

Workshop Meeting Activity

September 9, 2019

TITLE

MOTION

SECOND

Approve the Legislative Meeting Minutes of August 19, 2019

Comm. Darragh

Comm. Richert

Motion to proceed with the fix as recommended by the Engineer at this evening's meeting; that the work be done as described; and proceed as soon as possible

Comm. Darragh

Comm. Duplaga

Adjournment

TOWNSHIP OF ALEPPO

WORKSHOP MEETING MINUTES

September 9, 2019

CALL TO ORDER:

Vice-President George Jones called the meeting to order at 7:00 PM with the Pledge of Allegiance and roll call. Those in attendance were Commissioner Daniel Darragh, Commissioner Michelle Duplaga, Commissioner Amy Richert, Solicitor Christopher Lovato, and Manager Gwen Patterson. Commissioner Arthur Williams was not in attendance.

MINUTES:

Commissioner Darragh made a motion to approve the Legislative Meeting Minutes of August 19, 2019. Commissioner Richert seconded. The motion passed unanimously.

PRESENTATION OF 2018 AUDIT:

Auditor Mark Turnley presented the 2018 Audit. The audit received an unmodified opinion, which means that the information presented is in conformity with the rules and regulations of the auditing profession. He highlighted the Management Discussion & Analysis, which presents a brief synopsis of the financial information contained in the audit. Some of the observations about the Township included in the Management Letter include the limitations of small staffing levels, cyber security policy recommendations, and a recommendation for a fund balance policy. He also reviewed some of the details in the Budget to Actual report.

OLD BUSINESS:

RHODES AVENUE PAVEMENT REPAIR:

Engineer Ben Gilberti explained the paving repairs planned for a section of Rhodes Avenue. The repair will be completed by Township and Authority staff. Vice President explained that there will be cost savings by using in-house staff for the project. Commissioner Darragh made a motion to proceed with the fix as recommended by the Engineer at this evening's meeting; that the work be done as described; and proceed as soon as possible. Commissioner Duplaga seconded. The motion passed unanimously.

RHODES AVENUE: GEOTECHNICAL MONITORING PROPOSALS:

Engineer Ben Gilberti asked the Board if they had any questions in advance of the planned vote to approve the proposal next week. Commissioner Duplaga confirmed that the third test boring will be farther down Rhodes Avenue in an area that may also have movement issues.

PAVEMENT MARKINGS/SPEED MONITORING:

Commissioner Duplaga is interested in speed monitoring signs similar to the signs in Sewickley and Glen Osborne. She proposes starting with the speed monitoring signs before proceeding with the pavement markings. Purchase of a sign will be considered in the 2020 budget.

DEER RUN ROAD DRAINAGE ISSUE:

Engineer Ben Gilberti explained that a section of drainpipe in front of the sewage pump station on Deer Run Road is showing signs of collapse and/or erosion. The hole is near the driveway to the pump station. A pipe camera crew took video of the pipe, and Mr. Gilberti will be reviewing the video to determine the condition of the pipe to see if it is something that can be lined or if it may need to be dug up and replaced. The collapse is in the PennDOT road right-of-way but as of now they are stating that they are not responsible for it. He is also investigating PennDOT standards for barricading the hole by the road.

EMERGENCY EXIT FROM SEWICKLEY HEIGHTS MANOR:

Mr. Gilberti explained that he met with Solicitor Stone about the two access options, and they both agree that the option off of Sewickley Heights Drive may be the better location. HRG is assisting Solicitor Stone in determining what kinds of easements may be needed. Solicitor Lovato will follow up with Solicitor Stone about the progress of this issue.

AIRBNB NOTIFICATION LETTER:

Manager Patterson reported that the Solicitors recommend that the Township send a courtesy letter to the property owner notifying her of the ordinance violation. A violation letter would follow if a response is not received by the property owner. A copy of the letter will be sent to the Sewickley Heights Manor Homes Association office.

NEW BUSINESS:

2020 PENSION MINIMUM MUNICIPAL OBLIGATION (MMO):

Manager Patterson explained the Township is annually required to have the Board acknowledge the pension MMO for the upcoming year. The amounts are calculated by Mockenhaupt, the Township's actuarial group. The Police Pension MMO for 2020 is \$0 and the Non-Uniform Pension MMO for 2020 is \$14,190. This will be voted on next week.

HIGHMARK MOBILE CLINIC:

Manager Patterson stated that Highmark operates a mobile health clinic at various sites and they have requested to use the Township parking lot again this year. They will bring an RV and use a portion of the parking lot for a day in November to see pre-registered patients. The Commissioners agreed to allow Highmark to use the lot for this purpose.

990 GLEN MITCHELL ROAD DRAINAGE REQUEST:

Manager Patterson explained that the resident at 990 Glen Mitchell Road is concerned that there is water runoff crossing the road and washing out her driveway. Glen Mitchell Road is a county road, and some of the runoff is from the road and some seems to be coming from a private access road across the street. Manager Patterson

sent the packet of information from the resident to Allegheny County but has not received a response. In the past the County came out and added a few paving bumper strips to the edge of the road. There was discussion about the source of the water and the Township's role and responsibility in this issue. Manager Patterson is expecting further communication from the resident's engineer regarding any proposed solution. The Board would like more information before determining what the Township's role may be.

CITIZEN PARTICIPATION:

None.

At 7:45 PM the Board moved into executive session and returned to regular session at 7:53 PM.

ADJOURNMENT:

The meeting was adjourned at 7:53 PM.

Respectfully submitted,

Gwen M. Patterson
Township Manager