

Workshop Meeting Activity

October 12, 2020

TITLE

MOTION

SECOND

Approve the September 21, 2020 Legislative Meeting Minutes.

Commissioner Darragh

Commissioner Haluka

Adjournment

TOWNSHIP OF ALEPPO

WORKSHOP MEETING MINUTES

October 12, 2020

CALL TO ORDER:

President Jones called the meeting to order at 7:00 p.m. with roll call. Those in attendance were Commissioner Daniel Darragh, Commissioner Judy Haluka, Solicitor Harlan Stone, Manager Gwen Patterson, and Secretary Patty Krecek. Vice President Arthur Williams and Commissioner Amy Richert were not in attendance. The meeting is being recorded.

MINUTES:

Commissioner Darragh made a motion to approve the September 21, 2020 Legislative Meeting Minutes. Commissioner Haluka seconded. The motion passed unanimously.

OLD BUSINESS:

2021 BUDGET UPDATE:

Manager Patterson stated she is continuing to work on the budget line by line. She said she would like to be on track to adopt the budget at the November 2020 Legislative Meeting; however, if the budget is not completed by then, there will be a draft ready for the November meeting, and the budget can be adopted at the December 2020 Legislative Meeting. President Jones asked if there are any significant reductions in revenue. Manager Patterson said the liquid fuels allocation will be down by a couple thousand dollars. President Jones stated that when Commissioner Darragh asked about the \$250,000 shortfall in revenues, the majority of that was a \$185,000 real estate transfer last year, which will not happen this year. He also said the balance of the shortfall should be made up by the EIT regular monthly payments.

NEW BUSINESS:

HALLOWEEN TRICK OR TREATING:

Manager Patterson stated the Aleppo Township trick or treating will be October 31, 2020 from 6:00 p.m. to 8:00 p.m. This is not a Township-sponsored event, and every individual can choose whether or not to participate. The Township is recommending that all residents follow the CDC guidelines for wearing a mask and social distancing, and that they come up with creative ways to distribute candy to the kids.

ZONING HEARING BOARD VACANCY:

Manager Patterson said one person has asked questions about the vacancy; however, she has not received any letters of interest. Manager Patterson provided a brief description of the Zoning Hearing Board and the time commitment for a member of the Board.

SALARY SURVEY:

Commissioner Darragh stated that the Authority is reviewing employee salaries for the budget. A Board member suggested doing some benchmarking and consider getting data from the Allegheny League of Municipalities. The data is based on municipalities and not authorities, so he wanted to know if the Township is interested in participating in the survey. Manager Patterson said she would contact ALOM to get more information.

CITIZEN PARTICIPATION:

Commissioner Darragh asked if the Township is going to respond to the most recent letter from Jon Kuzma from the Leetsdale Borough Municipal Authority. Commissioner Darragh said the CSO flows at the treatment plant are a point of discussion. Manager Patterson will work with Commissioner Darragh on a response to the letter.

EXECUTIVE SESSION:

At 7:12 p.m., the Board moved into Executive Session to discuss personnel and potential litigation. The Board returned to regular session at 7:43 p.m.

ADJOURNMENT:

The meeting was adjourned by President Jones at 7:43 p.m.

Respectfully submitted,

Patty Krecek
Township Secretary