

**Legislative Meeting Activity**

**December 20, 2021**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve the December 13, 2021 Workshop Meeting Minutes.	Commissioner Darragh	Vice President Williams
Adopt the Ordinance Fixing and Re-enacting the Real Estate Tax Rate for the Year 2022.	Commissioner Haluka	Commissioner Darragh
Adopt the Ordinance Adopting a Budget for the Fiscal Year Beginning January 1, 2022 and Ending on December 31, 2022.	Commissioner Richert	Commissioner Darragh
Purchase a John Deere X739 Signature tractor and 54 inch Shaft Drive High Capacity Mower Deck for \$11,175.04 from M&R Power Equipment Group.	Commissioner Richert	Commissioner Darragh
Approve the November bill list in the amount of \$20,473.39; to ratify November pre-paid bills in the amount of \$13,117.00; and to ratify November payroll transfers in the amount of \$15,474.69.	Commissioner Darragh	Vice President Williams
Adopt a Resolution Adopting a Policy for Making an Annual Discretionary Donation to the Aleppo Township Authority to be used on Sewer Related Projects.	Commissioner Haluka	Commissioner Darragh
Adjournment		

**TOWNSHIP OF ALEPPO**

**LEGISLATIVE MEETING MINUTES**

**December 20, 2021**

**CALL TO ORDER:**

President George Jones called the meeting to order at 7:00 p.m. with roll call. Those in attendance were Vice President Arthur Williams, Commissioner Daniel Darragh, Commissioner Amy Richert, Commissioner Judy Haluka, Manager Gwen Patterson, and Secretary Patty Krecek. Solicitor Harlan Stone arrived at 7:02 p.m. The meeting is being recorded.

**MINUTES:**

Commissioner Darragh made a motion to approve the December 13, 2021 Workshop Meeting Minutes. Vice President Williams seconded. The motion passed unanimously.

**REAL ESTATE TAX RATE AND BUDGET FOR 2022:**

Commissioner Haluka made a motion to adopt the Ordinance Fixing and Re-enacting the Real Estate Tax Rate for the Year 2022. Commissioner Darragh seconded. The motion passed unanimously.

Commissioner Richert made a motion to adopt the Ordinance Adopting a Budget for the Fiscal Year Beginning January 1, 2022 and Ending on December 31, 2022. Commissioner Darragh seconded. The motion passed unanimously.

**REPORTS**

**POLICE:**

Ohio Township Sergeant Beck gave the report for the month of November. There were 60 calls, which included 41 EMS assists, 8 traffic citations, and a few welfare checks and alarms. The report was accepted.

**EMERGENCY MANAGEMENT:**

No report.

**PUBLIC WORKS:**

Supervisor Tim Scott provided a brief summary for the month of November. The detailed report was provided to the Board. The report was accepted.

Commissioner Richert made a motion to purchase a John Deere X739 Signature tractor and 54 inch Shaft Drive High Capacity Mower Deck for \$11,175.04 from M&R Power Equipment Group. Commissioner Darragh seconded. The motion passed unanimously.

**COMMUNICATIONS:**

Commissioner Richert said that emails from residents to be read at a meeting should be addressed to Manager Patterson (email address: [aleppomgr@aleppotownship.com](mailto:aleppomgr@aleppotownship.com)); however, if the email contains confidential legal or personnel matters, the email will not be read. Manager Patterson said she will do research to determine if there was a formal email policy created or if it is just a best practice. Manager Patterson also said the email should contain a statement indicating that the email should be read at a meeting.

Commissioner Richert read an email from a resident who has concerns about the proposed park on Ingleside Road.

President Jones asked Manager Patterson to provide an update of the status of the planning for the park. Manager Patterson stated the following: in 2019, a park committee was created; surveys were sent to residents in the neighborhood asking what they think the park should include, e.g., a children's area or benches and a gathering place, etc.; there were a lot of responses; there was a brainstorming meeting; the Township asked HRG Engineering to create preliminary designs that would include benches, lighting, and pathways; the size of the land is about 1.5 acres; the COVID pandemic started and the project was tabled. Manager Patterson said she is hoping to start back up with the project in 2022, and she included money in the 2022 budget for the beginning of the park development. Commissioner Haluka said she would be willing to lead the committee.

**PLANNING/ZONING:**

No report.

**TAX COLLECTOR/TREASURER:**

Treasurer Clayton Steup provided a brief summary for the month of November. The detailed reports were provided to the Board. The report was accepted.

**FINANCE:**

Commissioner Darragh made a motion to approve the November bill list in the amount of \$20,473.39; to ratify November pre-paid bills in the amount of \$13,117.00; and to ratify November payroll transfers in the amount of \$15,474.69. Vice President Williams seconded. The motion passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Commissioner Haluka made a motion to adopt a Resolution Adopting a Policy for Making an Annual Discretionary Donation to the Aleppo Township Authority to be used on Sewer Related Projects. Commissioner Darragh seconded. The motion passed unanimously.

Commissioner Darragh said that the sewer expansion study done by the engineers for the Authority has been presented to Sewickley Hills Borough and Glenfield Borough. He also said there are ongoing discussions between the Authority and the Sewickley Heights Manor regarding the private water line on Sewickley Heights Drive. The report was accepted.

**QUAKER VALLEY AMBULANCE AUTHORITY:**

Commissioner Haluka provided the report for the month of November. The report was accepted.

**QVCOG:**

Vice President Williams provided a summary of the Route 65 Study. The QVCOG Executive Director's Report for December 2021 was provided to the Board, which includes additional information. The report was accepted.

Manager Patterson said she recently attended the COG Manager's Meeting, and they discussed the idea of having a permanent location for the glass recycling bin, and they asked if Aleppo Township would be willing to host a glass recycling bin again for potentially long-term. She said it will be on the agenda for discussion in January 2022.

**SOLICITOR:**

No report.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**CHRISTMAS TREE RECYCLING - JANUARY 3, 2022:**

President Jones said that the Christmas Tree Recycling will be on January 3, 2022. A postcard with the details was mailed to each resident.

**ALEPPO TOWNSHIP FIRE COMPANY BLOOD DRIVE - DECEMBER 21, 2021:**

Manager Patterson said the fire company is hosting a blood drive on December 21, 2021 from 2:00 p.m. to 7:00 p.m. Detailed information was provided in the Digest, which was emailed today.

**HOLIDAY OFFICE CLOSURES:**

Manager Patterson said the Township Office will be closed Thursday and Friday, December 23 and 24, 2021, and Thursday and Friday, December 30 and 31, 2021.

**REMINDER: COMBINED REORGANIZATION/WORKSHOP MEETING - JANUARY 3, 2022:**

Manager Patterson said there will be a combined Reorganization and Workshop Meeting on January 3, 2022, and there will not be a regular Workshop Meeting on January 10, 2022. The regular Legislative Meeting will be on January 17, 2022. She also said that Magistrate Ford will be at the January 3 meeting to swear in the newly re-elected Commissioners and Treasurer.

**CITIZEN PARTICIPATION:**

None.

**EXECUTIVE SESSION:**

Not requested.

**ADJOURNMENT:**

President Jones adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Patty Krecek  
Township Secretary