant amount to fix. The bonds cover approximately \$12,500.00 per mile if damaged.

Mr. Gilberti explained that HRG could do the study, prepare the report, and the Township could adopt the ordinance to protect the roads from heavy hauling. He also explained that the Township could research specific roads that are problem areas. Chief Micklos explained that the interpretation of "local" deliveries could also be enforced if there are extreme weight issues and the fines can be extreme which is why the trucks will apply for the bonds to prevent any issues on the roads.

COMMUNICATIONS:

No report.

PLANNING/ZONING:

No report.

TAX COLLECTOR:

Treasurer Charlotte Pierce gave her report to the Board and the public. The report was accepted.

TREASURER:

Charlotte Pierce reported to the Board and the public. The report was accepted.

FINANCE:

Vice-President Doeblner made a motion to approve July bill list in the amount of \$21,508.18.
Vice-President Doeblner made a motion to ratify July pre-paid bills in the amount of \$108,108.62.
Vice-President Doeblner made a motion to ratify July payroll transfers in the amount of \$15,907.99. Commissioner Jones seconded. The motions passed unanimously.

President Gartner asked for a motion to accept 2014 Audit. Commissioner Jones recommended deferring that motion until he and Manager Patterson review it together.

ALEPPO TOWNSHIP AUTHORITY:

Commissioner Lisanti passed out a copy of the Authority's Audit for 2013 & 2014 to the Board. He explained that the sewer fund was in good shape. He also stated that the water fund is still not in good shape due to the land slide that had significant costs associated with it. Commissioner Lisanti also stated that the Authority received a grant and two low interest loans to do the construction to replace the water line. He stated that the plans and specifications for the water line have been submitted to the DEP but have not been approved yet. The Authority cannot move forward until they receive the final approval from the DEP. This report was accepted.

QVCOG:

Vice-President Doeblner stated that he had no report however there would be a COG meeting on Wednesday, August 19, 2015.

AMBULANCE AUTHORITY:

No report.

SEWER PROJECT - RIGHTS OF WAY:

Solicitor Stone reported that the condemnation cases are ongoing. He has made progress with one of the property owners, and he is in negotiations with a second property owner. This will eliminate a second case. He believes most should be settled. He is preparing the documents to apply for damage hearings with the Board of Viewers for the remaining cases which should take place toward the end of the year.

SOLICITOR:

Solicitor Stone explained the proposed Ordinance drafted for changing addresses regarding the McCoy/South McCoy Place Roads. It states that the Township Manager submits a written notice of the change of address to the property owners, the County Assessment Office, and the Countywide Communications/911, the Township Emergency Management Agency, the local Police Department, the Post Office, Fire Department, and Ambulance. The property owners will be responsible for notifying all other parties of the change of address.

Commissioner Schollaert stated that she is hosting a meeting of the concerned citizens on Wednesday, August 26, 2015 at 7 pm. Solicitor Stone explained that Commissioner Schollaert can bring the concerns back to the Board and then a vote on any formal action would be taken at the next Board of Commissioners meeting.

UNFINISHED BUSINESS:

Commissioner Lisanti stated that the Authority is going to notify all of the sewer customers that there will be a reduction of \$4.00 per EDU from the debt service portion of their bill. He was informed by Solicitor Stone that there has to be an Ordinance by the Township to confirm this reduction. Solicitor Stone explained that this reduction has already been voted on, he needs authorization to prepare the appropriate Ordinance. He also stated that the Ordinance can be made effective retroactive for September.

Commissioner Lisanti made a motion for Solicitor Stone to prepare an Ordinance for the Sewage rate reduction. Commissioner Schollaert seconded. The motion passed unanimously.

NEW BUSINESS:

Vice-President Doebler read an email from a resident expressing several complaints. These were discussed and will be addressed.

CITIZEN PARTICIPATION:

Barbara & Tim Steinour expressed their concerns regarding Masonic Village opening a day care in the Vish house. They believe this will reduce the value of their properties. They also stated that they were turned down to operate a computer business from their home due to zoning, and they wanted an explanation on how Masonic Village would be zoned for a day care.

Vice-President Doebler explained that he personally received a letter from Masonic Village that they are not pursuing the day care center at the Vish house.

Solicitor Stone explained that the Planning Commission denied the application from Masonic Village to use the Vish house for a day care. He also explained to Mr. & Mrs. Steinour if they wanted to reapply to the Planning Commission for consideration to make their house a commercial business they could do so. He suggested to contact Gwen for further information.

At 8:35 PM the Board moved into executive session to discuss legal claims and pending litigation and returned to regular session at 9:00 PM.

ADJOURNMENT:

Commissioner Jones made a motion to adjourn the meeting. Vice-President Doebler seconded. The motion passed unanimously. The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Kimberly A. Koskey
Township Secretary