

**Workshop Meeting Activity**

**June 8, 2020**

**TITLE**

**MOTION**

**SECOND**

Approve the May 18, 2020  
Legislative Meeting Minutes

Commissioner Darragh

Commissioner Richert

Approve the Township-Owned Property  
Improvement Request Policy

Commissioner Darragh

Commissioner Richert

Adjournment

**TOWNSHIP OF ALEPPO****WORKSHOP MEETING MINUTES****June 8, 2020****CALL TO ORDER:**

President Jones called the meeting to order at 7:00 p.m. with roll call. Those in attendance were Commissioner Daniel Darragh, Commissioner Amy Richert, Commissioner Judy Haluka, Solicitor Harlan Stone, and Manager Gwen Patterson. Vice President Arthur Williams joined the meeting at 7:10 p.m. Secretary Patty Krecek was not in attendance. The meeting is being recorded and conducted remotely using video communications.

**EXPLANATION OF MEETING FORMAT:**

Solicitor Stone stated that the remote meeting is in compliance with Act 15 and the following explanation of the meeting format is still applicable: Due to the COVID-19 pandemic and the PA emergency management restrictions imposed by the Governor, the regularly scheduled and advertised public meetings of Aleppo Township have been modified as follows: The meetings now take place as scheduled on the third Monday of each month at 7:00 p.m. The workshop meetings take place one week in advance. The municipal building will be closed to visitors, but the public is encouraged to participate by submitting comments to the Manager via email or other electronic means ahead of the meeting or by submitting their comments by electronic means during the meeting. Instructions for submitting comments will be posted on the Township web site. The meeting will be restricted to essential business only and may proceed in a modified manner in accordance with Act 15 with one or more Commissioners attending remotely through authorized electronic telecommunications. The meeting agenda will be posted on the Township's web site one week prior to the meeting. Unofficial minutes will be published no later than three days after the meeting. These procedures will remain in effect until the Governor's emergency declaration is lifted, at which time, the Township will resume its regular meeting procedures and will welcome the public back to attend in part.

**MINUTES:**

Commissioner Darragh made a motion to approve the May 18, 2020 Legislative Meeting Minutes. Commissioner Richert seconded. The motion passed unanimously.

**OLD BUSINESS:****ZONING ORDINANCE - C-2 DISTRICT PARKING OVERLAY UPDATE:**

Manager Patterson stated that the Parking Overlay Ordinance was originally scheduled to be on the agenda for the meeting next week; however, it is now being rescheduled. The Public Hearing will now be on July 13, 2020 before the Workshop meeting. New notices have gone out to the affected and adjacent property owners and a new ad has been run.

**ZONING ORDINANCE - OIL & GAS AMENDMENT:**

Manager Patterson stated that the Public Hearing for the Oil & Gas Amendment will be on June 15, 2020 before the Legislative meeting. A court reporter will be at the meeting to do the transcription. After the Public Hearing is closed and the regular meeting begins, the Board may vote to adopt the Ordinance.

**NEW BUSINESS:****TOWNSHIP-OWNED PROPERTY IMPROVEMENT POLICY:**

The Board reviewed the Policy and there were no comments. Commissioner Darragh made a motion to approve the Township-Owned Property Improvement Request Policy. Commissioner Richert seconded. The motion passed unanimously.

**2020 CENSUS:**

Manager Patterson said there was a call from the regional contact for the 2020 Census, and they said that Aleppo's participation percentage is lower than some of the surrounding communities in the county. Manager Patterson stated that getting accurate numbers for the Census is very important because there are several things that are billed based on population counts and the population number is used for some of the grants the Township is eligible for. Having an accurate population count is very significant on the local government side. Manager Patterson encouraged all residents to return their Census Form, so Aleppo information can be accurate. Commissioner Darragh suggested posting something on the Township web site. President Jones asked about sending an email using the distribution list for the Digest. Manager Patterson said that when she emails the Digest for this meeting, she will highlight this as one of the conversation pieces.

**EMERGENCY MANAGEMENT UPDATE - CORONAVIRUS:**

Commissioner Haluka said that all of the testing at Masonic will be done ahead of the required date of July 23, 2020, and they are still negative. Commissioner Haluka suggested having a discussion about deactivating the Emergency Operations Center (EOC) after the Legislative meeting on June 15, 2020. President Jones stated that the meeting on June 15, 2020 will be at the Township building with social distancing. Manager Patterson suggested that everyone wear a face mask during the meeting. Commissioner Haluka asked Commissioner Richert to obtain the Emergency Operations Plan (EOP) from Amazon, so she has it on file.

**CITIZEN PARTICIPATION:**

Manager Patterson said she received two phone calls today from residents. Resident Carolyn Smith called and said she was speaking for herself, some other residents and her neighbors about the following concerns: screening of the new villas in the parking area at Masonic, an increase in traffic and big trucks on Redgate Road, the grass should be cut more frequently in the lot next to the Vish lot, and the machine that is marked for rent along Deer Run Road and whether or not it is allowed to be parked there as a rent me advertisement. Resident Sandy Moore called and asked for an update about the beeping from the vehicles at Amazon. She also provided several examples with dates and times of when she thought Amazon drivers were driving unsafely. She said she is seeing an increase in trucks and vans on Redgate Road, and with regards to the

parking overlay, she feels the Township is bending over backwards for Amazon and the residents are getting the short end of the stick. Manager Patterson explained to both residents that the in-person meetings at Amazon had been suspended during the pandemic, and hopefully they will resume the meetings soon.

**ADJOURNMENT:**

The meeting was adjourned by President Jones at 7:13 p.m.

Respectfully submitted,

Patty Krecek  
Township Secretary