

**Legislative Meeting Activity****November 21, 2022**

<b><u>TITLE</u></b>	<b><u>MOTION</u></b>	<b><u>SECOND</u></b>
Approve the November 14, 2022 Workshop Meeting Minutes	Commissioner Darragh	Vice President Williams
Adopt Act 57 of 2022 Property Tax Penalty Waiver Provisions Ordinance.	Commissioner Haluka	Vice President Williams
Accept the proposal from Herbert, Rowland & Grubic for a comprehensive Subdivision and Land Development Ordinance update at a cost of \$14,160.	Commissioner Darragh	Vice President Williams
Exonerate Clayton Steup for collection of real estate taxes for 2021.	Commissioner Darragh	Vice President Williams
Approve the October bill list in the amount of \$56,965.97; to ratify October pre-paid bills in the amount of \$30,884.42; and to ratify October payroll transfers in the amount of \$16,529.72.	Commissioner Haluka	Commissioner Darragh
Send a letter to State Representative Gaydos requesting re-introduction of House Bill 955 amending Title 45 of the PA Consolidated Statutes allowing municipal legal notices to be advertised on municipal websites.	Vice President Williams	Commissioner Darragh
Have Solicitor Stone prepare an Ordinance with regard to no deer feeding in Aleppo Township, and the Board of Commissioners will review the Ordinance at the December 12, 2022 Workshop Meeting.	Commissioner Darragh	Vice President Williams
Adjournment		

**TOWNSHIP OF ALEPPO**

**LEGISLATIVE MEETING MINUTES**

**November 21, 2022**

**CALL TO ORDER:**

President George Jones called the meeting to order at 7:00 p.m. with the Pledge of Allegiance and roll call. Those in attendance were Vice President Arthur Williams, Commissioner Dan Darragh, Commissioner Judy Haluka, Solicitor Harlan Stone, Manager Gwen Patterson, and Secretary Patty Krecek. Commissioner Amy Richert was not in attendance. President Jones announced that the meeting is being recorded.

**MINUTES:**

Commissioner Darragh made a motion to approve the November 14, 2022 Workshop Meeting Minutes. Vice President Williams seconded. The motion passed unanimously.

**ACT 57:**

Commissioner Haluka made a motion to adopt Act 57 of 2022 Property Tax Penalty Waiver Provisions Ordinance. Vice President Williams seconded. The motion passed unanimously.

**REPORTS**

**POLICE:**

Ohio Township Chief Joseph Hanny gave the report for the month of October. There were 54 calls, which included animal calls, one vehicle accident on Merriman where the vehicle hit a deer, several calls about suspicious vehicles in the Manor; they were all unfounded except for one that was promptly dealt with. The Chief reminded residents to lock their vehicle and not to leave valuables in the vehicle. The report was accepted.

**EMERGENCY MANAGEMENT:**

No report.

**PUBLIC WORKS:**

Supervisor Tim Scott provided a brief summary for the month of October. The detailed report was provided to the Board. The report was accepted.

**COMMUNICATIONS:**

No report.

**PLANNING/ZONING:**

Commissioner Darragh made a motion to accept the proposal from Herbert, Rowland & Grubic for a comprehensive Subdivision and Land Development Ordinance update at a cost of \$14,160. Vice President Williams seconded. The motion passed unanimously.

**TAX COLLECTOR/TREASURER:**

Treasurer Clayton Steup provided a brief summary for the month of October. Detailed reports were provided to the Board. The report was accepted.

Treasurer Clayton Steup also provided an update of the Township's financial status as follows:

- The top three revenues for the Township are Property Taxes, Earned Income Taxes, and the PILOT agreement with Masonic.
- The Township is experiencing new expense pressures because of inflation.
- The Township has new stormwater obligations, both federal and state, which require the Township to develop reserves for these obligations.
- The Township will move funds from the General Fund to the Capital Improvements and Stormwater reserves in order to plan for new expense pressures while maintaining a balance in the General Fund that still exceeds the requirements of generally accepted accounting principles.

Commissioner Darragh made a motion to exonerate Clayton Steup for collection of real estate taxes for 2021. Vice President Williams seconded. The motion passed unanimously.

**FINANCE:**

Commissioner Haluka made a motion to approve the October bill list in the amount of \$56,965.97; to ratify October pre-paid bills in the amount of \$30,884.42; and to ratify October payroll transfers in the amount of \$16,529.72. Commissioner Darragh seconded. The motion passed unanimously.

**PRESENTATION OF 2023 BUDGET DRAFT:**

Manager Patterson provided a draft of the 2023 budget and a memo explaining the highlights of the budget to the Board of Commissioners. She provided a brief summary for Revenues and Expenditures. Manager Patterson asked the Board to review the budget and get back to her with any questions or comments. She also said the budget will be advertised for adoption at the December 19, 2022 Legislative Meeting. There was a brief discussion about how annual salary increases for employees are determined. President Jones said there will be another discussion about salary increases at the December 12, 2022 Workshop Meeting.

**ALEPPO TOWNSHIP AUTHORITY:**

Commissioner Darragh said the Authority is discussing the possibility of sewer tap ins with the Nature Center and the Trapp property on Redgate Road. The report was accepted.

**QUAKER VALLEY AMBULANCE AUTHORITY:**

Commissioner Haluka said the 50<sup>th</sup> Anniversary and Open House were successful. She said a number of people from Aleppo attended. The report was accepted.

**QVCOG:**

Vice President Williams made a motion to send a letter to State Representative Gaydos requesting re-introduction of House Bill 955 amending Title 45 of the PA Consolidated Statutes allowing municipal legal notices to be advertised on municipal websites. Commissioner Darragh seconded. The motion passed unanimously.

**SOLICITOR:**

No report.

**UNFINISHED BUSINESS:**

**DEER CULLING / NO-FEEDING ORDINANCE:**

Commissioner Darragh made a motion to have Solicitor Stone prepare an Ordinance with regard to no deer feeding in Aleppo Township, and the Board of Commissioners will review the Ordinance at the December 12, 2022 Workshop Meeting. Vice President Williams seconded. The motion passed unanimously.

President Jones suggested that the Ordinance contain verbiage that gives a resident time between their first violation and having to go in front of the Magistrate. President Jones asked Solicitor Stone to find out how many violations have been enforced in McCandless and Franklin Park since they have an Ordinance.

**NEW BUSINESS:**

**CAT POPULATION AT MASONIC:**

Vice President Williams said there has been a noticeable reduction in the cat population at Masonic. Manager Patterson said that for the cat situation on Nancy Drive, which feeds into Masonic, they have had some success in capturing the main breeder cats, and the Township has reimbursed for two spaying and neutering of cats.

**CITIZEN PARTICIPATION:**

None.

**EXECUTIVE SESSION:**

Not requested.

**ADJOURNMENT:**

President Jones adjourned the meeting at 7:46 p.m.

Respectfully submitted,

Patty Krecek  
Township Secretary