

Board of Commissioners

Meeting Activity

<u>TITLE</u>	<u>MOTION</u>	<u>ACTION</u>
Approve W.Shop Mtg.Min. 8-11-14	Comm Jones	Comm Schollaert
Adopt 2014 Floodplain Manage. Ord.	VP Doebler	Comm Jones
Adopt 2014 Sewer Rate Ord.	Comm Schollaert	Comm Seifarth
Accept Cargill Bid-\$79.29/Ton	VP Doebler	Comm Schollaert
Approve Mendicino Plan	Comm Jones	Comm Schollaert
Approve July Bill List-\$42,201.23	Comm Jones	Comm Schollaert
Ratify July Pre-Paid Bills-\$11,389.53	Comm Jones	Comm Seifarth
Ratify July Payroll Transfers-\$24,510.19	Comm Jones	Comm Seifarth
Adopt Lisanti Report-Public Report	VP Doebler	Pres Gartner
Allow Trees To Be Planted In Back Island of S.H. Drive-With Twp. Backhoe-Assist	VP Doebler	Comm Jones
Accept Resig. A. Lisanti-Aleppo Twp. Auth. Board	Comm Jones	VP Doebler
Accept Resig. J. Seifarth-Aleppo Twp. Board of Comm.	Comm Jones	VP Doebler
Appoint J. Seifarth-Aleppo Twp. Auth.	Comm Jones	VP Doebler
Appoint A. Lisanti-Aleppo Twp. Board of Comm.	Comm Jones	VP Doebler
Approve Auth.-Expenditure Not To Exceed \$6,000.00- KLH Prepare Doc. Open Condemnations	Comm Jones	Comm Schollaert
Pay Comm. Pension Plan	VP Doebler	Comm Jones
Adjournment	Comm Jones	Comm Schollaert

TOWNSHIP OF ALEPPO
BOARD OF COMMISSIONERS
MEETING MINUTES
AUGUST 18, 2014

CALL TO ORDER:

President Rodney W. Gartner called the meeting to order at 7 PM with the Pledge of Allegiance and roll call. Those in attendance were Vice-President Matthew Doebler, Commissioners Joanne Schollaert, George Jones, John Seifarth, Manager Gwen Patterson, Solicitor Harlan S. Stone and Secretary Martha B. Rogers.

MINUTES:

Commissioner Jones made a motion to approve the minutes of the Workshop Meeting of August 11, 2014. Commissioner Schollaert seconded. The motion passed unanimously.

ADOPT 2014 FLOODPLAIN MANAGEMENT ORDINANCE:

President Gartner opened up discussion from the audience before the Board took action on the ordinance. There was no response.

Vice-President Doebler made a motion to adopt the 2014 Floodplain Management Ordinance. Commissioner Jones seconded. Discussion - Manager Patterson said this is a FEMA mandated ordinance which covers all construction and building activities in a floodplain. There is one area in the Township along Glenfield Road. A draft was given to us by FEMA. We were only able to change a few of the terms. The draft had to be approved by the consultant and she did approve it.

Solicitor Stone said this is FEMA created and subject to FEMA approval. The purpose behind having local municipalities adopt their own Floodplain ordinances in conformity with FEMA is in order for the residents to be able to obtain insurance, these ordinances must be in place. This limits new construction.

A roll call vote was taken. The motion passed unanimously.

ADOPT SEWER RATE ORDINANCE:

President Gartner opened this up for discussion from the audience. There was no response.

Manager Patterson said this is a new rate structure that was suggested and adopted by the Aleppo Township Authority. It changes Masonic's sewer rates from \$10.50 per thousand gallons to \$9.50 per thousand gallons and reducing their debt service charge from \$50.00 per EDU to \$49.00 per EDU. President Gartner said there is no difference in the treatment for normal residential sewage versus treatment from Masonic Village.

Commissioner Jones said he would like to defer voting until after the executive session. Commissioner Jones made a motion to table the issue. Vice-President Doebler seconded. A roll call vote was taken. The motion was defeated with three no votes from President Gartner, Commissioner Schollaert and Commissioner Seifarth.

Commissioner Schollaert made a motion to adopt the 2014 Sewer Rate Ordinance. Commissioner Seifarth seconded. The motion passed unanimously.

ACCEPT BID FROM CARGILL, INC. OF \$79.29 PER TON FOR ROAD SALT FOR THE 2014-2015 WINTER SEASON:

Vice-President Doebler made a motion to accept the bid from Cargill, Inc. of \$79.29 per ton for road salt for the 2014-2015 Winter season. Commissioner Schollaert seconded. Discussion - Manager Patterson said this is approximately \$25.00 more per ton than last year. SHACOG, who is the agency we do our salt bidding through, stated we really don't have much of a choice. They recommend we not reject and try to rebid because the result could be worse or we would have no bid. They recommend we adopt it soon in order to place orders in case there are shortages again this year. The purchase requirement was increased at the Board's request to 700 tons. We are required to purchase 80 per cent of the 700 tons. Last Winter season we spent almost \$85,000.00 on salt which is much higher than the budget. We purchased approximately 1,200 tons of salt last year. The motion carried unanimously.

REPORTS:

Ohio Township Chief of Police Norbert Micklos gave his report for the month of July to the Board and the audience. The report was accepted.

FIRE DEPT:

No report.

EMERGENCY MANAGEMENT:

No report.

COMMUNICATIONS:

The picnic will not be held this year. Commissioner Jones would like a unique theme for next year's picnic.

Vice-President Doeblner said the video processing has been going very well. In the future he will be asking for funds to purchase a computer dedicated to communications. It will be approximately \$1,000.00 for a laptop. He would like the workshop meetings to be videoed also. The report was accepted.

PLANNING/ZONING:

Manager Patterson reported there was a planning meeting with two applicants. One was for a sub-division plan or a lot consolidation plan. His consultant is here to answer questions. The other applicant is looking to build a single-family home in the Webers Corner district. He will need to seek variances. He will need to sub-divide and have a conditional use hearing which comes before this Board. She also informed the board there will be a conditional use issue to be determined in September. Solicitor Stone said a court reporter will be needed. The public hearing for the conditional use will be done before the meeting at 6:30 PM.

Commissioner Jones made a motion to approve the Mendicino Plan. Commissioner Schollaert seconded. Discussion - Tony Lisanti, Masonic Village, asked if the utilities are required. Manager Patterson said it is an existing house that is moving lot lines.

Mr. Robert Garlitz is a professional land surveyor who prepared the plan. Mr. Mendicino has four separate lots which he would like to consolidate into one. He intends to deed the property over to his daughter. Topography would not be suited for development. This was approved by the Planning Commission. The motion carried unanimously.

TAX COLLECTOR:

Tax Collector Charlotte Pierce gave the July report to the Board and the public. The millage decrease has had an effect on taxes this year. Commissioner Seifarth asked about the business privilege tax. Treasurer Pierce said it is one per cent. The report was accepted.

Business Tax was discussed. Tax Collector Pierce said last year at the end of July we collected \$33,731.00 to this year's \$24,000.00. It is about \$9,000.00 less. Commissioner Jones asked if the majority is collected from the Industrial Park. Manager Patterson said that's where we get most of it. Several businesses have moved out. Commissioner Jones asked if we have a plan for marketing. President Gartner said they do have a management company to handle that. Manager Patterson said paving the road will help.

TREASURER:

Treasurer Charlotte Pierce gave the July report to the Board and the public. The report was accepted.

FINANCE:

Commissioner Jones made a motion to approve the July bill list in the amount of \$42,201.23. Commissioner Schollaert seconded. The motion passed unanimously.

Commissioner Jones made a motion to ratify the July pre-paid bills in the amount of \$11,389.53. Commissioner Seifarth seconded. The motion passed unanimously.

Commissioner Schollaert made a motion to ratify the July payroll transfers in the amount of \$24,510.19. Commissioner Jones seconded. The motion passed unanimously.

ALEPPO TOWNSHIP AUTHORITY:

Commissioner Seifarth reported KLH did the final restoration/walk thru for the sewer project. There is a ground water leak in the Deer Run pump station.

The Chairman announced his resignation from the Authority Board.

The waterline replacement on South McCoy is continuing. They are almost done.

The Authority received a bid for \$17,605.00 for a 2001 Dump Truck at an auction. It was accepted.

The hearing for the Hill Road landslide was rescheduled. Action was taken to accept a proposal from Engineer Ben Walker to install a \$15,000.00 early warning pressure detecting early warning system on their water line which is subject to the landslide.

The billing cycle is-water will be billed quarterly. The sewer and debt service will continue on a monthly basis.

The Chairman reviewed the proposed draft with West View on continuous service. The Authority wants to increase slightly the quantity of water that could be purchased. Also the Authority wanted them to specify the quality of their water would also satisfy all of the necessary regulatory requirements. President Gartner asked if they could supply additional water if required. Commissioner Seifarth does not feel that would be an issue.

The Authority hired Bankson Engineers as a consulting engineer. KLH will continue on a project by project basis as authorized.

Mr. Lisanti prepared a very detailed report regarding the condition of the Authority as he sees it.

Vice-President Doebler made a motion to adopt the report as a public report. President Gartner seconded. The motion passed unanimously.

President Gartner said it is proposed that there be two tap-in fees. One charged by Aleppo because it is our system, and also another tap-in fee to be paid to Sewickley which seems completely out of line. Mr. Lisanti said a report was received from the rate consultant. It is quite critical of Sewickley. It will be held and then released at the appropriate time. The gentleman who was hired to do the assessment is Mr. Gary Shambaugh. Aleppo's tap-in fee will be assessed also. The report was accepted.

QV/COG:

No report.

AMBULANCE AUTHORITY:

No report.

PUBLIC WORKS:

Mr. Tom Jarvie gave his report to the Board and the public. Commissioner Jones said the backhoe needs to be replaced. Budgetary figures are being examined and the purchase is under advisement. The sale of a crack sealer was discussed also. It could be auctioned off to another municipality. A small amount of money for that sale could be used toward purchasing the backhoe. Commissioner Jones asked Manager Patterson if she could have a figure of available money for the next workshop meeting.

Vice-President Doebler asked about road paving. Manager Patterson said she is waiting to hear from Oxford Development. Mr. Doebler also asked if the engineer checked widening the entrance to Sewickley Heights Drive at Glen Mitchell Road. Manager Patterson said she believes he did but she has no written report to date. He did say the way it was designed meets Township standards. The report was accepted.

Vice-President Doebler made a motion to allow trees to be planted in the back island of Sewickley Heights Drive and to use the Township backhoe to assist in planting the trees. Commissioner Jones seconded. He said the residents are buying the trees. The motion passed unanimously.

SOLICITOR:

Solicitor Stone said he will discuss issues in executive session. Subjects to be discussed in executive session are personnel matters, litigation matters and potential claims.

537 PLAN:

No report. Commissioner Jones said there is still \$400,000.00 in the bond issue. He recommends that the Commissioners and the Authority detail what the best use is for those funds.

UNFINISHED BUSINESS:

Manager Patterson said the pension audit update will be discussed in executive session.

NEW BUSINESS:

Commissioner Schollaert said residents on McCoy Place are complaining about cars speeding around the bend. They are suggesting signs which Chief Micklos said can be done. She said they are also concerned about parking at the end of McCoy Road when parents are taking their children to the school bus. She told them to call Quaker Valley and see if the school bus would be able to come up McCoy.

ACTION ITEMS:

The auditor has not gotten any sample policies to Manager Patterson to date. He has been in contact with her.

CITIZEN PARTICIPATION:

NA.

RESIGNATION OF ANTHONY LISANTI FROM THE ALEPPO TOWNSHIP AUTHORITY BOARD:

Commissioner Jones made a motion to accept the resignation of Anthony Lisanti from the Aleppo Township Authority Board. Vice-President Doebler seconded. The motion passed unanimously.

MOTION TO ACCEPT THE RESIGNATION OF JOHN SEIFARTH FROM THE ALEPPO TOWNSHIP BOARD OF COMMISSIONERS:

Commissioner Jones made a motion to accept the resignation of John Seifarth from the Aleppo Township Board of Commissioners. Vice-President Doebler seconded. The motion carried unanimously.

ALEPPO TOWNSHIP AUTHORITY APPOINTMENT:

Commissioner Jones made a motion to appoint John Seifarth to the Aleppo Township Authority. Vice-President Doebler seconded. A roll call vote was taken. The motion passed unanimously.

APPOINTMENT TO THE ALEPPO TOWNSHIP BOARD OF COMMISSIONERS:

Commissioner Jones made a motion to appoint Anthony Lisanti to the Aleppo Township Board of Commissioners. Vice-President Doebler seconded. A roll call vote was taken. The motion passed unanimously. President Gartner said Mr. Lisanti will have to be sworn in before the Magistrate.

At 8:10 PM, the Board went into Executive Session. Solicitor Stone said John Seifarth's resignation could become effective following tonight's meeting. He is also a member of the Authority Board and can be invited into the executive session.

At 9:20 PM, the Board returned to Regular Session.

Commissioner Jones made a motion to approve authorization of an expenditure not to exceed \$6,000.00 to have KLH prepare all required documents necessary for the completion of the open condemnations. Commissioner Schollaert seconded. A roll call vote was taken. The motion passed unanimously.

Vice-President Doebler made a motion to pay the amount due to the Commonwealth Pension Plan in keeping with the actuary analyst's recommendation. Commissioner Jones seconded. The motion passed unanimously.

ADJOURNMENT:

Commissioner Jones made a motion to adjourn the meeting. Commissioner Schollaert seconded. The motion passed unanimously. The meeting was adjourned at 9:30 PM.

Respectfully submitted,

Martha B. Rogers
Township Secretary