

**Legislative Meeting Activity****March 16, 2021**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve the March 8, 2021 Workshop Meeting Minutes.	Commissioner Haluka	Commissioner Richert
Re-approve the Linde Gas Renovations Land Development Plan due to prior approval expiration.	Commissioner Richert	Commissioner Haluka
Approve the February bill list in the amount of \$66,808.76; to ratify February pre-paid bills in the amount of \$12,770.68; and to ratify February payroll transfers in the amount of \$19,574.67.	Commissioner Haluka	Commissioner Richert
Transfer the following amounts from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices: \$15,711.32; \$1,517.29; \$1,484.18; \$1,506.25; \$1,447.92; \$1,544.08; \$2,948.65; \$3,073.19; \$1,446.35; \$1,506.25; \$1,571.67	Commissioner Richert	Commissioner Haluka
Approve the proposed subdivision plan of Watchword Partners, as recommended by the Aleppo Township Planning Commission, subject to the following conditions and comments as set forth in the review letter of HRG Engineers dated March 1, 2021, all of which are incorporated herein by reference, including but not limited to the following: 1. Landslide prone areas must be shown on the Plan set. 2. Approval of this Plan is subject to the approval of the Watchword Subdivision Plan Application currently pending in the Borough of Glen Osborne. 3. Design review under the Township's Stormwater Management Ordinance and proof of a NPDES Stormwater Permit from the Allegheny County Conservation District may be required in the event of any earth disturbance activity. 4. Easements for all existing utilities including, power, gas, storm and sanitary must be shown on the Plan set.		

**Legislative Meeting Activity  
(Continued)**

**March 16, 2021**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
<p>(Continued from previous page) 5. Submission of a Non-building waiver. 6. A full site development plan in accordance with Township’s Subdivision and Land Development Ordinance will be required in the event the property is to be developed in the future. 7. Proof of a County Highway Occupancy Permit (HOP) if access to the property is to be by way of a County road. 8. All comments and conditions contained in the review letter of the Allegheny County Department of Economic Planning and Development, all of which are incorporated herein by reference.</p>	<p>Commissioner Richert</p>	<p>Commissioner Haluka</p>
<p>Adopt an Ordinance of the Township of Aleppo Establishing a Maximum Allowable Salary for Commissioners Pursuant to Section 703 of the First Class Township Code, as Amended.</p>	<p>Commissioner Haluka</p>	<p>Commissioner Richert</p>
<p>Approve the Engineering Services Retainer Agreement between the Township of Aleppo and Herbert, Rowland &amp; Grubic, Inc.</p>	<p>Commissioner Richert</p>	<p>Commissioner Haluka</p>
<p>Adjournment</p>		

**TOWNSHIP OF ALEPPO**

**LEGISLATIVE MEETING MINUTES**

**March 16, 2021**

**CALL TO ORDER:**

President Jones called the meeting to order at 7:00 p.m. with roll call. Those in attendance were Commissioner Amy Richert, Commissioner Judy Haluka, Solicitor Harlan Stone, and Manager Gwen Patterson. Vice President Arthur Williams, Commissioner Daniel Darragh, and Secretary Patty Krecek were not in attendance. The meeting is being recorded and conducted remotely using video communications.

**EXPLANATION OF MEETING FORMAT:**

Solicitor Stone said the Board is meeting under the guidelines established by the governor and the Commonwealth of Pennsylvania for public meetings during the COVID-19 crisis.

**MINUTES:**

Commissioner Haluka made a motion to approve the March 8, 2021 Workshop Meeting Minutes. Commissioner Richert seconded. The motion passed unanimously.

**REPORTS**

**POLICE:**

Ohio Township Chief Joseph Hanny gave his report for the month of February. There was a total of 56 calls, which included 28 EMS assists, 11 road call outs, and a few alarm, harassment, and fraud calls. Chief Hanny said that fraud calls from individuals asking to take control of your computer to help fix something have been prevalent. He said do not let someone take control of your computer unless you solicited the call from a particular business. The report was accepted.

Chief Hanny asked if there are any issues with Amazon. Manager Patterson said there have been email exchanges about the volume of trash on the side of the road, and Amazon responded quickly and cleaned up the trash.

**EMERGENCY MANAGEMENT:**

No report.

**PUBLIC WORKS:**

Manager Patterson provided a brief summary for the month of February. The detailed report was provided to the Board. The report was accepted.

**COMMUNICATIONS:**

Manager Patterson said there have been complaints about trash on the side of the road. Amazon and the Industrial Park Management Company are aware of the issue and responded quickly by sending out a cleaning crew to pick up the trash on Deer Run Road. Manager Patterson stated that Amazon informed the Township that reimbursement for the road signs damaged by a tractor trailer would have to go through insurance for the reimbursement. This topic will be discussed at the next monthly Amazon meeting.

**PLANNING/ZONING:**

Commissioner Richert made a motion to re-approve the Linde Gas Renovations Land Development Plan due to prior approval expiration. Commissioner Haluka seconded. The motion passed unanimously.

**TAX COLLECTOR/TREASURER:**

Manager Patterson gave the report for the month of February. The report was accepted.

**FINANCE:**

Commissioner Haluka made a motion to approve the February bill list in the amount of \$66,808.76; to ratify February pre-paid bills in the amount of \$12,770.68; and to ratify February payroll transfers in the amount of \$19,574.67. Commissioner Richert seconded. The motion passed unanimously.

Commissioner Richert made a motion to transfer the following amounts from the Liquid Fuels Fund to the General Fund for the payment of road salt invoices:

- \$15,711.32
- \$1,517.29
- \$1,484.18
- \$1,506.25
- \$1,447.92
- \$1,544.08
- \$2,948.65
- \$3,073.19
- \$1,446.35
- \$1,506.25
- \$1,571.67

Commissioner Haluka seconded. The motion passed unanimously.

**ALEPPO TOWNSHIP AUTHORITY:**

Manager Patterson gave the report for the month of February. She stated that Tim Merrill has been elected Chair of the Board; the engineer is working to get a vendor proposal to repair or replace the alarm system on the pump stations; and the Board has identified a new retirement provider for the employees, and some make up funding will be required. The report was accepted.

**QUAKER VALLEY AMBULANCE AUTHORITY:**

No report.

**QVCOG:**

Manager Patterson provided the report for the month of February. The trash and recycling contract committee is still meeting to work on the specs for the new garbage and recycling contract. The Executive Director of the COG is moving on and the Secretary is retiring, so the Hiring Committee is working on filling the openings. President Jones asked for a summary of the Sustainable Sewickley meeting last week. Manager Patterson said there was a discussion about the Zero Waste Pittsburgh Program, which is about residential composting. Currently, it is a small pilot program only in portions of Edgeworth, Glen Osborne, and Sewickley. It has not yet been determined if the area is viable for this type of business. The report was accepted.

**SOLICITOR:**

Solicitor Stone said he reviewed the engagement letter submitted by HRG and he approves the content. He also said that the proposed subdivision plan from Watchword Partners was reviewed by the Planning Commission and the terms are in compliance with the Subdivision and Land Development Ordinance. Solicitor Stone stated that the Board can approve the plan, approve the plan with conditions, or deny the plan and list the specific sections of the Ordinance that are not being complied with.

Commissioner Richert made a motion to approve the proposed subdivision plan of Watchword Partners, as recommended by the Aleppo Township Planning Commission, subject to the following conditions and comments as set forth in the review letter of HRG Engineers dated March 1, 2021, all of which are incorporated herein by reference, including but not limited to the following:

1. Landslide prone areas must be shown on the Plan set.
2. Approval of this Plan is subject to the approval of the Watchword Subdivision Plan Application currently pending in the Borough of Glen Osborne.
3. Design review under the Township's Stormwater Management Ordinance and proof of a NPDES Stormwater Permit from the Allegheny County Conservation District may be required in the event of any earth disturbance activity.
4. Easements for all existing utilities including, power, gas, storm and sanitary must be shown on the Plan set.
5. Submission of a Non-building waiver.
6. A full site development plan in accordance with Township's Subdivision and Land Development Ordinance will be required in the event the property is to be developed in the future.
7. Proof of a County Highway Occupancy Permit (HOP) if access to the property is to be by way of a County road.
8. All comments and conditions contained in the review letter of the Allegheny County Department of Economic Planning and Development, all of which are incorporated herein by reference.

Commissioner Haluka seconded. The motion passed unanimously.

Commissioner Haluka made a motion to adopt an Ordinance of the Township of Aleppo Establishing a Maximum Allowable Salary for Commissioners Pursuant to Section 703 of the First Class Township Code, as Amended. Commissioner Richert seconded. The motion passed unanimously.

Commissioner Richert made a motion to approve the Engineering Services Retainer Agreement between the Township of Aleppo and Herbert, Rowland & Grubic, Inc. Commissioner Haluka seconded. The motion passed unanimously.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Manager Patterson said the Township is going to try to have an Earth Day in 2021. The event would be outdoors only with social distancing and masks, and it would be roadside cleanup. The tentative date is April 24, 2021.

**CITIZEN PARTICIPATION:**

Manager Patterson said a resident submitted an email asking about the amount of the Commissioner stipend increase. Manager Patterson stated that for a Township with a population of less than 5,000 people, which is Aleppo, the Commissioner salary can go up to a maximum of \$3,145.00 per year. No sitting Commissioner will receive a higher salary; a sitting Commissioner has to run for re-election and win the seat to be eligible for the higher salary. The current Commissioner salary is \$1,875.00 per year.

**EXECUTIVE SESSION:**

Not requested.

**ADJOURNMENT:**

President Jones adjourned the meeting at 7:29 p.m.

Respectfully submitted,

Patty Krecek  
Township Secretary