

Workshop Meeting Activity

May 11, 2020

TITLE

Approve the April 20, 2020
Legislative Meeting Minutes

Adjournment

MOTION

Commissioner Darragh

SECOND

Commissioner Richert

DRAFT

TOWNSHIP OF ALEPPO**WORKSHOP MEETING MINUTES****May 11, 2020****CALL TO ORDER:**

President Jones called the meeting to order at 7:00 p.m. with roll call. Those in attendance were Commissioner Daniel Darragh, Commissioner Amy Richert, Commissioner Judy Haluka, Solicitor Harlan Stone, and Manager Gwen Patterson. Vice President Arthur Williams and Secretary Patty Krecek were not in attendance. The meeting is being recorded and conducted remotely using video communications.

EXPLANATION OF MEETING FORMAT:

Solicitor Stone stated that the legislature has now passed Act 15, which memorializes by statute the public meeting procedures that have already been implemented. We are now complying with Act 15 with the following explanation of the meeting format: Due to the COVID-19 pandemic and the PA emergency management restrictions imposed by the Governor, the regularly scheduled and advertised public meetings of Aleppo Township have been modified as follows: The meetings now take place as scheduled on the third Monday of each month at 7:00 p.m. The workshop meetings take place one week in advance. The municipal building will be closed to visitors, but the public is encouraged to participate by submitting comments to the Manager via email or other electronic means ahead of the meeting or by submitting their comments by electronic means during the meeting. Instructions for submitting comments will be posted on the Township web site. The meeting will be restricted to essential business only and may proceed in a modified manner in accordance with Act 15 with one or more Commissioners attending remotely through authorized electronic telecommunications. The meeting agenda will be posted on the Township's web site one week prior to the meeting. Unofficial minutes will be published no later than three days after the meeting. These procedures will remain in effect until the Governor's emergency declaration is lifted, at which time, the Township will resume its regular meeting procedures and will welcome the public back to attend in part.

MINUTES:

Commissioner Darragh made a motion to approve the April 20, 2020 Legislative Meeting Minutes. Commissioner Richert seconded. The motion passed unanimously.

OLD BUSINESS:**ZONING ORDINANCE - C-2 DISTRICT PARKING OVERLAY UPDATE:**

Manager Patterson said the Planning Commission met last week on May 6th and reviewed the latest draft of the parking overlay for the C-2 Commercial District and they voted to recommend approval to the Board. Next week there will be a motion on the agenda for the Board to authorize the advertising of the Ordinance. The estimated adoption date is June 15, 2020 at the Legislative Meeting. Manager Patterson also said the preference would be to have an in person meeting because a court reporter will be needed and the public needs to be invited to attend, so they can provide comments. If that is not possible, then the meeting will be conducted via zoom and the logistics will be determined.

ZONING ORDINANCE - OIL & GAS AMENDMENT:

Manager Patterson provided the following update: This amendment was advertised for adoption last month; however, the Board made a motion to move it to the May 18th meeting. Manager Patterson suggested combining the discussions for the Oil & Gas Amendment and the Parking Overlay at the June 15, 2020 meeting because a court reporter and a public hearing are also required for this Amendment. Commissioner Darragh asked Solicitor Stone for his input, and Solicitor Stone stated that it is legal and expeditious to handle both of these at one time. The Board agreed to move both discussions to the June 15th meeting.

ORDINANCE - SEWER RATE CHANGE:

Manager Patterson stated that this Ordinance was advertised for adoption at the meeting next week. A public hearing is required; however, a court reporter is not required. There will be a motion to adopt the sewer rate change on the agenda for the meeting next week.

NEW STREET SIGNS:

Manager Patterson provided the following update: Two street sign samples are on display at the corner of Glen Mitchell Road and McCoy Place Road. Based on selections made by the public and Township staff, the “green” sign has the most votes. The Board also agreed on the “green” sign. Manager Patterson said the signs will be ordered and installed in phases throughout the Summer. President Jones asked if the signs have been authorized, and Manager Patterson said they were authorized about a year and a half ago; it was just a long process. President Jones requested that a motion to authorize the signs be included on the agenda for the meeting next week.

NEW BUSINESS:**SEWER BOND REFINANCING:**

President Jones said that a Finance Committee will need to be authorized to begin this process. Manager Patterson said there will be a motion on the agenda for the meeting next week to authorize PFM to begin this process. Zach Williard from PFM will be at the meeting next week to explain the process, the motion he will be looking for, and provide a summary of the market and the timeline moving forward. September 2020 will be the settlement of financing for the refinancing.

EMERGENCY MANAGEMENT UPDATE - CORONAVIRUS:

Commissioner Haluka said the number of cases has plateaued and we are on the way down; however, there will be a lot more exposure in the next couple of weeks, which could affect what happens. She also said Masonic remains negative, and the biggest challenge is still providing enough PPE.

CITIZEN PARTICIPATION:

None.

ADJOURNMENT:

The meeting was adjourned by President Jones at 7:20 p.m.

Respectfully submitted,

Patty Krecek
Township Secretary

DRAFT