

**Legislative Meeting Activity****May 18, 2020**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve the May 11, 2020 Workshop Meeting Minutes.	Commissioner Darragh	Commissioner Richert
The Board of Commissioners of Aleppo Township hereby authorizes the Administration to work with PFM Financial Advisors, LLC, as Independent Financial Advisor, Dinsmore & Shohl as Bond Counsel, and Boenning & Scattergood as Underwriter, in conjunction with the issuance of Guaranteed Sewer Revenue Bonds Series 2020 for the purpose of refinancing the Township's Guaranteed Sewer Revenue Bonds Series 2015.	Commissioner Darragh	Commissioner Richert
Approve April bill list in the amount of \$68,700.90; to ratify April pre-paid bills in the amount of \$17,460.18; and to ratify April payroll transfers in the amount of \$22,041.76.	Commissioner Darragh	Commissioner Haluka
Approve purchase of new street signs at cost of approximately \$5,300.	Commissioner Richert	Commissioner Haluka
Postpone the public hearing for the Oil & Gas Amendment to the Zoning Ordinance until June 15, 2020.	Commissioner Darragh	Commissioner Richert
Advertise an Ordinance of Aleppo Township Amending the Zoning Ordinance and Zoning Map to Add a Commercial Parking Overlay in the C-2 Commercial Industrial District.	Commissioner Darragh	Commissioner Richert
Adopt an Ordinance of Aleppo Township providing a Revised Schedule of Rates for Sewage to Aleppo Township Authority customers.	Commissioner Darragh	Commissioner Richert
Adjournment		

**TOWNSHIP OF ALEPPO****LEGISLATIVE MEETING MINUTES****May 18, 2020****CALL TO ORDER:**

President Jones called the meeting to order at 7:00 p.m. with roll call. Those in attendance were Commissioner Daniel Darragh, Commissioner Amy Richert, Commissioner Judy Haluka, Solicitor Harlan Stone, and Manager Gwen Patterson. Vice President Arthur Williams and Secretary Patty Krecek were not in attendance. The meeting is being recorded and conducted remotely using video communications.

**EXPLANATION OF MEETING FORMAT:**

Solicitor Stone provided the following explanation of the meeting format: Due to the COVID-19 pandemic and the Pennsylvania emergency management restrictions, the regularly scheduled and advertised public meetings of Aleppo Township Board of Commissioners will be temporarily modified to meet the Act 15 requirements as follows: The meetings will take place on the third Monday of each month at 7:00 p.m. The municipal building will be closed to visitors, but the public is encouraged to participate by submitting comments to the Manager via email or other electronic means ahead of the meeting or by submitting their comments by electronic means during the meeting. Instructions for submitting comments will be posted on the Township web site. The meeting will be restricted to essential business only and may proceed in a modified manner as permitted by Act 15 with one or more Commissioners attending remotely through authorized electronic means. The meeting agenda will be posted on the Township's web site one week prior to the meeting. Unofficial minutes will be published no later than three days after the meeting. These procedures will remain in effect until the Governor's emergency declaration is lifted, at which time, the Township will resume its regular meeting procedures and will welcome the public back to attend in person.

**MINUTES:**

Commissioner Darragh made a motion to approve the May 11, 2020 Workshop Meeting Minutes. Commissioner Richert seconded. The motion passed unanimously.

**SEWER BOND REFINANCING PRESENTATION BY ZACH WILLIARD OF PFM:**

President Jones stated that Zach Williard from Public Financial Management (PFM) assisted in the refinancing of the bonds in 2015. President Jones asked Zach to provide a quick overview of PFM, a brief explanation of the schedule of events leading up to the decision to refinance, and the action that he would like the Board of Commissioners to take tonight. Zach Williard provided the requested information, and he stated that the Board of Commissioners were given documents titled "Refinancing Analysis." Zach provided a detailed explanation of the documents with the following key points: legally cannot refinance until December 1, 2020; can settle within 90 days of the call date (closing date); can keep final maturity date (not extend date); set a minimum threshold of savings before proceeding; and minimum savings approximately \$200,000. The Board discussed the following: whether or not to make a cash contribution to the refinancing; making the decision about the cash amount in June/July 2020; and that the sewer funds are segregated and not allowed for general fund uses.

Commissioner Darragh made a motion that the Board of Commissioners of Aleppo Township hereby authorizes the Administration to work with PFM Financial Advisors, LLC, as Independent Financial Advisor, Dinsmore & Shohl as Bond Counsel, and Boenning & Scattergood as Underwriter, in conjunction with the issuance of Guaranteed Sewer Revenue Bonds Series 2020 for the purpose of refinancing the Township's Guaranteed Sewer Revenue Bonds Series 2015. Commissioner Richert seconded. The motion passed unanimously.

### **FINANCE:**

Commissioner Darragh made a motion to approve April bill list in the amount of \$68,700.90; to ratify April pre-paid bills in the amount of \$17,460.18; and to ratify April payroll transfers in the amount of \$22,041.76. Commissioner Haluka seconded. The motion passed unanimously.

Commissioner Richert made a motion to approve purchase of new street signs at cost of approximately \$5,300. Commissioner Haluka seconded. Commissioner Darragh asked for a discussion about how this project will affect the current budget. Manager Patterson provided details about the current and previous budgets. The motion passed unanimously.

Commissioner Darragh made a motion to postpone the public hearing for the Oil & Gas Amendment to the Zoning Ordinance until June 15, 2020. Commissioner Richert seconded. The motion passed unanimously.

Commissioner Darragh made a motion to advertise an Ordinance of Aleppo Township Amending the Zoning Ordinance and Zoning Map to Add a Commercial Parking Overlay in the C-2 Commercial Industrial District. Commissioner Richert seconded. The motion passed unanimously.

Commissioner Darragh made a motion to adopt an Ordinance of Aleppo Township providing a Revised Schedule of Rates for Sewage to Aleppo Township Authority customers. Commissioner Richert seconded. The motion passed unanimously.

### **UPDATE FROM EMERGENCY MANAGEMENT COORDINATOR:**

Commissioner Haluka stated they are status quo. Amazon donated Personal Protective Equipment (PPE) to Masonic. And, Masonic is planning to reopen their dining rooms the week after next.

### **NEW BUSINESS:**

Solicitor Stone said he prepared a Resolution in case the Board wanted to take advantage of the Real Estate Property Tax Relief Provisions in Act 15, which allows a taxing body to extend the deadlines for real estate taxes for both payment of the face amount and for the discount period. Commissioner Darragh asked that Manager Patterson review the Resolution and provide details at the next meeting.

Manager Patterson stated that the LGA Intern started today; her name is Grace. She will be out in the field soon, she will be wearing a vest and ID badge, and she will be working on the GIS database.

Commissioner Darragh asked Manager Patterson if she will be attending the Aleppo, Sewickley, Osborne (ASO) Joint Comprehensive Plan on May 20, 2020. Manager Patterson stated yes, and that it will be a zoom meeting.

Commissioner Richert stated that she wants the community to know that the donation of PPE from Amazon to Masonic is coming from Jonathan Conway, Plant Manager. He has an abundance of masks, sanitizer, gloves, paper towels, and other PPE that he is generously donating.

**CITIZEN PARTICIPATION:**

None.

**ADJOURNMENT:**

President Jones adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Patty Krecek  
Township Secretary